

## Graduate Council Minutes

**April 3, 2018**

**Main Campus, Student Union Room 2582**

Present: Brian Ashburner, Tomer Avidor-Reiss, Timothy Brakel (for David Jex), Amanda Bryant-Friedrich, Frank Calzonetti, Michael Dowd, Viviana Ferreira, Bashar Gammoh, Rafael Garcia Mata, Hans Gottgens, Mitchell Haines (GSA), Samir Hefzy, Edward Janak, Anand Kunnathur, Yakov Lapitsky, Tong-Tao Liu, Jyl Matson, Alisa Nammavong (GSA), Lori Pakulski, Geoffrey Rapp, Patricia Relue, Jennifer Reynolds, Barry Scheuermann, Beth Schlemper, Rebecca Schneider, Martha Sexton, Zahoor Shah, Susan Sochacki, Megan Stewart, Jason Stumbo, Jerry Van Hoy, Kandace Williams.

Absent: Joseph Margiotta, Marcia McInerney, Madeline Muntersjborn, Douglas Nims, Penny Poplin Gosetti, Amy Thompson.

Excused: Wissam AbouAlaiwi, Huey-Shys Chen, Ben Davis, Jason Huntley, Andrea Kalinoski, Constance Schall, Barbara Schneider, Ozcan Sezer.

Guests: President Sharon Gaber.

### ***Call to Order, Roll Call, and Approval of Minutes***

The meeting was called to order and the roll called.

### ***Executive Reports***

#### **Report of the Executive Committee of the Graduate Council**

On behalf of Graduate Council, Vice Chair, Dr. Jerry Van Hoy reported

- All Colleges should have information for the upcoming GC representative elections at the last Council of this academic year, May 1, 2018.
- Dr. Connie Shriner provided an update on the Intersession pilot study which included four graduate courses numbers were small but data from faculty suggests faculty were satisfied. GCEC thought it too early to support intersession. Believe it will run again next year with more data collected, per Provost.
- Dr. Flapp Cockrell will visit Graduate Council April 17, 2018.
- Dr. Amy Thompson will give a brief Crisis Training to GC on April 17, 2018.
- The Co-listed and Graduate Student Missed Class policies are being reviewed by Academic Program Review Committee.
- May 1, 2018 is the final GC meeting when elections take place for the new academic year. Consider the positions and nominations.

#### **Report of the Graduate Student Association**

Mr. Mitch Haines, President of the Graduate Student Association (GSA) reported:

- GSA Elections for the 2017-2018 year have concluded and Alisa Nammavong will be the new GSA President.
- Registration is closed for the 2018 Midwest Graduate Research Symposium. A total of 327 registered to attend including 135 presenters and 60 attendees (grad/undergrad), 80 volunteers, 52 judges. We are looking forward to seeing many of you on Saturday. This is the largest registration in nine years since inception of MGRS. Walk-in attendees are welcome.
- Last GSA General Assembly meeting of the current academic year 2017-2018 is April 18th on Main Campus, Student Union, Ingman Room.

Dr. Dowd suggested the proceedings of MGRS be published.

#### Report of the Dean of the College of Graduate Studies

Dr. Amanda Bryant-Friedrich, Dean of the College of Graduate Studies provided the following updates:

- *GSA President 2018-2019*  
Congratulations to new GSA president, Alisa Nammavong.
- *Recruiting Materials during Travel*  
As opportunities arise for recruiting during your travels, consider contacting COGS for talking points, promotional material and videos. For example, Dean Bryant-Friedrich has talked about graduate education at UT, sharing who we are, during recent trips to California, PA and Geneseo, NY. As a product of those visits, there was interest in potential students wanting to visit UT and meet our faculty.
- *Deans Scholars and Fellows Program*  
To date, 100 applications have been submitted for the COGS Deans Scholars and Fellows Program. We are very happy to see this level of interest from entering and fairly new students. Master's and Ph.D. students. Diversity statements are incredibly good. Due date is April 6<sup>th</sup>. Diversity Committee of COGS will review with co-chair and ETD specialist Teri Green. Representatives from each college.
- *University Fellowships*  
Approximately 20 applications for University Fellowships have been submitted. The Fellowships and Scholarships Committee will meet soon so that notification to applicants is sent out before the April 15<sup>th</sup> deadline.
- *New Graduate Programs*  
Two new graduate programs were approved recently by the Chancellor's Council on Graduate Studies (CCGS) of the Ohio Department of Higher Education. As soon as the Chancellor signs off, both program can advertise.
  - Executive Master's in Sales Leadership
  - Masters in Athletic Training

- *3MT*  
COGS inaugural UT3MT® (THREE MINUTE THESIS) FINAL COMPETITION | April 12, 2018 at 6:00 pm | Nitschke Hall Room 1027: SSOE Seminar Room. Students are welcome to attend to see what this competition looks like. The regional competition will be held at Midwest Graduate Association of Graduate Schools on April 4 -6, 2018 in Grand Rapids, Michigan.
- *Strategic Plan*  
Collaboration across the university community. Place where people come to bring programs and collaborate. Thanks for your help with developing the SP. Would like to have your endorsement first. It is your plan. Thank you very much. Your input vital.
- *Remembrance of Anthony Quinn and Jake Judkins*  
Our dear friend, Anthony Quinn left us. He worked tirelessly with me and on the University Strategic Plan. COGS and the University lost an important friend. We are STEMM INITIATIVE in his honor to bring students of color to campus. We talked about access to universities and access is key.

The University also lost another friend, Jake Judkins, Director for Professional Science Master's program in Human Donation Sciences. COGS recently worked with him on the PSM conference in March he brought in their advisory board to work on the program.

We will miss these special people we have worked with.

- *COGS Diversity Committee*  
Teri Green, COGS, Co-Chair  
Cyndee Gruden, COGS, Co-Chair  
Mojisola Tihamiyu, Associate Professor of Psychology, Arts and Letters  
Anthony Pattin, Assistant Professor of Pharmacy Practice, College of Pharmacy  
Michele Soliz, Student Affairs  
Maria Coleman, Professor of Chemical Engineering, Engineering  
Caroline Menezes, Speech and Language, HHS  
Tameaka Gray, Assistant Professor, Nursing  
Laurie Dinnebeil, Distinguished University Professor and Judith Daso Herb Chair, JHCOE  
Thomas Sharkey, Chair Department of Marketing and International Business, COBI  
Jyl Matson, Assistant Professor of Medical Microbiology and Immunology, COMLS

### ***Information and Discussion Items***

#### Discussion with President Sharon L. Gaber, Ph.D.

President Sharon Gaber thanked Council for inviting her to speak with them for the third time during her Presidency and to answer questions provided as well as any other questions.

- 1) *Can a monthly meeting with the Provost and/or President be set up with senior GC leadership pertaining to graduate education?*

President Gaber responded that in reading Constitution, the executive officer is the Dean, but does not report directly to the President, but rather to the Provost as Dean.

If we want to change the constitution, that is fine, however, we do not want to create shadow reporting, which becomes problematic.

Dr. Jerry Van Hoy stated that the goal of the GCEC is to try to find a way to have communication channels open with the President and Provost, as does Faculty Senate. Faculty Senate informs the executive committee what is coming.

President Gaber explained that in considering faculty governance bodies and how they intersect, some committees might be joined. She suggested consideration be given to possible joint meetings and it may not require the President or Provost to facilitate.

Dr. Jerry Van Hoy suggested that a disconnect in information may be a result of having a COGS Dean of COGS who is no longer a Vice Provost.

President Sharon Gaber stated that the COGS Dean sits in on meetings.

Dean Bryant-Friedrich indicated that there are instances, particularly with curricular issues, etc. in which she does not have the authority to sign off. The Constitution of the Graduate Faculty had dealt with the previous dean as a Vice Provost and Dean.

President Sharon Gaber replied that the COGS Dean could discuss with the Provost about being a Vice Provost. Options should be laid out. If graduate education is not being adequately represented, we need to know and the remedy. If that is not the issue, we need to know range of issues. We do not want extra layers of bureaucracy.

Dr. Jerry Van Hoy stated a specific example of graduate education not being adequately represented were conversations regarding the 15-week semester where Graduate Council was ignored in the process.

Dean Bryant-Friedrich agreed there is a communication issue. Graduate education may be been considered late in the game rather than in the beginning.

Dr. Jerry Van Hoy stated that Graduate Council was asked to endorse without having been able to give input.

Dr. Michael Dowd suggested that the Graduate Council Executive Committee (GCEC) would sit in on Faculty Senate Executive meetings and when appropriate the GCEC share the information. That practice discontinued about four years ago. Perhaps next year's Graduate Council Chair could talk with the Faculty Senate Chair.

President Gaber thought that the 15-week semester conversation sounds as though it was enacted in a compressed timeframe. She suggested that both she and the Provost notified regarding repeated requests.

President Gaber expressed interest in reviewing the Vice Provost and Dean VP/Dean vs. Dean and inserting authority.

2) *What are the plans for allocation of University resources to attract and retain high quality graduate students?*

President Gaber addressed this question by stating that the President does not allocate specific resources other than the total budget to major groups. The Provost in consultation with Deans make decisions. Across the board, we want to pay attention to and grown enrollment.

As a former faculty member, President Gaber has that perspective. We also know that enrollment also means that people pay tuition. While graduate assistant positions can increase enrollment, they cost the university. It is highly unlikely in the short-term that there will be extra funding for GA positions. Part of the conversation about Professional Science Master's programs (PSM) is that they are often paying students. She said that as a faculty member, she was not as concerned with how tuition was paid, however, as president; her job is to consider that.

Regarding Intercession tuition and payment, we looked in detail of who paid and who did not. In many graduate programs, there are not paying customers. The short answer is there is not a pool of money. Our hope is that we continue to grow. Enrollment grew in spring 2018 by 5% and declined in fall 2017 by .3%. We have to keep doing that is where resources come from. When I got here, we had six years of declining enrollment.

Other universities are also struggling to get students. We may take some who may have gone to other regional institutions such as Akron, BGSU, EMU, or Kent. When we were down .3, Kent was down 3.5%, which translates into multiple million dollars. We have to continue to grow, even 1%.

Dr. Michael Dowd asked President Gaber her thoughts on UT positioning itself to better to help the faculty understand how we move in another direction or faster in a certain direction.

President Gaber responded that positioning would be incremental to ensure we are supporting and encouraging our students to join attractive programs. Students who do not come to UT, frequently go to BGSU, Kent, and Akron. We have to tell our story differentiating ourselves from our competitors by sharing the great things happening at UT and continuing to make strides in that direction. She encouraged faculty to talk about UT when visiting other universities. We have good stories. The fact that we are affordable in addition to our accomplishments makes us a good choice. We are the least expensive public university around, but we are not Walmart. Potential students want to know what their outcome and job placement. While we are not OSU, there are places where we are better than OSU. There is a branding study going on right now out of MARCOM focusing on how we tell our story and what we say as well as who we are and what we do. They are gathering information and are expected to be report back this summer. They may have done a story on UT Newsbreak online so that faculty are aware of and buy in to the campaign. President Gaber had suggested to MARCOM that they seek feedback from faculty.

Dr. Viviana Ferreira expressed having had communication issues in the past with MARCOM. She would like to see the University recognized for its research.

President Gaber directed faculty to let her and the Provost know of issues where they are frustrated. MARCOM does some things well and sometimes things do not happen. With a fixed number of staff, and oversaturation, it collapses. For the past two and a half years, we mailed postcards for U.S. News (reputational ranking) to presidents/provosts/research directors because they vote on this ranking.

Many institutions do this. We are working hard to get our story out.

*3) What is the Vision for Competency Based Education for graduate education?*

President Gaber responded there is not one presently. She had asked Dean Barbara Kopp Miller to look for additional ways to seek students and how we can deliver in different ways. There is a pool of people in our area who do not have degrees. If they work full-time, they need opportunities to achieve their degrees. A group is looking at how we might do this. President Gaber stressed the importance of a quality program done well rather than rushing and producing a half-baked product. The University of Michigan does competency-based education in business administration. You get one program than move forward with additional programming. Graduate Council should know this is not a rush to move forward. There is work to do to enhance our online programs. There is not a mandate, but another opportunity. There are many adults in our region without college degrees and we should meet this need.

*4) What is the faculty workload expectation? If teaching loads and graduate student supervision are increasing - research and service credits are decreasing as a result.*

President Gaber expressed that some of these questions would be better answer by the Provost.

Dr. Jerry Van Hoy stated that these questions came from reports from colleges indicating that they are getting two different messages, one to grow research fund and the other to teach more classes.

President Sharon Gaber affirmed that both are correct. Our survival depends on it. Our resources, rankings, and research dollars have all declined. The reality is that the Provost would like to add faculty positions as enrollment turns around. We are bouncing back from a period when research was not important. Many of you signed up to be a part of a research university. She stated that her job is to want everything from everybody, to keep pushing and encouraging. Because of accreditation, we know there are units that need faculty. We want our programs to be strong and we do not want to teach to the exclusion of research. The question is how do we meet a need with current resources? There will be more requests if enrollment grows. However, enrollment has been relatively flat.

Dr. Michael Dowd stated that Constitution of the Graduate Faculty states that Dr. Charlene Gilbert is my Dean, however, for graduate studies, Dr. Amanda Bryant-Friedrich is my Dean. Considering workload issues, time spent teaching and supervising students, there should be a role for the graduate dean in those discussions. The COGS Dean should have a leadership role. Every graduate faculty member has two deans. I think the COGS Dean's voice should carry loud because she is our advocate for graduate education. The College Deans have many concerns, but the COGS Dean has the big picture for graduate concerns and speaks for us.

Dean Bryant-Friedrich – it has happened workload has come up quite a bit. I am one voice, but it is difficult to get people to understand when some have not supervised graduate students. I know what this looks like. Workload agreements to Provost, I have to evaluate as well.

*5) Will there be a focus on graduate education and associated research in the Capital Campaign?*

President Gaber was pleased to announce that interviews with major donors were underway to determine a target number. Each college has a target number and there are funds for student scholarships, endowed professors, and facilities. Each dean works on his or her case statements. We compared spring graduating students with BGSU and learned that 16% of theirs were graduate students compared to 37% for UT. May to BGSU. It is a differentiator. We have medical education and a law school. Each college should think about their research needs, centers, equipment, etc., that should be included in a case statement. Everyone is out asking for private money. We have to talk about why strengthen in UT helps and is a good investment in this region. Long-term economic impact. Compels people outside. Make and tell compelling story so people want to invest. We change the lives of people who may have had limited opportunities. We change their lives. RC has been identifying 5-7 areas of research strength. They are not exclusive, but clusters of strength.

*Additional Questions and Discussion:*

Dr. Edward Janak inquired about the contradictory messages to faculty regarding distance learning to boost DL presence but also actively recruit international students, who can only take one distance learning course per semester. This is not possible in small programs. Nationally, international student numbers are not increasing, in part because of changing politics.

President Gaber added that Akron has tried to increase its international population, but was not necessarily successful. This topic is a good conversation to have with the Dean of COGS. As an institution, the simple message is we need more students, and it may be strategic per discipline.

Dr. Geoffrey Rapp added that messaging should be clear to Dean Kopp Miller that the goal is more students, not necessarily more programs.

President Sharon Gaber noted that since not every program works well online, it is important to look at the best use of resources and where growth could be supported.

Dr. Geoffrey Rapp asked whether new programs are a part of the big picture.

President Sharon Gaber indicated that it makes where there is demand and critical mass. There are emerging fields of study and we should have programs in those fields with critical mass as a goal.

Dr. Kandace Williams mentioned that the graduate program in biomedical research are related to funded faculty. The best applicants are invited to join the program and are offered tuition waivers and stipends, but because stipends are low and health insurance and parking are not covered, we tend to get the third and fourth students we invite.

President Gaber suggested building health insurance and other costs into grants and increasing the stipend amount.

Dr. Kandace Williams added there are not enough faculty to bring in more students, and the quality is diminished. The stipend/tuition budget is from COGS.

President Gaber reaffirmed building the costs into the grants and the associated stipends.

Dean Bryant-Friedrich agreed that health insurance costs and increased stipends could be built into grants.

President Gaber suggested building into grants through indirect costs. It is your pool of money to decide how it is used. That is a conversation to have with college budget/business managers. Dean Bryant-Friedrich pointed out that 'how' to provide health insurance is the big question universities are grappling with nationwide. Across the nation, about 80% provide health insurance. We are looking at models where that should come from. This is listed in the Strategic Plan as an area to work on. The Graduate Student Association has researched this topic and has models, but the key is determining how it should work.

President Gaber stressed that health insurance costs should be built in to federally funded research. There needs to be a collective shift to build stipends and insurance into research funding. It requires a shift in our collective mindset to help our students.

Dr. Viviana Ferreira said that she writes these costs into grants as paying 100%. She wanted to know where the indirect costs are that we should be using.

Dr. Frank Calzonetti responded that 70% goes back to central finance and 30% to 40% back to the college. The department/program determines the allocation. The Office of Research is working to having it carry over for instrumentation needs. It affects entire university budgets.

President Gaber wondered why we are not funding the first year.

Dr. Kandace Williams stated that it is a cost-share arrangement with COGS in that COGS pays stipend at a set rate and after that the mentor, once determined, pays 50% and students pays 50%. We will have to increase benefits to secure top-level students.

Dr. Viviana Ferreira stated that she writes in grants to cover students at 100% for four years, including health insurance and parking. The variable is that each PI decides.

President Gaber thanked Council.

#### Office of Research and Sponsored Programs Update

Dr. Frank Calzonetti, Vice President of Research, reported that the process for interviewing vendors for a new research administration software system is underway. There are two days of demonstrations scheduled, April 13 and April 20. Areas of excellence is led by Jack Schultz with feedback from Research Council.

#### Triple-listed course history and discussion

GC Vice Chair, Dr. Van Hoy, proposed this discussion be skipped to allow sufficient time for the Curriculum Committee report.

#### ***Standing Committee Reports***

##### Report of the Curriculum Committee

On behalf of the Graduate Council Membership Committee (GCCC), GC Vice Chair, Dr. Jerry Van Hoy provided the committee's report. Council approved all curricular proposals unanimously.

No.	Proposal Type	College	Department/Program	Title	Course Number	Summary
32	ECM	PH	Pharmacy Practice	Advanced Drug Delivery Systems-I	PHPR 5770	Course requirement change
33	ECM	AR	Economics	Health Economics	ECON 5750	WITHDRAWN
34	ECM	AR	Psychology	Special Topics	PSY 6980	Grading scale change
35	ECM	AR	Psychology	Special Topics	PSY 7980	Grading scale change
36	ECM	SM	Biological Studies	Advanced Signal Transduction	BIOL 6200	Change in PreReq
37	ECM	SM	Biological Studies	Advanced Signal Transduction	BIOL 8200	Change in PreReq
38	ECM	SM	Chemistry and Biochemistry	Scientific Communication	CHEM 6940	Credit hour modifications
39	ECM	SM	Chemistry and Biochemistry	Scientific Communication	CHEM 8940	Credit hour modifications
40	NPP	SM	Chemistry and Biochemistry	Environmental Sustainability in Chemistry	NA	New On-line Certification based on an established On-line Master
41	ECM	CE	Curriculum and Instruction	Master's Research Seminar in Curriculum and Instruction	CI 6900	Credit hour and prerequisite modifications
42	ECM	HH	Exercise and Rehabilitation Sciences	Multiple courses listed	KINE 5000	New alpha codes
43	ECM	HH	Exercise and Rehabilitation Sciences	Multiple courses listed	EXSC 6000	New alpha codes
44	PRR	PH	Pharmacology	BSMS in Pharm and Law	NA	Credit hour modifications

### Report of the Membership Committee

On behalf of the Graduate Council Membership Committee (GCCC), Dr. Hans Gottgens announced that his last report as chair of this committee will be at the May 1 GC meeting. Dr. Svetlana Belyukova, a long-term committee member, has agreed to serve as chair.

### **Old Business**

Dr. Jerry Van Hoy asked Council to consider triple-listed of courses for discussion at a future meeting. In 2001, per Graduate Council, the Curriculum Committee was instructed to no longer allow triple list 4/6/8. Many triple-listed courses still exist. The Provost's office has no objections to triple-listed courses.

### **New Business**

None.

### **Adjournment**

There being no further business, the Council adjourned at 1:58 pm.