

**Graduate Council Minutes
April 21, 2020
Webex**

Present: Wissam AbbouAlaiwi, Defne Apul, Tomer Avidor-Reiss, John Bossenbroek, Timothy Brakel, Amanda Bryant-Friedrich, Frank Calzonetti, Saurabh Chattopadhyay, Wendy Cochrane, Heather Conti, Raina Dawson (GSA), Christina Fitzgerald, Cyndee Gruden, Daniel Hammel, Samir Hefzy, Terry Hinds, Andrea Kalinoski, Anand Kunnathur, Abraham Lee, Song-Tao Lliu, Sara Lundquist, Michael Mallin, Marcia McInerney, Nagalakshmi Nadiminty, Alisa Nammavong (GSA), Kelly Phillips, Penny Poplin Gosetti, Patricia Relue, Beth Schlemper, Ozcan Sezer, Ruslan Slutsky, Susan Sochacki, Megan Stewart, Steve Sucheck, Varun Vaidya, Jerry Van Hoy, Kandace Williams.

Absent: Brian Ashburner, Geoffrey Rapp, Barry Scheuermann,

Excused: Kenneth Kilbert, Martha Sexton.

Guests: Beata Lecka-Czernik, Matam Kumar, Linda Lewandowski, Constance Schall, Youngwoo Seo, Camilla Wenceslau.
3MT Award Recipients: Vaishnavi Aradhyula, Parul Baranwal, Sudipta Baroi, Anna Glanz, Rachel Golonka.

Call to Order and Roll Call (approval of Minutes below)

Chair Song-Tao Liu called the meeting to order and re-ordered the agenda to permit the presentation and recognition of the 2020 3MT Winners, cognizant of the students' and advisors time in departing the meeting following the presentation.

Information and Discussion Items

Recognition of the Winners of the 3MT Competition

Following the narrated PowerPoint presentation Ms. Teri Green, Dean Bryant-Friedrich thanked the academic affairs division of COGS for organizing this year's competition. She also expressed appreciation to the Graduate Dean's Scholars and Fellows who participated in an important way. Each of the recipients was recognized and those attending were asked to speak about the competition and plans in the future. Advisors present also congratulated their students.



COLLEGE OF GRADUATE STUDIES
THE UNIVERSITY OF TOLEDO



Ahmed A. Akobor
PhD in Physiology & Pharmacology: MOME
Advisor: Dr. Matam Vijay-Kumar
Let's Talk About Your Bile



Vaishnavi Aradhyula
MSBS in Medical Sciences
Advisor: Dr. Camilla F. Wenceslau
Running Away from Inflammation



Parul Baranwal
PhD in Civil & Environmental Engineering
Advisor: Dr. Youngwoo Seo
All Bacteria are Not Bad



Stephen Barnes
MS in Bioengineering
Advisor: Dr. Mohamed S. Hefzy
May The Force Be With You



Sudipta Baroi, M. Pharm
PhD in Physiology & Pharmacology: MOME
Advisor: Dr. Beata Lecka-Czernik
On the Way to Treat and Prevent Diabetic Bone Fractures



Anna Glanz
MSBS in Medical Microbiology & Immunology
Advisor: Dr. Saurabh Chattopadhyay
"Boosting" Our Bodies' Natural Antiviral Defense



Rachel Golonka
PhD in Physiology & Pharmacology: MOME
Advisor: Dr. Matam Vijay - Kumar
Feed Your Gut with Caution!



Sharmila I. Thenuwara
PhD in Chemistry
Advisor: Dr. Dragan Isailovic
Removal of Microcystins from Water using Treated Rice Husk in Column Format

FINALISTS – 3RD ANNUAL THREE MINUTE THESIS® COMPETITION



Virtual Clap!

Approval of Minutes

The meeting was called to order and the roll called. The Minutes of the Graduate Council meeting of January 28, 2020 were approved.

Information and Discussion Items

Mental Health Needs of the Faculty – Dr. Linda Lewandowski, Dean of the College of Nursing and Vice-Provost for Health Affairs

Dean Lewandowski thanked Council for the opportunity to speak to them in her role as Vice Provost for Health Affairs and coordinator of the mental health response team, about the mental health needs during the pandemic, information that may be useful to faculty. The coordination brings together our mental health services across campuses to include Psychology, Disability Services, Counseling, Clinical Psychology and Nurse Practitioners meeting weekly to discuss how we can provide services.

Graduate students may be concerned with interruption of research and international students may feel isolated among other concerns of uncertainty, fear, and vulnerability of a nasty disease floating around in our communities. Graduate students are served by the Counseling Center. There is group support so graduate students can talk to other graduate students. Graduate students seeking support should be directed to the Counseling Center.

Another group is our faculty who are dealing with many of those same concerns, teaching online and a new state of affairs of family at home and stress of an uncertain future. Dean Lewandowski is interested in getting feedback from Graduate Council and from Faculty Senate after visiting with them next week. Are there some resources we can provide to faculty in addition to EAP? There is a mental health tab on UT website <https://www.utoledo.edu/offices/rocketwellness/campus.html> that is available to all faculty and staff including talking to a counselor. We are wondering if interested in university-wide group support for faculty. Faculty in nursing have expressed concern with confidentiality. Want to hear from you and what you think some of the issues are so we can bring resources to support our faculty.

There is a special hotline for UTMC hotline, set up by psych staff. They also working on providing other resources for those in the hospital. It is important and it will get better but it will take a while. How we help support each other is important. Share your ideas. LL – please feel free to email me. We will bring back to health response team which meets every Thursday. Thank you and stay safe and health and take care of yourself.

Executive Reports

Report of the Executive Committee of the Graduate Council

On behalf of Graduate Council, Dr. Song-Tao Liu, Chair reported the following:

- *GCEC is continuing its work remotely*
Chair Liu attended the Board of Trustees meeting on April 13th and has a regularly scheduled meeting with the Provost on April 22nd. Concerns may be sent to Chair Liu. At its meeting on April 14th the GCEC primarily discussed two policies:
- *Transfer Credit Policy*
Will be open for vote today. GC can review and send votes to Chair Liu by 5:00 pm April 22nd.
- *Academic Dishonesty Policy*
Policy is in draft stage. Dr. Mike Dowd attended GCEC meeting to provide a brief description of the history and rationale. GCEC will review further and share with our colleagues of the Academic Standing Committee. Expect voting to be done in fall semester.
- *Curriculum Committee*
The Graduate Council Curriculum Committee (GCCC) led by Dr. Ozcan Sezer is currently reviewing a major batch of curriculum, about 70 proposals.
- *Membership Committee*
The Membership Committee is actively reviewing applications and will present its regular report and year-end report at the last and final GC meeting of this academic year on May 5th.

- *New GC/GCEC in place following May 5th GC meeting.*
Some of colleges elections done with new GC reps identified. There will be turnover of GCEC as elections for officers for GC 2020-2021 will take place following adjournment of GC 2019-2020, when Dr. Wendy Cochrane will start her term as Chair.

Report of the Vice Provost for Graduate Affairs and Dean of the College of Graduate Studies

Dr. Amanda Bryant-Friedrich, Vice Provost for Graduate Affairs and Dean of the College of Graduate Studies deferred her report to the end of the meeting, time permitting, to allow sufficient time for her agenda discussion item with Dr. Frank Calzonetti 'Financial Support of Graduate Education in the new normal'.

She thanked Dean Lewandowski for attending Graduate Council. Different groups have virtual happy hours and some faculty are on Graduate Council and Faculty Senate or committees, but others are not and need a way of seeing/communicating with one another so they do not feel like they are alone.

Dean Lewandowski agreed that group support is worthwhile.

Report of the Graduate Student Association

Ms. Alisa Nammavong, President of the Graduate Student Association (GSA) reported:

- *GSA Report to BOT April 13, 2020*
Presented my last report as GSA President.
- *GSA President/Vice President meeting with Provost April 17, 2020*
Discussed students' concerns with transition to online classes and labs/externships/clinical experiences. Students do not feel they are getting the full experience with loss of lab time and how best to do that work. They are seeking the return of park and lab fees. Undergraduate student government shared that they met with President Sharon Gaber, Dr. Flapp Cockrell, Vice President for Student Affairs, and Mr. Matt Schroder, Exec VP Finance and Administration and CFO. It seems unlikely they will get a return on things like parking. GSA has reached out to Gina Roberts, Assistant VP of Enrollment Management, in order to have an actual statement to provide to students with background and reasoning. We discussed with the Provost opportunities for students to seek assistance, like the Rocket to Rocket fund, the implementation of Cares Act 2020 and how it will affect students in the future.
- General Assembly, April 21st, 4 pm, Webex
Leanna Glick, Elections and University updates since our last meeting. We will be welcoming our new executive board and start transition process.

- **Appreciation of Graduate Council**

As the last meeting Ms. Nammavong would attend as President of the GSA, she thanked Council for their support for supporting her role for the past two years as president and previously vice president of the GSA. She indicated that she had learned a lot and hopes that the experience along with her education will help her land the job of her dreams in the future.

Chair Liu stated that it was a pleasure to get to know Ms. Nammavong who worked diligently to voice graduate student concerns and GC appreciated her hard work on student health insurance. He wished her future successes.

Dean Bryant-Friedrich thanked Ms. Nammavong as well for her hard work and being a strong student advocate. She was proud to work with her adding that as a first responder as a nurse, Ms. Nammavong has done an exceptionally fabulous job.

Report of the Vice President for Research

Dr. Frank Calzonetti gave a brief report to allow time for the agenda discussion item with Dean Bryant-Friedrich 'Financial Support of Graduate Education in the new normal'.

He reported that RSP is working on putting together a plan to ramp up research and field research. Dr. Connie Schall serves as the lead with a committee and sub-committees, which GC has a part of this. Dr. Schall led an initial meeting of the group on April 20th and will meet again on April 27th. Questions may be addressed to Frank or Connie.

Standing Committee Reports

Report of the Curriculum Committee

On behalf of the Graduate Council Curriculum Committee (GCCC), co-chair, Dr. Ozcan Sezer presented the committee's report and recommended all for approval with the following notations:

ECON 4050 was submitted, but we already accepted 5050, so it looks like it was cross-listed and we accept is as cross-listed. It was my misinterpretation that we didn't need to review. Have to make a decision on that. MIME 8960 – proposal was requested to be removed, so we are not voting on that. Other than this, all comments lined up. There was one problem that was fixed.

Due to the large number of proposals, Chair Song-Tao Liu, provided additional time for review and vote. Comments and concerns may be sent to Chair Liu by 5 pm on April 22nd. Unless, there is a problem, the courses will be approved. The committee did heroic job! 50 proposals within 10 days! Sincere thanks to Ozcan.

Dr. Ozcan Sezer expressed his appreciation to his colleagues in the GCCC and to Ms. Terri Hayes for all of her coordination.

Dr. Samir Hefzy thanked the committee for its leadership.

GCCC / PROPOSALS / #204-#270 / April-09-2020 || SORTED BY COLLEGE || (Total of 66 (56) Proposals)

Proposal # Number	Proposal Type	College	Department/ School/ Program	Title	Course Number	Summary	Comments	
1	220	CCR	AR	Economics	Population Economics	ECON 4050	course change request	-
2	221	CCR	CE	Educational Studies	Leadership in School Curriculum	EDAS 8010	course change request	
3	222	CCR	CE	Educational Studies	Advanced Educational Psychology	EDP 5110	course change request	
4	223	CCR	CE	Educational Studies	Understanding and Consuming Research	RESM 5310	course change request	
5	224	CCR	CE	Educational Studies	Applied Measurement Research	RESM 6230	course change request	
6	225	CCR	CE	Educational Studies	Network Theory and Educational Reform	TSOC 5100	course change request	already approved, listed here because corrected materials are in CIM
7	226	CCR	CE	Educational Studies	Sociology of Education	TSOC 5200	course change request	already approved, listed here because corrected materials are in CIM
8	227	CCR	CE	Educational Studies	Social Justice in American Society	TSOC 5210	course change request	already approved, listed here because corrected materials are in CIM
9	228	CCR	CE	Educational Studies	Critical Responses to Deculturalization	TSOC 5230	course change request	already approved, listed here because corrected materials are in CIM
10	229	CCR	CE	Educational Studies	Philosophy of Education	TSOC 5300	course change request	already approved, listed here because corrected materials are in CIM
11	230	CCR	CE	Educational Studies	History of Education	TSOC 5400	course change request	already approved, listed here because corrected materials are in CIM
12	231	CCR	CE	Educational Studies	Anthropology of Education	TSOC 5500	course change request	already approved, listed here because corrected materials are in CIM
13	232	CCR	CE	Educational Studies	Foundations of Peace Education	TSOC 5600	course change request	already approved, listed here because corrected materials are in CIM
14	233	CCR	CE	Educational Studies	School-State Relations	TSOC 6140	course change request	already approved, listed here because corrected materials are in CIM

15	234	CCR	CE	Educational Studies	Introduction to Educational Theory and Social Foundations	TSOC 5000	course change request	new course proposal
16	235	CCR	CE	Educational Studies	Master's Seminar in Educational Theory and Social Foundations	TSOC 6900	course change request	new course proposal
17	236	CCR	CE	Educational Studies	Seminar in Social & Philosophical Foundations of Education	TSOC 8100	course change request	new course proposal
18	237	NCP	CE	Educational Studies	Introduction to Research and Measurement (RESM) and Graduate Studies	RESM 5550	new course proposal	
19	238	NCP	CE	Educational Studies	Statistical Analysis by Computer	RESM 6550	new course proposal	
20	239	NCP	CE	Educational Studies	Research and Measurement Master's Portfolio	RESM 6900	new course proposal	
21	240	PCR	CE	Educational Studies	Educ Admin and Superv, ME	CE-EDAS-ME	program change request	
22	241	PCR	CE	Educational Studies	Educ Res and Measurement, ME	CE-EDRM-ME	program change request	
23	242	PCR	CE	Educational Studies	Educational Psychology, ME	CE-EPSY-ME	program change request	
24	243	PCR	CE	Educational Studies	Ed Theory and Social Fnd, ME	CE-ETSF-ME	program change request	
25	244	PCR	CE	Educational Studies	Foundations of Education, PhD	CE-FEEP-PHD	program change request	
26	245	PCR	CE	Educational Studies	Higher Education, ME	CE-HIED-ME	program change request	
27	246	PCR	CE	Teacher Education	Art Education, ME	CE-ARTE-ME	program change request	
28	247	PCR	CE	Teacher Education	Career and Technical Ed, ME	CE-CTE-ME	program change request	
29	248	PCR	CE	Teacher Education	Curric and Instruction, ME	CE-CURI-MR	program change request	
30	249	PCR	CE	Teacher Education	Education, MSE	CE-EDBI-MES	program change request	
31	250	PCR	CE	Teacher Education	Arts and Education, Masters	CE-EDGG-MAE	program change request	
32	251	PCR	CE	Teacher Education	Erlly Chldhd Ed (Pre K-3), ME	CE-ERLY-ME	program change request	

33	252	PCR	CE	Teacher Education	Middle Chldhd Ed (4-9), ME	CE-MIDD-ME	program change request	
34	253	PCR	CE	Teacher Education	Music Education, MM	CE-MUSE-MME	program change request	
35	254	PCR	CE	Teacher Education	Secondary Education, ME	CE-SECE-ME	program change request	
36	204	CCR	EN	Chemical Engineering	Seminars in Chemical Engineering	CHEE 5930	course change request	
37	205	CCR	EN	Bioengineering	Bioengineering Dissertation	BIOE 8960	course change request	
38	206	CCR	EN	Bioengineering	Dissertation Research	BME 8960	course change request	
39	207	NCP	EN	Bioengineering	Graduate Engineering Internship	BME 8970	new course proposal	
40	208	PCR	EN	Bioengineering	Bioengineering, MS	EN-BIOE-MSB	program change request	
41	209	NCP	EN	Civil and Environmental Engineering	Graduate Engineering Internship	CIVE 6970	new course proposal	
42	210	CCR	EN	Civil and Environmental Engineering	Graduate Research and Thesis - Masters	CIVE 6960	course change request	
43	211	CCR	EN	Civil and Environmental Engineering	Graduate Research and Project - Masters	CIVE 6980	course change request	
44	212	NPP	EN	Mechanical, Industrial and Mfg Eng.	Materials Science & Engineering, Graduate Certificate	NA	new program proposal	
45	213	NCP	EN	Mechanical, Industrial and Mfg Eng.	Advanced Computational Fluid Dynamics	MIME 6470	new course proposal	
46	214	NCP	EN	Mechanical, Industrial and Mfg Eng.	Advanced Computational Fluid Dynamics	MIME 6890	new course proposal	Removal requested
47	215	PCR	EN	Electrical Eng and Computer Science	Cybersecurity, Certificate	EN-CYBC-CRG	program change request	
48	216	PCR	EN	Electrical Eng and Computer Science	Electrical Engineering, MS	EN-ELCE-MSL	program change request	
49	217	PCR	EN	Electrical Eng and Computer Science	General Engineering, MS - Computer Science and Engineering	EN-ENGR-MEG	program change request	
50	218	PCR	EN	Electrical Eng and Computer Science	Engineering, PhD - Computer Science and Engineering concentration	EN-ENGR-PEG	program change request	

51	219	PCR	EN	Electrical Eng and Computer Science	Engineering, PhD - Electrical Engineering concentration	EN-ENGR-PEG	program change request	
52	255	CCR	MD	Medicine	Student Seminar Series	INDI 6920	course change request	Title and catalog description change
53	256	CCR	MD	Phys, Phrmcol, Metab, Card Sci	Thesis Research in Molecular Medicine	MOME 6990	course change request	May be repeated, new SLOs
54	257	PCR	MD	Phys, Phrmcol, Metab, Card Sci	Biomedical Science: Molecular Medicine, MSBS	MD-BIMS-MS	program change request	Re-arrangement to meet allowed scholarship credits (9)
55	258	PCR	MD	Phys, Phrmcol, Metab, Card Sci	Biomedical Science: Molecular Medicine, MSBS	MD-BIMS-MS	program change request	Reduced didactic credits, re-arrangement of credits
56	259	CCR	MD	Physician Assistant	Clinical Genetics	PHYA 6010	course change request	Title, catalog description and hours change
57	260	PCR	MD	0000 - Undeclared	Biomedical Science: Medical Sciences	MD-BIMS-MS	program change request	Changing Certificate to Master's, corresponding change in # of hrs to 37
58	261	PCR	MD	Family Medicine	Physician Assistant, MSBS	MD-PHYA-MSBS	program change request	Revised/categorized learning outcomes
59	262	PCR	MD	Pathology	Assistant in Pathology, MSBS	MD-PTHA-MSBS	program change request	Courses added/ re-arranged to obtain national accreditation
60	263	PCR	MD	Medical Microbiol and Immunol	Medical Microbiol & Immunology, PhD	MD-BIMS-PHD	program change request	Re-arrangement to meet allowed scholarship credits (9), reduced didactic req-s

Information and Discussion Items

Financial Support of Graduate Education in the new normal – Inclusion of Tuition in Externally Funded Grants and Contracts

Dr. Frank Calzonetti and Dean Bryant-Friedrich presented a discussion of inclusion in tuition in externally funded grants and contracts.

Dean Bryant-Friedrich began by stating that the Provost had alerted her and Dr. Frank Calzonetti to find a means to transition the way we invest in proposals to support graduate students that was going to require a change in policy. Presently, we support tuition for graduate students who receive stipends from funded projects. With current budget and pandemic issues, this is not a sustainable option, particularly when tuition support could be gained from an external agency.

Explanation followed bullet points on slides of presentation:

Discussion

- Most Ph.D. granting universities now charge sponsors for tuition
- In-state tuition must be included in the budget of all proposals with due dates on or after July 1 or submitted after June 30
- Tuition waivers on current grants and those submitted with due dates prior to July 1 will be honored.
- Commitments will be honored for tuition waivers in proposals already submitted and not yet awarded
- In-state tuition will be charged to all external grants with special exceptions by the VP for Research and Graduate Dean (e.g., community projects)
- Grants will only be charged in-state tuition
- There is no F&A charged on tuition
- The RSP 100 will include a sign off for the Graduate



This is what most PhD granting institutions do, UToledo is currently an outlier. Most require grant proposals to include in-state tuition waivers and are bound in policy.

Dr. Calzonetti explained that our plan is that in-state tuition will be charged on external grants for proposals with direct costs of over \$100,000 per year with due dates on or after July 1 or submitted after June 30th. Tuition waivers on current grants and those already submitted, will be honored with those commitments already submitted to external agencies. In addition, tenure-track faculty members will be provided tuition waivers on grants they submit as PI on the first three years of their appointment.

There will be opportunities for special exceptions made by the Office of Research and by the College of Graduate Studies Dean. We will continue to work with the City of Toledo and nonprofits, etc., and to make exceptions in rare cases. Grants will only charge in-state tuition and COGS will pick up out-of-state tuition. We will be modify RSP \$100k to include sign off by COGS Graduate Dean.

Dr. Schall estimated full-time in-state tuition for fall, spring and summer at ~\$14,000.

Dean Bryant-Friedrich added that tuition is a moving target that is currently ~\$14,000, which can go up or down. Out-of-state surcharge is funding coming from COGS. We want to trend to a model where our incentive programs are awarding. There will be parameters/guidelines on special exceptions.

Wayne State, the University of California and Auburn University have institution-wide policies and a model for students on research grants that are not program specific. Some require health insurance and fees be included in the grant. Not sure if reasonable at this time. Sometimes the models for COMLS and others programs are broader at other institutions, but they generally require tuition on grants as well.

Discussion:

Dr. Tomer Avidor-Reiss - Concern about obtaining grants from NIH and NSF as a consequence of not bringing tuition waiver and no F&A.

Frank Calzonetti - You can look at analysis, and students coming in getting SSI, so it is complicated.

Amanda Bryant-Friedrich - Benefits are much larger if not having to use current tuition funds.

Terry Hinds – Every program would be different. Did you look at data from across programs that you can share?

Frank Calzonetti – These are survey responses.

Anne Izzi – We conducted an informal survey with our institution. Several Ohio institutions shared their survey results which we reviewed. The majority of Ohio institutions charge tuition to grants now.

Kandace Williams – The majority of new biomedical sciences students do not have a major advisor until spring or summer of their first year. Others have NIH training grants, which we do not. We don't know how we can bring them in and pay tuitions for first year.

Amanda Bryant-Friedrich – COMLS students in first year, COGS pays first year. Your first year will be treated like a GA and TA with stipends/tuition from the university and transition to projects.

Dan Hammel – It is common that the policy of universities includes tuition in budget for grants. It has to be in budget for all proposals.

Amanda Bryant-Friedrich – Program officers may reduce by that amount. That is why Vice President for Research and the COGS Graduate Dean may have a committee to review these. I have read proposals recently and a vast majority make that statement. It does come up as a discussion point.

Tomer Avidor-Reiss – Tuition waiver policy can be changed by whom? Are faculty involved?

Amanda Bryant-Friedrich – Not sure whether it will come from Research and Sponsored Programs, however, all policies at UToledo are vetted by faculty and it would have to go through Graduate Council and Faculty Senate for their response.

Frank Calzonetti – Section says, 'as approved by COGS Graduate Dean'.

Terry Hinds – Is there an option to reduce the stipend or have the student pay the tuition rather than the mentor?

Frank Calzonetti – We have to be consistent across the university according to federal uniform guidance.

Terry Hinds – Why not have the student responsible so that the burden is reduced for the mentor?

Frank Calzonetti – Some people may think it is cheaper for post doc, however, as a university we are here for graduate education, not just as a research institute.

Terry Hinds – We have to think about productivity. One policy across programs does not feasible. Program specific rules may better serve us.

Connie Schall – No indirect costs are assessed on tuition. It is added to the grant.

Kandace Williams – Some faculty are saying it is cheaper to hire post doc. We have one graduate program that it would severely be affected.

Steve Sucheck – Some projects require senior expertise.

Frank Calzonetti – We understand that, but do not expect to wholesale flip from graduate students to post docs and technicians. Graduate education still very important to us and graduate students receive training.

Saurabh Chattopadhyay – Start up packages are different.

Tomer Avidor-Reiss – New faculty should not have to support at the same full rate, perhaps 50%.

Amanda Bryant-Friedrich – We want to consider but it is unclear if we can offer incentives. Depending on funding, which we do not know yet, we may be able to offer. Our university asking us to make this change at once, which is difficult. We need to bring in external funding to support tuition.

Marcia McInerney – Associations and foundations that only have 10% indirect on budgets and smaller budget overall per year.

Amanda Bryant-Friedrich – Frank Calzonetti and I have to look at overall funding mechanism with limitations.

Frank Calzonetti – We follow the written guidelines of funding agencies. We work with and understand that.

Kandace Williams – What percentage of graduate students who get tuition waived are on TAs?

Amanda Bryant-Friedrich – The number transitions a lot. Engineering for example, has TAs on tuition waiver then transition to being fully funded.

We have to make sure that students are not harmed and that they are not dealing with issues of tuition and stipend, that we should be dealing with behind the scenes. Also, we do not want to hurt enrollment and research. If we do not put their tuition waivers on grants, we won't have students. We have to do it because it will impact the viability of our graduate programs. Please send me comments so that I can share with administration.

Song-Tao Liu – Suggested comments be sent to Dean Bryant-Friedrich.

Report of the Vice Provost for Graduate Education and Dean of the College of Graduate Studies

Dean Bryant-Friedrich provided the following updates:

- *Centralized Application Services (CAS)*
Continued discussions on the transition to Centralized Application Services. We continue to work with Liaison to transition all graduate applications to CAS systems. This will include the transition to GradCAS, EngineeringCAS and BusinessCAS. The university is doing it due diligence to make sure that this transition is productive and profitable for all involved.
- *In-State Tuition for Ohio Grads*
In-state tuition + \$1 for students who have a degree from an Ohio university. UToledo is in the process of asking the Board of Trustees and the Ohio Department of Higher Education to approve this tuition benefit for those who have an Ohio degree and enroll in a graduate program at the UToledo. A list of all approved programs will be made available but includes all PhD programs and many Master's programs. Professional programs are largely not included. Would like to have in place by fall 2020.
- *Efforts to enroll international students in their country of residence for Fall 2020*
Undergraduate has already put the process in place to deliver undergraduate courses to students in their country of residence even if it is outside the US. In an effort to make sure that this is a viable option for graduate programs, we have sent a survey to all graduate faculty, deans, department chairs, associate deans and program directors to assess the ability of our campus to deliver this content remotely during the fall semester, to determine if students can participate and to determine how we will proceed if students do not obtain visas. The link was sent yesterday. We have modified it slightly after an email from Dr. Beltyukova, to make sure that all can participate even if they have limited information on the programs in which they participate. The link is <https://webforms.utoledo.edu/form/1100150339>. If we do not bring in students from international locations, there will be a projected 10% decline in graduate enrollment (from Finance).

Dr. Daniel Hammel added that if the U.S. President says the country is stopping immigration for 120 days, we may not have a choice.

- *Memo on Graduate Enrollment from Summer 2020 – Summer 2021 Excerpts*
All graduate students who receive tuition support from COGS funds and have reached the maximum number of credits for degree completion should register for a zero-credit course (to be established) for Summer 2020 and/or Fall 2020 to compensate for time lost due to COVID-19. Awarding of continued stipend support and permission to enroll in this course would depend on demonstrating that the delay is due to COVID-19 and that no other avenues except this is available. Students who register for this course will be responsible for the payment of fees which allow for access to university facilities. Registration for this course will be permitted for the semester of graduation.

Priorities:

- In Fall 2020, priority will be given to the continued funding of the tuition of graduate students (Doctoral and Masters) currently serving as teaching, research or graduate assistants.
- In Fall 2020, the transition of current students with limited or no support to positions which require either increased tuition or stipend support from funds originating from COGS will be heavily scrutinized to ensure that they are necessary to fulfill the research, and instructional missions of the institution.
- For Fall 2020, to limit the short- and long-term impact on research and teaching that would be caused by the lack of doctoral students, priority will next be given to new doctoral students to support the university academic and research missions. In Fall 2020, doctoral students will be given academic year contracts.
- For Fall 2020, priority will next be given to those master’s students who support the research and teaching enterprise. These students will also be given academic year contracts as outlined above.
- Any funding remaining for tuition will be utilized for the support of graduate assistants who support administrative offices and tuition scholarships to support the growth of identified areas. Tuition scholarships will be utilized minimally during this time. Looking to put 0 credit hour course house in COGS or 1 with no billable hours. Want to help get them through their programs.

We have to make a commitment to students we have. There is no funding to cover those not continuing. We will prioritize doctoral students in fall 200, then masters.

Enrollment Funnel

TOLEDO 1872	College of									
	AR	BU	CE	EN	HH	LW	MD	NU	PH	SM
TOTAL INQUIRIES	273	127	46	361	514	3	653	113	87	319
TOTAL APPLICANTS	273	127	46	361	514	3	653	113	87	319
Less: Incompletes	21	24	10	54	63	0	84	40	17	41
COMPLETE APPLICATIONS	252	103	36	307	451	3	569	73	70	278
Less: Denies	133	1	1	36	64	0	39	1	33	35
Less: Withdrawn Before Decision	19	4	4	3	46	1	9			15
Pending Personal Funding (International) <i>(Decision Code 03)</i>	15	36	3	52	13			1	6	1
TOTAL ADMITS	57	60	24	29	194	3	167	44	13	79
Less: Withdrawn After Decision	2	3	3		10		17		1	4
Deferred to Future Term <i>(Decision Code 07)</i>		4	1	3	2		2	1		6
NET ACTIVE ADMITS	55	57	21	29	184	3	150	44	12	75
NET ACTIVE APPLICATIONS	119	119	38	322	394	2	588	112	53	265
ENROLLED	15	28	4	1	35	2	9	0	0	2

We need to make decisions quickly and on board students as quickly as we can. We are paying a lot of attention to ‘deferred to a future term’, typically visa issues. I will present to you as often as I can.

Discussion:

Dr. Marcia McInerney asked whether University Fellowships would be awarded this year.

Dean Bryant-Friedrich replied that the Fellowships and Scholarships process is underway and that rankings should occur next week. She was not certain the number that could be awarded.

Ms. Alisa Nammavong inquired whether she could share GA/TA funding information with graduate students.

Dean Bryant-Friedrich replied 'yes' and said that comments may be sent to her anytime.

Dr. Andrea Kalinoski expressed concern about adding tuition to grants and mentioned \$150,000 as a threshold for grants. A sliding scale should be looked at or removed.

Dean Bryant-Friedrich responded that it would be need to be look at with further discussion.

Report of the Membership Committee

None.

Old Business

Song-Tao Liu reminded Council to vote transfer credit policy and to send any comments on the Curriculum Report by 5 pm on April 22nd.

New Business

None.

Adjournment

There being no further business, the Council adjourned at adjourned 2:11 pm.