

**Graduate Council Minutes
March 9, 2021
Webex**

Present: Wissam AbouAlaiwi, Defne Apul, Brian Ashburner, Jonathan Bossenbroek, Timothy Brakel, Frank Calzonetti, Saurabh Chattopadhyay, Madeline Clark, Wendy Cochrane, Heather Conti, Bashar Gammoh (for Gary Insch), Daniel Georgiev, David Giovannucci, Daniel Hammel, Mohamed Samir Hefzy, Marthe Howard, Andrea Kalinoski, Kenneth Kilbert, John Laux, Abraham Lee, Linda Lewin, Sara Lundquist, Nagalakshmi Nadiminty, Penny Poplin Gosetti, Ellen Pullins, Geoffrey Rapp, Patricia Relue, Barry Scheuermann, Beth Schlemper, Rebecca Schneider, Martha Sexton, Zahoor Shah, Ekaterina Shemyakova, Ruslan Slutsky, Varun Vaidya, Steven Sucheck, Jerry Van Hoy, Eileen Walsh, Skyler Weber (GSA), Kandace Williams.

Absent:

Excused: Susan Sochacki.

Guests: Heather Huntley, Scott Molitor, Timothy Mueser, Amy Thompson.

Call to Order, Roll Call, and Approval of Minutes

The meeting was called to order and the roll called.

Executive Reports

Report of the Executive Committee of the Graduate Council

On behalf of Graduate Council, Chair Dr. Wendy Cochrane, reported

- *COVID-19 Update*
Good News! Vaccine scheduling (getyourshot.org) coming March 23.
- *Special Topics Courses in Graduate Programs and Certificates*
So that there is no confusion, we are working on a clarification. Special topics courses cannot be used as required courses, but may be used as an elective, in graduate programs and certificates. We are working to coordinate in CIM. Will add to our curriculum tips and share with you and graduate faculty.
- *Reimagining COGS Task Force*
Dr. Giovannucci and Chair Cochrane met with Provost Bjorkman for clarification of on the taskforce that we sent overview to you with charge and timeline. Looking forward to receiving nominations.

Report of the Vice Provost for Graduate Affairs and Dean of the College of Graduate Studies

Dr. Barry Scheuermann, Interim Vice Provost for Graduate Affairs and Interim Dean of the College of Graduate Studies provided the following updates:

○ *Search for the Permanent Dean*

A search for a permanent dean has been suspended pending the recommendations and outcomes of the Reimagining COGS Taskforce.

○ *Huron Consulting Group*

- Dean's retreat is scheduled for March 22, 2021. All of the revenue units will have had a meeting to review their budgets with Huron Consulting.
- The cost units have not reviewed their budgets and probably will not prior to the retreat

○ *Admissions and Enrollment*

The most recent dashboard report for Fall 2021 admissions (March 5th)

- Undergraduate Total Inquiries: 35,577 down 5,174 from this time last year
 Total Admits: 8,388 down 9 from this time last year
- Graduate Total Inquiries: 3,209 down 528 from this time last year
 Total Admits: 317 down 40 from this time last year

The implementation of GradCAS, EngineeringCAS and BusinessCAS has been returned to admissions group in COGS. There has been one hand-off meeting and regular weekly meetings have been scheduled. Cody Henderson has been tasked with leading this effort; an update will be provided to the GCEC during our next meeting with more information provided during the next GC meeting.

○ *COGS Annual Fellowships and Scholarships and Deans Scholars and Fellows Program*

The application deadline for the Graduate Dean's Scholars and Fellows program is March 19. We have received all of the applications for the University Fellowship (74 applicants), Helen M. Fields Scholarship (9 applicants) and the Robert N. Whiteford Memorial Scholarship (36 applicants) – 1 eligible application for the Richard L. Bostleman Memorial Scholarship thus far. Members of the Fellowship and Scholarships Committee will be communicated with very soon.

○ *Reminders*

- Registration for summer classes has opened.
- GC elections for 2021 are underway in each of the colleges with new members invited to the May 4th meeting. Terri Hayes is working with colleges regarding eligible graduate faculty to serve on GC and new members invited to May 4th GC meeting.
- Graduate catalog edits are due; Lisa Taylor (lisa.taylor2@utoledo.edu) is coordinating edits to the catalog as well as the graduate student handbook.

○ *Responsible Conduct in Research Workshop – March 29th and April 3rd*

Students were sent an email yesterday with instructions to complete the CITI Training prior to the meeting on the first day. 223 are registered with approximately 20 volunteers – instructors and graduate students.

Scheduled for March 29 and April 3. Can accommodate a few more students. BB collab has limitation for breakout sessions. Approximately 200+ students will complete the training.

- *Commencement/Hooding Ceremony*
 - the hooding ceremony is scheduled for Friday, May 7th at 6:00 pm in Savage Arena.
 - face masks and social distancing will be required during the event.
 - advisors will be able to hood their students since the duration of exposure will be very brief
 - floor seating is 180; stadium seating depends on whether the bubble is 2 persons or 4 persons so we will have to determine the number of guests each person can invite to the ceremony.

Discussion:

VP Thompson was pleased and excited that UToledo will have in-person commencements.

- Graduates
We will be inviting graduates from spring 2020 and fall 2020, so it is not certain the number who may be interested.
- Seating
Seating is in Savage Arena with adjusted seating to account for social distancing. Normal capacity is 7000, so and adjusting down to 25% of capacity drastically reduces seating limit. There will be two ceremonies, 10 am and 3 pm with master's students sitting with their colleges. Details of ticketing system are being worked through. Guests will be seated together in a pod, with tickets likely non-transferrable for contact tracing. We are going to ask that people not shake hands or hug, or brief encounter of 30 seconds. A lot of public health measures will be in place.
- College-specific Ceremonies
Presently the Colleges of Law, Medicine and Pharmacy are planning to have their own ceremonies. They do not attend the Glass Bowl event.

Dean Barry Scheuermann added that the Doctoral Hooding Ceremony will likely need to be limited to current graduates and those from fall 2020, with OT and DPT included could add an additional 60-70 students.

Chair Cochrane volunteered to attend the Doctoral Hooding Ceremony.

Research and Sponsored Programs Update

Dr. Frank Calzonetti, Vice President of Research provided an updated on University Research Funding Opportunities (URFO).



URFO UPDATE FOR GRADUATE COUNCIL March 9, 2021

Frank J. Calzonetti, Ph.D.
 Vice President for Research
 Office of Research & Sponsored Programs

MAJOR URFO PROGRAM AWARDS

Research Innovation Program Total Requested: \$250,000
 13 LOIs, 5 Invited Full Proposals
Awarded: 3 awards totaling \$80,000 | Evaluated by External Reviewers

Interdisciplinary Research Initiation Award Total Requested: \$100,000
 7 LOIs, 2 Invited Full Proposals
Awarded: 2 awards totaling \$90,000 | Evaluated by External Reviews

deArce-Koch Memorial Fund Total Requested: \$100,000
 4 proposals
Awarded: 2 awards totaling \$50,000 | Evaluated by Research Council subcommittee

Research Awards and Fellowships Total Requested: \$422,037
 23 proposals
Awarded: 12 awards totaling \$160,871 | Evaluated by Research Council



HISTORY OF URFO PROGRAM AWARDS

URFO Program	2018	2019	2020	2021 (3/8/21)
Research Innovation Program*	\$200,000	\$200,000	\$ 42,000	\$ 80,000
deArce-Koch Fund for Medical Research	\$ 91,000	\$ 92,000	\$ 90,800	\$ 90,000
Interdisciplinary Research Initiation Award Program	\$ 95,000	\$ 70,000	\$ 58,000	\$ 50,000
Research Awards and Fellowships Program	\$148,668	\$168,114	\$128,000	\$160,871
Small Awards Program	\$ 23,703	\$ 17,500	\$ 26,300	\$ 8,450
Other Programs	\$ 16,700	\$ 26,445	\$ 23,350	\$ 1,700
TOTALS	\$575,071	\$574,059	\$368,450	\$391,021

*In FY21 the Biomedical Research Innovation Program and the STEM Research Innovation Program were replaced by the Research Innovation Program, which includes those program awards in this table.

In Spring, 2020 the SBIR Phase 1 and Visiting Faculty programs were eliminated to meet program cuts



- *Interdisciplinary Research Award Program*

Received 7 letters of intent and two invited full proposals that were both awarded funding. All of the proposals for these two programs were from Biomedical Sciences. They are reviewed by external reviewers. Dr. Rick Francis and University Libraries review journal article citations identifying scientists at other universities that can provide a good, constructive review. Those not receiving funding should also find the reviews helpful as they prepare future proposals. Notification was sent last week.

These two programs are provided review and oversight by the University Research Council:

Memorial Fund

The RC Memorial Fund is for biomedical research. We had only four proposals to this competition this year. And we had a sub-committee of the RC, was chaired by Dr. David Giovannucci. There were two totaling \$50K, each award is limited to \$25k.

Research Awards and Fellowship Program (RAF)

23 proposals were received, with 12 awards made, totaling \$160k in awarded funding. We hope to get these letters out for these 2 programs this week, along with the review. Award letters are being prepared. In addition to evaluation and recommendations on the awards, RC members provide comments to investigators too. They also provide comments to the investigator and we want to make sure we get those app.

Year 2020 saw a decline in research funding that resulted in RC needing to eliminate two programs, while also significantly cutting back on others. We are able to recover a little bit of funding this year, 2021, but are still down significantly from a couple of years ago. There is demand for the internal grants program. These programs provide leverage on return on investment with substantial external award funding that grew from internal investment. It is a good investment. Dr. Postel is supportive of this program will we continue moving forward with this. I have made a request to try to get additional funding.

VP Calzonetti thanked the Research Council for a great job with a lot of integrity. We have very interesting meetings with the Research Council. He also expressed appreciation for the external review process. It takes a lot of time to get external reviewers, but we are very pleased with the quality of the reviews.

Report of the Graduate Student Association

Mr. Skyler Weber, Vice President of the Graduate Student Association (GSA) reported:

- *Midwest Graduate Research Symposium (MGRS)*

Planning continuing. Recruitment forms are available for coordinators and volunteers. Deadline for abstracts is tomorrow and form for judges going out. We are catching up. GSA reps and e-board helping to create a virtual symposium. Form on our website. We are still seeking judges, so please reach out to Skyler Weber or Brittany Jones, if interested.

- *Dean's Fellows and Scholars virtual roundtables*
GSA is collaborating with the Dean's Fellows and Scholars on providing two virtual roundtables scheduled for March 23 and April 19. Abstracts for MGRS are due March 10th. The E-Board as well as those willing to serve on its Steering Committee met on March 5th to delegate and finalize various details regarding registration, promotion, and over all structure of the event. In addition to presentation, Career Services and the finalists for MGRS are planning to host a session.
- *E-Board Nominations for 2021-2022*
GSA E-Board elections will take place soon with nominations first and voting in April. Four of the six E-Board members will not be pursuing positions next year due to graduation and/or time commitment. Those positions are President, Vice-President, Communications Specialist, and MC Secretary.
- *General Assembly Meeting – March 17, 2021*
The second to last meeting of the semester is scheduled for March 17, 2021. Additionally, we are preparing to complete our Annual Report (May 1, 2021 deadline), our reactivation process, and other vital reporting to ensure compliance in the next school year and E-Board.

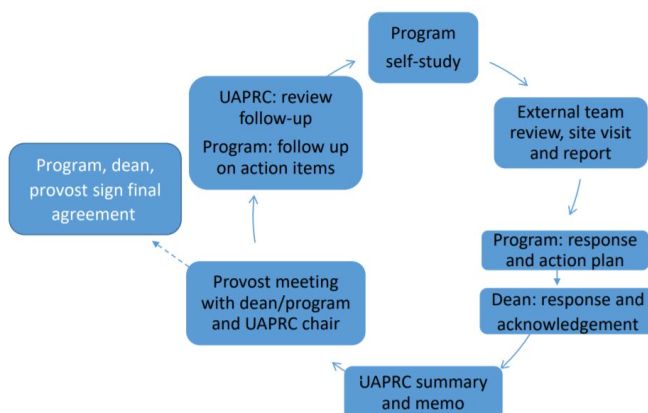
Information and Discussion Items

Update Program Review Process

Ms. Heather Huntley, Director for Accreditation and Program Review and Dr. Scott Molitor, Professor and Chair of University Academic Program Review Committee provided an overview of the current academic program review process and a summary of common themes (see attached presentation).

Heather Huntley explained that this initially started as a seven-year process. In clarifying some state regulations, and in an effort to align with program accreditation processes, it is more accurate to say, we're at a 7 to 10 year max program review cycle. Most current full cycles started in 2012 and 2013. This process diagram below was implemented in 2017, the University Academic Program Review Committee was formed that spring by the Provost as a way to close the feedback loop.

Academic Program Review at UToledo – Structure



As with any program review, there's a self-study, and a template is provided that programs can follow if they would like to do. Documents to include would be information on faculty CVs and assessment reports and things like that. This is followed by external reviewers who review the documents and speak with faculty and staff, department chairs and deans. The site visits in the past have been in person but are currently virtual. And then once the site visits takes place in whatever form, the external review team writes a report. As soon as we get that report, Heather Huntley feeds it back out to the program leadership and the dean who would write a response. That response should include an action plan and include the Dean as well. This is where the UAPRC comes into play, as they basically take the external report and the program's response and synthesize into a about a two-page memo. That memo goes out to the provost, dean, department chair and program leadership. If graduate programs are involved, it also goes to the COGS dean.

Once that memo goes out, it precipitates a meeting with the provost, deans, program leadership, Dr. Scott Molitor, and Heather Huntley to discuss the review and possible action items. It is a good opportunity to talk about where the program is, where it's going, and where it could be. The final product is a final agreement basically outlining the action items that the program/department will work on until the next review. The document is signed by the provost and dean and program leadership, so it is on file. The program review committee then follows up at a couple of points during that that cycle to check in to so see what is happening. If the committee checks in periodically, it helps to keep program review on the radar and again, try and make it more meaningful.

The program review committee is a faculty-led group with representation from Faculty Senate, Graduate Council, and the University Assessment committee and ex-officio member from the Office of the Provost, me. Your Graduate Council representatives right now are Dr. Jim Slama from the College of Pharmacy and Pharmaceutical Sciences and Dr. Kandace Williams, from the College of Medicine and Life Sciences. The committee chair will always be one of those six faculty representatives, but right now it is Scott Molitor. The charge of the committee is summarizing the results for the program review process and ensuring that there is action on follow up items.

Action items may reveal common themes. While action items are often at the department and program level, the committee has noticed some issues that are more broadly than the college level.

UAPRC 2019-20 Broad Themes

- More faculty; reduce workloads of current faculty
- Data on graduate placement and post-graduation success
- Funding for graduate student health insurance, competitive stipends
- Support for recruitment of new students

- There is a strong need to hire faculty and reduce teaching and advising workloads of the current faculty.
- There is a strong need to improve tracking of alumni and graduate success should be documented.
- Lack of funding for graduate student health insurance and low stipends are hindering the university's ability to be competitive in recruiting graduate students.
- Support for recruitment of new students is needed, which includes recruitment materials, website content and social media.
- While the departments and programs can do some of this, the message was that institutionally there should be broader support.

Five other broad themes are listed on the full attached presentation.

Dr. Kandace Williams thanked Heather Huntley and Scott Molitor for the complete report. She suggested that it would be helpful to COGS, when re-assessing some of the things they do, this would place them in a strong position to take possession of some of these issues that all of the colleges are struggling with.

Heather Huntley replied that that when the Provost discusses the final report when it involves a graduate program, someone from COGS attends those.

Kandace Williams noted that that the themes that come up repeatedly with graduate education are research and faculty. A lot of interesting things align itself with university-wide support, like recruiting website and social media support. I know you don't have all of the staff at this point. It would be neat in a perfect world you would say you would do that but just need more staff to implement these wonderful things to attract good students and increase our graduate enrollment and programs. It would be nice to have a central structure for all of these efforts we all keep making or not, depending on our staff support. She asked Dean Scheuermann his thoughts.

Dean Scheuermann indicated that Dr. Williams raised good points and agreed that we do need to find ways to keep interjecting in the conversations that are going on at the higher levels with these needs. But how do we the higher ups, as we have had these discussions over and over again? I am at a loss as to how to convince them to take the action steps that would lead to some of these changes. I am hoping that these Program Review themes help us make stronger arguments for university-wide realignment of resources and prioritization of things we need. The steps forward with the budgeting model, this will help the deans with more reason and information to help make their arguments for the distribution of funds between central and academic colleges that are going to fund these programs in the future. I agree.

Chair Cochrane inquired of Heather Huntley whether if the data is aggregated and longitudinal to show that these are the same issues and concerns since 2012? Over that time, each year x number of programs reported not enough faculty or being able to recruit. Can we send a stronger message to above that we are repeating the same thing every year and then no action?

Heather Huntley replied that since the committee came into being in 2017, there have about three annual reports, but they have consistently noted the need for more faculty, and the committee felt that strongly that it should note the themes that are bigger than the program or department.

Scott Molitor noted that the committee included in the annual report comments regarding how this relates to ongoing reinvestment process and how it will potentially relate to the implementation of the RCM budget model. The Provost feels powerless about this as well to keep recommending things that we cannot change.

Discussion:

Dan Hammel stated that while he appreciated frank comments of external reviewers, someone has to tell them we aren't going to be able get it. Can you tell us where else we might be able to do that, that isn't going to cost a lot of money? Perhaps we could use external reviewers in a more effective way.

Heather Huntley pointed out that other items come out of program review such as changing sequence of courses due to student feedback or changing to the advising process.

Scott Molitor also pointed that some of the reviewer comments pertaining to faculty lines, resources or facilities, have been able to be acted upon given the urgency that was identified. They have been useful in identifying areas where faculty could work together. The reviewers consider a lot of things.

Geoff Rapp noted that the College of Law went through this process in 2012 and then again in 2018-2019 and the difference was night and day in terms of improvement over that period and quality of the feedback we received from this process. He thanked everyone who worked to modify and make improvements to this process to make it very useful. We used it as a trial run for our external accreditation visit. Program review helped us walk through what we would need to do for our accreditation visit. I love that you are reviewing the program review. A suggestion to the program review process, if you are already not doing this, would be to add a comparison of eventual accreditation results. If program review says you need to fix a particular thing, and a couple of years later, your accreditation says you are in violation of standards because you didn't fix that particular thing, it says something useful about our organization and why we can't make things work if we did not fix that thing. Document where the program review said this is going to be a problem, and in fact, it turned out to be a problem.

Heather Huntley finished discussion by adding that her office is working to 'marry' program review into program accreditation. Program accreditation is already onerous, so why not make one assist in the other.

Dean Scheuermann added that the template has changed drastically since we first started doing this to be much more helpful to the accreditation process. We have had the experience where external comments help more so than the repeated internal comments. Faculty will listen. We should generate reports that include 1-5 dollar signs and if it includes more than two dollars signs, we can't afford it.

Lastly, Scott Molitor thanked members, James Slama, Kandace Williams, Deborah Coulter Harris from English, Barbara Minor from Art and Shery Mills from Public Health. And of course, Heather Huntley, who drives the process.

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Task Force to Examine the RCM-driven Re-Imagining of COGS

Chair Cochrane displayed 'Seeking GC Member Self-Nominations or Nominations for Task Force to Examine the RCM-driven Reimagining of COGS' description seeking volunteers from Would like reps from each college, GSA, COGS staff, and other key members. This ad hoc taskforce would be asked to examine and clarify structure of COGS and identify organizational plans for COGS under this budget, look at the areas for improvement.

The Provost has said that she wants us to be active in this, but if we aren't at the table, it will be based on someone else's decision. Feedback from the GCEC and GC would be appreciated. Work would begin now and may need to be completed by the end of spring semester. Will confirm with the Provost and inform GC.

**Seeking GC Member Self-Nominations or Nominations for
 Task Force to Examine the RCM-driven Re-Imaging of COGS**

GC Members-

We are seeking self-nominations from GC members or nominations of graduate faculty for the Task Force Task Force to Examine the RCM-driven Re-Imaging of COGS that we discussed at GC last week. The Task Force will be comprised of a representative from each College, a GSA rep, a staff member from COGS and it may include a few additional key members. The work of the committee will begin now and conclude end of spring semester.

RCM is a transparent, decentralized, approach to budgeting that promotes outcomes valued by the University and expressed in the strategic plan. The Task Force will examine how COGS managed/operated as a centralized academic service center and as a collaborative and inclusive unit when the Colleges are considered the revenue generating unit in this model by

1. Clarifying the structure and function of the COGS - more specifically,
2. identifying 3-4 potential organizational plans for the COGS under a RCM budgeting model,
3. identifying areas for improvement in recruitment and admissions, student affairs, finances and budgeting and administrative support -this could be either through changes in processes and/or job descriptions, and
4. reviewing the extent to which shared governance of graduate programming is accomplished between COGS and Graduate Council

Please consider self-nominating via email to Wendy [Cochrane](#) ,Chair of GC. We will discuss the Task Force at GC on Tuesday, March 9.

Standing Committee Reports

Report of the Curriculum Committee

On behalf of the GC Curriculum Committee, Dr. Tim Mueser, chair, reviewed the committee’s report.

Curriculum proposals from #115 to #123 were approved unanimously.

Curriculum proposals from 003a-031a were approved unanimously.

115	PCR	MD	Bioinform and Proteom-Genomics	Biomedical Science: Bioinformatics and Proteomics-Genomic, MSBS	MD-BIMS-MS	program change request
116	NCP	EN	Engineering Technology	Environmental Efficiency for Buildings	GNEN 6200	new course proposal
117	CCR	EN	Bioengineering	Medical Imaging Systems I	BIOE 5260	course change request
118	CCR	EN	Bioengineering	Independent Study In Bioengineering	BIOE 5990	course change request
119	CCR	EN	Electrical Engineering and Computer Science	Electrical Engineering & Computer Science Seminar	EECS 5930	course change request
120	CCR	AR	English Language and Literature	Early 17th Century English Literature	ENGL 5440	course change request
121	NCP	AR	Arts and Science Interdisciplinary Program	Independent Study in Disability Studies	DST 6980	new course proposal
122	PCR	AR	Political Science and Public Administration	Public Administration, MPA	AR-PUBA_MPA	program change request
123	PCR	CE	Educational Studies	Educ Admin and Superv, DE	CE-EDAS-DE	program change request

003a	CCR	NU	Nursing	Nursing Care of Adults in Health and Illness	NURS 5004	course change request
004a	CCR	NU	Nursing	Health Assessment and Technical Competencies II	NURS 5005	course change request
005a	CCR	NU	Nursing	Physiology and Pathophysiology II	NURS 5006	course change request
006a	CCR	NU	Nursing	Pharmacology for the Graduate Entry Nurse	NURS 5007	course change request
007a	CCR	NU	Nursing	Healthcare for Women and Children	NURS 5008	course change request
008a	CCR	NU	Nursing	Design Nurs Sys Promote Sif Cr	NURS 5140	course change request
009a	CCR	NU	Nursing	Adv Interpersonal Intervention	NURS 5190	course change request
010a	CCR	NU	Nursing	Design Nurs Sys Com Hlth Sts	NURS 5240	course change request

011a	CCR	NU	Nursing	Health Science II	NURS 5250	course change request
012a	CCR	NU	Nursing	Population Focused Care	NURS 5440	course change request
013a	CCR	NU	Nursing	Adv Clinical Seminar:Nursing	NURS 5510	course change request
014a	CCR	NU	Nursing	Psychiatric-Mental Health Nurse Practitioner Theory and Clinical I A	NURS 5610	course change request
015a	CCR	NU	Nursing	Psychiatric-Mental Health Nurse Practitioner Theory and Clinical II C	NURS 5620	course change request
016a	CCR	NU	Nursing	Psychiatric-Mental Health Nurse Practitioner Theory and Clinical III C	NURS 5630	course change request
017a	CCR	NU	Nursing	Pharmacology	NURS 5670	course change request
019a	CCR	NU	Nursing	PNP I: Care of Children - Well	NURS 5810	course change request
020a	CCR	NU	Nursing	PNP Clinical III: Complex	NURS 5830	course change request
021a	CCR	NU	Nursing	Nursing Care of Adults with Complex Health Problems	NURS 6001	course change request
022a	CCR	NU	Nursing	Experiencing Nursing Systems Practicum	NURS 6003	course change request
023a	CCR	NU	Nursing	Professional Nurse Competency	NURS 6004	course change request
024a	CCR	NU	Nursing	Adv Pract Nurs: Role and Issue	NURS 6140	course change request
025a	CCR	NU	Nursing	FNP Clin I:Adolescent and Adult	NURS 6210	course change request
026a	CCR	NU	Nursing	FNP Clin II:Women and Children	NURS 6220	course change request
027a	CCR	NU	Nursing	FNP Clin III:Adults/Older Adul	NURS 6230	course change request
028a	CCR	NU	Nursing	Adult Gerontology Nurse Practitioner Theory and Clinical I Adolescer	NURS 6310	course change request
029a	CCR	NU	Nursing	Adult Gerontology Nurse Practitioner Theory and Clinical II Adults	NURS 6320	course change request
030a	CCR	NU	Nursing	Practicum/Seminar in Teaching	NURS 6730	course change request
031a	CCR	NU	Nursing	Independent Study in Nursing	NURS 6890	course change request

Authority for the GC Curriculum Committee to make the minor editorial changes requested and approved by the program/college would have saved five weeks of time by not having to have returned the proposals to all of the prior channels.

[Committee requests the following amendment to the GC Bylaws, Article 4, Section 6, A iii. Seconded, and approved unanimously.]

Change From:

At any time, the Curriculum Committee may approve routine changes limited to course title changes, course renumbering and course catalog description changes. These approvals will be reported as a consent agenda item to GC at the next scheduled GC meeting.

Change To:

At any time, the Curriculum Committee may approve routine changes limited to course title changes, course renumbering and course catalog description changes, ***and other minor editorial changes.***

Report of the Membership Committee

None.

Old Business

None.

New Business

None.

Adjournment

There being no further business, the Council adjourned at 2:10 pm.