OFFICE OF THE PROVOST

THE UNIVERSITY OF TOLEDO

Office of Assessment, Accreditation and Program Review

University Academic Program Review Annual Report 2017-2018

Committee Structure

The University Academic Program Review Committee (UAPRC) was formed in Spring 2017 by the Provost. The UAPRC is charged with reviewing the results of the program review process, and insuring that any changes resulting from the program review process are implemented by the appropriate parties.

The first meeting took place on March 14, 2017, and the original committee members were:
Faculty Senate –
- Mary Ellen Edwards, Judith Herb College of Education
- David Krantz, College of Natural Sciences and Mathematics

Graduate Council –
- James Slama, College of Pharmacy and Pharmaceutical Sciences
- Kandace Williams, College of Medicine and Life Sciences

University Assessment Committee –
- Shery Milz, College of Health and Human Services
- Scott Molitor, College of Engineering (committee chair)

Ex Officio –
- Dorothea Sawicki
- Constance Shriner
- Alana Malik
- Heather Huntley

Due to retirements, committee membership changed for the 2017-18 year as follows:
Faculty Senate –
- Barbara Coventry, College of Arts and Letters
- David Krantz, College of Natural Sciences and Mathematics

Graduate Council –
- James Slama, College of Pharmacy and Pharmaceutical Sciences
- Kandace Williams, College of Medicine and Life Sciences

University Assessment Committee –
- Shery Milz, College of Health and Human Services
- Scott Molitor, College of Engineering (committee chair)

Ex Officio –
- Constance Shriner
- Alana Malik
- Heather Huntley

Process

For each program review site visit, the UAPRC reads the external review team's report and the program's response to the external review report. Following this review, a memo is drafted to summarize the external program review and the program's response, and to identify action items that need to be addressed in order to maintain and improve program quality.

The action items identified by the UAPRC served as a starting point for a subsequent discussion between the provost, dean and program leadership on any actions required to improve upon the current program. Following that meeting, a final document is drafted that summarizes the discussion and agreed-upon action items. Once finalized, this document is signed by the provost, applicable dean and program leadership.

During the first year of this process, the UAPRC created the process by which program review documents are assigned and discussed by committee members, and a template for the memos was produced. Recommendations were made to update the questions provided to external reviewers, as well as ideas to provide more structure to program responses in future years.

In its first year, the UAPRC reviewed program review documents that went back to the inception of the current review cycle in 2012-2013, totaling 34 undergraduate programs, 58 graduate programs, and 1 school.

Summary of programs reviewed

The following table summarizes the programs reviewed by the UAPRC during 2017-18. A complete listing is available as an appendix at the end of this document.

College	Undergraduate	Graduate/ Professional	Other*
Arts & Letters	6	10	0
Business & Innovation	18	9	0
Education	4	24	0
Engineering	0	0	0
Health & Human Services	4	11	0
Law	0	1	0
Medicine & Life Sciences	0	2	0
Natural Sciences & Mathematics	0	1	1*
Nursing	0	0	0
Pharmacy & Pharmaceutical Sciences	0	0	0
University College	2	0	0

School of Solar and Advanced Renewable Energy

Summary of common themes

At the end of the year, members of the UAPRC analyzed action items from all of the final memos and identified common themes among the strengths, challenges, and action items. Comments were divided into the following themes:

Program and Curriculum
- Current and relevant offerings; innovation was noted in areas
- Assessment of student learning is needed; some programs need to review and revise student learning outcomes
- Some programs were identified as having little long-term planning; lack of collective vision and mission
- Infrastructure issues and lack of staff and facility resources were noted
- Marketing needs were noted in several areas

Accreditation
- Numerous programs met or exceeded criteria for accreditation or approval
- Difficulty maintaining accreditation due to lack of faculty and/or resources

Faculty
- Observations included national recognition, research in the field, and dedication
- External funding was noted when applicable – some programs were identified as lacking funding, and others were noted for positive external support
- Support for faculty was noted, specifically for grant writing and obtaining external funding, financial assistance to attend conferences, etc.
- Issues with work load were noted: faculty teaching in overload, committees and other activities taking time but not being considered part of the workload
- Lack of diversity among faculty/staff was noted in some instances

Students
- Student opportunities and job/graduate school placement were noted
- Low enrollment was identified in areas. Reasons included: caps due to accreditation, lack of faculty funding, need to increase or supplement marketing efforts
- Importance of increased diversity among students was noted in some cases

Future plans

This report will be disseminated to the Faculty Senate, Graduate Council, Committee for Institutional Effectiveness and Planning (CIEP), Provost, and deans.

The UAPRC will implement a follow-up process as specified in the final memos. In future annual reports, progress on implementing agreed-upon action items will be reported based on a defined schedule specified in the final memo.

APPENDIX
Complete list of programs reviewed

College	Site Visit Group Name	Year of Site Visit	Programs Included	Level
Arts & Letters	Foreign Languages	2015	BA French	UG
			BA German	UG
			BA Spanish	UG
			MA French	Grad
			MA German	Grad
			MA Spanish	Grad
	Political Science & Public Administration	2015	BA Political Science	UG
			Cert Health Care Policy and Administration	Grad
			Cert Management of Nonprofit Organizations	Grad
			Cert Municipal Administration	Grad
			MA Political Science	Grad
			Master of Public Administration	Grad
	Art Education	2017	BEd Art Education	UG
			MEd Art Education	Grad
	Law and Social Thought	2017	BA Law and Social Thought	UG
	Master of Liberal Studies	2016	Master of Liberal Studies	Grad
Business & Innovation	Accounting and Finance	2014	BBA Financial Services	UG
			MBA Finance	Grad
			MS Accountancy	Grad
	Management and Applied Organizational Technology	2014	AAB Accounting Technology	UG
			AAB Computer Network Administration	UG
			AAB Computer Software Specialist	UG
			BBA Entrepreneurship, Family Business, and Small Business (EFSB)	UG
			MBA Entrepreneurship, Family Business, and Small Business (EFSB)	Grad
			BBA Human Resource Management	UG
			MBA Human Resource Management	Grad
			AAB Information Services and Support	UG
			BBA Leadership	UG
			MBA Leadership	Grad
			AAB Information Services and Support	UG

			AAB Programming and Software Development	UG
			ATS Technical Studies	UG
	Marketing/International Business and Information Operations Technology Management	2014	BBA E-commerce	UG
			BBA Information Systems	UG
			MBA Information Systems	Grad
			BBA International Business	UG
			MBA International Business specialization	Grad
			BBA Marketing	UG
			MBA Marketing specialization	Grad
			BBA Operations Management	UG
			MBA Operations Management specialization	Grad
			BBA Professional Sales	UG
			BBA Supply Chain Management	UG
Education	Graduate Teacher Ed and Technology	2015	EdD Educational Administration and Supervision	Grad
			EdS Career-Technical Education	Grad
			EdS Curriculum & Instruction: Early Childhood Ed	Grad
			EdS Curriculum & Instruction: Special Ed	Grad
			MEd Career-Technical Ed	Grad
			MEd Curriculum & Instruction	Grad
			MEd Educational Technology	Grad
			Master of Science and Education – Education and Biology	Grad
			PhD Curriculum & Instruction	Grad
			EdD Curriculum & Instruction	Grad
			PhD Curriculum & Instruction: Early Childhood	Grad
			PhD Curriculum & Instruction: Special Ed	Grad
	Foundations programs	2015	MEd Educational Psychology	Grad
			MEd Research, Evaluation, Statistics and Measurement (RESM)	Grad
			MEd Educational Theory and Social Foundations (ETSF)	Grad
			PhD Social Foundations of Education	Grad
			PhD Educational Psychology	Grad
			PhD Research, Evaluation, Statistics and Measurement (RESM)	Grad

	Teacher Ed	2015	BEd Adolescent and Young Adult Ed	UG
			BEd Early Childhood Ed (PreK-3)	UG
			BEd Middle Childhood Teacher Ed (Grades 4-9)	UG
			BEd Special Ed Intervention Specialist	UG
			EdS Educational Administration and Leadership	Grad
			MEd Early Childhood Ed (PreK-3) (LAMP)	Grad
			MEd Education Administration and Leadership	Grad
			MEd Middle Childhood Ed (Grades 4-9) (LAMP)	Grad
			MEd Secondary Ed (LAMP)	Grad
			MEd Special Ed (LAMP)	Grad
Health & Human Services	Health Education PhD	2015	PhD Health Education	Grad
	MPH, MS-OH, certificates	2016	Cert Biostatistics and Epidemiology	Grad
			Cert Epidemiology	Grad
			Cert Global Public Health	Grad
			Cert Occupational Health	Grad
			Cert Public Health and Emergency Response	Grad
			Master of Public Health (Northwest Ohio Consortium for Public Health)	Grad
			MS Occupational Health-Industrial Hygiene	Grad
	Paralegal Studies	2014	BS Paralegal Studies	UG
			Cert Paralegal Studies	UG
	Respiratory Care	2014	BS Respiratory Care	UG
	School Psychology	2015	MA School Psychology	Grad
			EdS School Psychology	Grad
	Exercise Science	2015	BS Exercise Science	UG
			MS Exercise Science	Grad
			PhD Exercise Science	Grad
Law	Law	2013	JD Law	Prof
Medicine & Life Sciences	Oral Biology	2014	MSBS Oral Biology/Pediatric Dentistry	Grad
	Cancer Biology	2017	PhD Cancer Biology	Grad

Natural Sciences & Mathematics	Photovoltaics and SSARE	2014	MS Physics: PSM Photovoltaics	Grad
			School of Solar and Advanced Renewable Energy/Wright Center for Photovoltaics Innovation and Commercialization	N/A
University	Individualized Studies	2017	BA Individualized Program	UG
			BS Individualized Program	UG