

**Graduate Council Minutes
February 18, 2014
12:30 – 2:00 p.m.
Health Science Campus, Health Education Building, Room 103**

Present: Peter Andreana, Brian Ashburner, Ainsworth Bailey, Barbaranne Benjamin, Jill Brown (GSA), Sai Boddu (for Amanda Bryant-Friedrich), Maria Diakonova, Ali Fatemi, Brian Fink, Rodney Gabel, Charlene Gilbert, Dwight Haase, Margaret Hopkins, Ruth Hottell, Jason Huntley, Virginia Keil, Patricia Komuniecki, Barbara Kopp-Miller, Anand Kunnathur, Marcia McInerney, William Messer, Holly Monsos, Douglas Nims, Ron Opp, Patricia Relue, Dorothea Sawicki, Rebecca Schneider, Diana Shvydka, Cynthia Smas, Susan Sochacki, Pamela Stover, Mark Templin, Gerard Thompson, Viranga Tillekeratne, Jerry Van Joy, Lois Ventura, Deborah Vestal, Kandace Williams.

Excused: Michael Dowd, Mary Ellen Edwards, David Giovannucci, Hans Gottgens, Phillip Gribble, Kay Grothaus, Susanna Hapgood, Mohamed Samir Hefzy, David Jex, Junghwan Kim, Jon Kirchhoff, Nick Piazza, Susan Pocotte, Randall Ruch, Constance Schall, Barbara Schneider, Randall Ruch, Dorothea Sawicki.

Absent: Joseph Dake, Renee Heberle, Snejana Slantcheva-Durst.

Guests: John Plenefisch.

Call to Order, Roll Call, and Approval of Minutes

The meeting was called to order and the roll called.

Executive Reports

Report of the Executive Committee of the Graduate Council

Dr. Ron Opp, Graduate Council (GC) Vice Chair, reported that President Jacobs will attend the next Graduate Council meeting on March 18th. At its most recent meeting, the Executive Committee discussed how best to handle Graduate Council business over the summer and other topics that will be discussed in other reports today.

Report of the Graduate Student Association

Ms. Jill Brown, Graduate Student Association (GSA) Vice President reported that there were 67 graduate students in attendance at the most recent General Assembly meeting on January 16, 2014. She also provided the following updates:

- Travel Reimbursement
Awarded travel monies increased from \$13,143 last month to \$28,500 this month, for a total of 97 applications for travel.
- Research Awards Deadline
The deadline is February 28, 2014. These awards applications are accessible on COGS and GSA websites. An email will go out to all graduate and professional students announcing these awards. The GSA hopes to make at least 10 awards up to \$2,000 each to students seeking financial support for their research. As of last week, only four applications were received.

- Ethics Lecture
On February 19, 2014, the GSA and the Student Academy of the American Academy of Physician Assistants (SAAAPA) is sponsoring an Ethics Lecture from Dr. Rees titled “What it means to be Human”. This lecture is open to all graduate and professional students and will be held on Health Science Campus (HSC) in the Collier Building, Room 1050 from 12:00-1:00 pm.
- 2014 Midwest Graduate Research Symposium (MGRS) Update
Deadlines:
Participation registration February 28, 2014. Volunteer registration deadline is March 21, 2014.
Participants:
48 Participants coming from as far as University of Wisconsin Madison.
41 Volunteers
4 Judges. Still need about 20 more judges.
Online Program “Sched”:
To save resources, we will be using an online program application called “Sched”. This will allow participants to access it more readily and find presenters more efficiently.
Awards:
Awards are being ordered for 1st through 3rd place (oral and poster) as well as the keynote award. We are also working with the College of Natural Sciences and Mathematics, AWIS, and Sigma Xi as they will be giving their own awards at the banquet.
Panel:
The Lunchtime Panel will be on 3D printing- viewpoints from legal, engineering and lead researchers on bio-printing and business potential.

Report of the Vice Provost for Graduate Affairs and Dean of the College of Graduate Studies

Dean Komuniecki provided the following updates:

- *Budget Update*
As you know, colleges have received their FY15 allocations of tuition scholarships and stipends. COGS only received 95% of the FY14 budget, thus some reallocation has occurred. Dean Komuniecki reminded Council to encourage their colleges to spend the allocation by accepting qualified students for fall. Some colleges have had 20-40 completed applications for graduate admissions waiting for several weeks. Please work with your programs to make sure these are renewed ASAP. COGS sends notification to program director when applications are completed.
- *Fellowships, Scholarships, Awards*
COGS has received applications for its annual fellowships, scholarships and awards. They will be reviewed by the GC Fellowships and Scholarships Committee and the COGS Diversity Committee will review the GOAP and McNair applications this month with acceptances expected to go out in March and April respectively.

Applications Received:

- University Fellowships	12
- Richard L. Bostleman Memorial Scholarship	3
- Robert R. Buell Achievement Award	12
- Helen M. Fields Memorial Achievement Award	4
- Robert N. Whiteford Memorial Scholarship	23
- Graduate Opportunity Assistantship Program (GOAP)	13 complete
- McNair Graduate Scholar Award	6 complete

- **Strategic Planning -Goal 2 Workgroup Update**
The workgroup has met once and will meet again February 21st to discuss sub-goals. There was discussion about how to revise the sub-goals of Directions 2011, and Dean Komuniecki presented some of the ideas last week at the Senior Leadership meeting. Lively discussion ensued about several issues, including the importance of maintaining our Graduate Faculty as we face the impending large volume of faculty retirements due to STRS. The workgroup talked about strong programs with experiential components so as to foster a rich environment for research and scholarship. It emphasized the importance of graduate education and research at UT. It was suggested to watch projected retirements in 2015. Many may be full Graduate Faculty with research groups. We want to make sure Senior Leadership is aware. Dean Komuniecki said she would like to update Council after the workgroup meetings.
- **Professional Development Activities**
Tuesday, March 18 from 12-1pm in Carlson Library
Graduation – Your Questions, Answered!
- **Student Communication**
In an effort to improve communication with graduate students, COGS sends a monthly email to current students with pertinent information regarding professional development programming, deadlines, and graduation information. College Associate Deans are also copied, so they are aware, and you can find this information on the COGS website, under the Current Graduate Students section, Communication Archives <http://wordpress.utoledo.edu/cogs/archives>.

Information and Discussion Items

Research Council Update

Dr. William Messer, Vice President for Research reported that the Research Council (RC) has completed all reviews of research centers and institutes (save one; awaiting the final report). The upcoming meeting will focus on reviewing applications for URAF and deArce funding. A workgroup has been established for Goal 3 - Research and Technology Transfer with membership comprised of presidential appointments with additional members from Research Council. The workgroup was charged with addressing the following suggested topics along with other topics deemed appropriate:

- Decrease in federal funding
- Policy changes at Ohio's Third Frontier
- Corporate funding of research
- Nature and value of University funded (a.k.a., "unfunded") research
- Faculty characteristics needed for success in a post-modern research enterprise

At the February meeting, the Research Council will discuss the initial efforts for the next round of strategic planning.

Additional members were identified and the current composition looks to include:

- Richard Komuniecki, Douglas Leaman, J.D. Smith, Akira Takashima, Marthe Howard, Marcia McInerney, Barbara Floyd, Eileen Walsh, Llew Gibbons, Stephen Snider, Jeff Blumer, Marian Churchwell, Murthy Gokula, and Gerald Zelenock.

Issues raised by the RC deemed important for strategic planning and to be considered for discussion by the work group included:

- The link between research and education (undergraduate teaching)
- Role of research centers
- Hiring plan
- Sabbatical plan
- Value of research
- Definitions of funded vs. unfunded research
- University commitment to research
- Cultural divide between campuses workloads

In the second week of February, the Full Senior Leadership Team met to discuss strategic planning. Progress on Goal 3. Research and Technology Transfer was presented and megatrends (decline in federal funding for research) were discussed. Major areas identified by the group included:

- Identify areas of research strength
- Identify metrics for choosing areas of investment
- Research infrastructure (support at unit level, centers)
- Role of research in undergraduate and graduate education

The workgroup will meet within the next few weeks to discuss the issues raised by President Jacobs, the Research Council and by the Senior Leadership Team. The discussion will help generate priorities for research and technology transfer initiatives and help position the university for strategic investments.

University Council Update

Dr. Ron Opp, a GC representative to the University Council (UC) provided a summary (via PowerPoint presentation) of the UC meeting of January 17, 2014. Dr. Opp noted that he, Dr. Giovannucci, and the GSA President and/or Vice President attend these monthly meetings.

Highlights were:

- Smoking/Tobacco Ban
- Recalibration of University Strategic Plan
Has been on a 3-year cycle, 2007, 2011 and now again 2014. Keep same mission vision and overarching goals and strategies. Recalibrate sub-goals and strategies. Maintain alignment with *Imagine 2017* and *Prism*, as well as college and unit-level strategic planning. New document will likely be Directions 2014 or 2015. It should be a broad document with many implementation strategies left to the college or unit levels.
- 6 Workgroups and their Leads
 - Undergraduate Academic Programs – Scott Scarborough
 - Graduate and Professional Academic Programs – Patricia Komuniecki
 - Research and Technology Transfer – William Messer
 - Learning Environment – Kaye Patten Wallace
 - Health Care Access and Delivery – David Morlock
 - Outreach and Engagement – Mark Schroeder
- SSI Funding Formula relating to Associate Degrees
Dr. Raymond Marchionni reported that the committee is collecting information on its charge regarding the issue of the new SSI funding formula as it relates to associate degrees.
- Review of University Council
A discussion was held about the need for a review of UC, and issues that individuals would like to bring before the UC.

The UC will collate the information from the workgroups and make recommendations to the President and the BOT. Dean Komuniecki requested that any changes to the UC charge be shared and articulated with the GC.

Standing Committee Reports

Constitution and Bylaws Committee

Dr. Mark Templin, Constitution and Bylaws Committee Chair, reported the results of the vote of the revised Constitution of the Graduate Faculty. The voting period ran from February 10th to February 17th at 5:00 p.m. There were 130 votes cast: 128 valid and 2 were invalid. There were 126 votes cast for and 2 against --- 98% in favor. Any minor changes that may come about after the vote, such as a title change from Chancellor to Provost, etc. can be updated by this body. There were no questions from the GC. [MOTION: to approve the new Constitution was seconded and approved unanimously.]

The committee also has been engaged in reviewing the Bylaws of the Graduate Council and has updated a significant portion of the document. Dr. Templin indicated he would report back to the GC following the progress of the committee.

Dean Komuniecki added that the committee seeks to incorporate what we have been doing in practice into the Bylaws. Additional considerations are the functioning of our Membership and Curriculum Committees: 9-month vs. 12-month. Business needs to be done during the summer so options are being discussed. It is likely that there will be hard dates for curricular business to be completed in spring.

Curriculum Committee

On behalf of the Curriculum Committee, Chair Dr. John Plenefisch, reported that the GCCC reviewed and approved the following curriculum. The GC approved all unanimously.

A new certificate program in Rehabilitation Services

College	Department	Program	Summary of change
HE	Rehabilitation Sciences	Certificate in Advanced Intervention for Listening and Spoken Language Development of Children who use Advanced Hearing Technologies	The following 12 credits of new SLP graduate level courses are required to complete the certificate: SLP 6810, SLP 6820, SLP 6830, SLP 6840. The certificate is open to students admitted into the Master's Program, or Professionals who already have the appropriate degree and licensure requirements.

New Course Proposals for courses in the above certificate

College	Department	Course Name	Course Number	Course Description
HE	Rehabilitation Sciences	Facilitating Auditory Learning and Spoken Language for Children with Hearing Loss	SLP 6810	Students learn developmental processes underpinning audition and spoken language acquisition, with strategies to develop listening and spoken language acquisition in young children with hearing loss.

HE	Rehabilitation Sciences	Hearing Technology	SLP 6820	Introduce students to hearing- assisting technologies, with exploration of current issues, technologies and equipment.
HE	Rehabilitation Sciences	Language and Literacy Acquisition of Children with Hearing Loss	SLP 6830	Exploration of research, best practices and intervention strategies for infants and children with hearing loss.
HE	Rehabilitation Sciences	Team Models and Educational Leadership	SLP 6840	An examination of skills, knowledge and ethical practices essential for effective services coordination for supporting educational achievements of children with hearing loss.

Other New Course Proposals

College	Department	Course Name	Course Number	Change in course
PH	Pharmacy Practice	Pharmaceutical Marketing and Management	PHPR 5520	Introduction to administrative services (e.g. marketing/management) in provision of pharmaceutical care.
PH	Pharmacy Practice	Pharmacy and Healthcare Administration	PHPR 5260	Describes and analyzes organization, financing and delivery of healthcare in the US, with focus on role of pharmacist.
EN	Chemical Engineering	Graduate Industrial Internship	CHEE 6970	Academic advisor approved industrial or non-profit internship in Green Chemistry PSM.

Course Modifications

College	Department	Course Name	Course Number	Change in course
MD	Neurosciences	Neurosciences	NNDP 7810	Change credits from 5 to 6, to bring into line with credits awarded in the cross-listed courses ANAT 680 and NURS 5810. NNDP 7810 students currently do additional work in the course.
PH	Pharmacy Practice	Analysis of the Pharmaceutical Environment	PHPR 6520	Correcting error in intended credit hours: 2 --> 3.

Membership Committee

On behalf of Membership Committee, Dr. Opp read the Membership Committee Report provided by committee chair, Dr. Samir Hefzy, which summarized the numbers of membership applications from each college. Dr. Opp thanked Dr. Hefzy and the members of the committee for their work.

GRADUATE FACULTY MEMBERSHIP APPLICATIONS – Fall 2013 –Lists 1 and 2 & Spring 2014 List 1 (October 2013 –January 2014)													
College	Full		Associate I		Associate II		Adjunct		Special Status		Returned / Pending		Total
	New	Renewal	New	Renewal	New	Renewal	New	Renewal	New	Renewal	New	Renewal	
BU					1		1		1				3
EN		1							1	1			3
HE		1				1							2
CE		1					1		5				7
LS	1								1				2
MD	4	2		1			1		1	1	1		11
SM							4		3				7
NU						1			1	1			3
CA													0
SJ							3						3
PH									1				1
Libraries													0
Total	5	5	0	1	1	2	10	0	14	3	1	0	42

Old Business

None.

New Business

Dean Komuniecki reminded Council that the President plans to attend the March 18th meeting. She suggested that questions for the President be sent to Dr. Giovannucci or Dr. Opp for the GCEC to discuss at its next meeting. A compiled set of questions will be sent to the President. Additionally, at the March 18th meeting, the University Fellows will be formally recognized.

Adjournment

There being no further business, the Council adjourned at 1:24 p.m.