

**Graduate Council Minutes**  
**May 5, 2015**  
**12:30 – 2:00 p.m.**  
**Main Campus, Student Union, Room 2582**

Present: Peter Andreana, Brian Ashburner, Ainsworth Bailey, Debra Boardley, Joseph Dake, Michael Dowd, Mary Ellen Edwards, Ali Fatemi, Brian Fink, April Gardner, David Giovannucci, Hans Gottgens, Eric Prichard for GSA, Aaron Shaw for GSA, Susanna Hapgood, Mohamed Samir Hefzy, Ruth Hottell, Richard Johnson, Virginia Keil, Kenneth Kilbert, Jon Kirchhoff, Patricia Komuniecki, Anand Kunnathur, Marcia McInerney, Willie McKether, William Messer, Holly Monsos, Ron Opp, Colleen Quinlan for Kelly Phillips, Sonmez Sahutoglu, Amal Said, Mary Powers for Youssef Sari, Constance Schall, Barry Scheuermann, Joseph Schmidt, Rebecca Schneider, Diana Shvydka, Susan Sochacki, Pamela Stover, Viranga Tillekeratne, Jerry Van Hoy, Lois Ventura, Stan Westjohn

Excused: Junghwan Kim, Susan Pocotte, Diane Salvador, Kandace Williams

Absent: Rodney Gabel, Dwight Haase, David Jex, Cynthia Smas

Guests: Mr. Gaurav Mehta, Ms. Kasumi Yamazaki and parents, Dr. Ivana de la Serna

***Call to Order, Roll Call, and Approval of Minutes***

The last meeting of the 2014-2015 Graduate Council (GC) was called to order and the roll called. The GC minutes of December 9, 2014, April 7, 2015 and April 21, 2015 meetings were approved.

The agenda was reordered to accommodate the class schedules of the Scholarship and Award Recipients attending this meeting.

***Information and Discussion Items***

**Recognition of COGS Scholarship and Award Recipients**

Dean Komuniecki recognized the following scholarship recipients and presented their awards:

- ***Robert N. Whiteford Memorial Scholarship***

Presented to a graduate student to assist in research for a thesis, project or dissertation and to further the student's professional development. This year the committee selected a doctoral student from the 23 applicants to receive this \$500 award. The 2015 Whiteford recipient is **Mr. Gaurav Mehta**. Mr. Mehta is a final year doctoral student working with Dr. Ivana de la Serna in the Department of Biochemistry and Cancer Biology in the College of Medicine and Life Sciences. He earned his undergraduate degree in Biotechnology from The University of Mumbai in 2007 and his M.A. in Biotechnology from Mumbai in 2009. He began his doctoral studies at UT in 2010 and anticipates graduating this year. His dissertation research has identified a novel signaling pathway that holds potential for the development of a novel therapeutic target in cardiac hypertrophy. He has an impressive publication record. Mr. Mehta has coauthored two peer reviewed manuscripts, has three first author papers and another second author manuscript in preparation. Notably, he has also been recognized for his outstanding research presentations both on and off campus, including three 1<sup>st</sup> place recognitions for oral presentations—one of which marked the first time that a UT student had won 1<sup>st</sup> place in the 30 years that Pharmacology Research Colloquium has been held. The participants are from the University of Michigan, Michigan State and Wayne State.

Finally, he has been very active in the Council of Biomedical Graduate Students serving as Vice President and recent President of that organization.

- ***Helen M. Fields Memorial Scholarship***

Presented to a graduate student with an excellent academic record in the field of English or Education. This year's recipient is **Ms. Kasumi Yamazaki** who will receive a check for \$1,000. Ms. Yamazaki is in the final semester of her doctoral program in the Department of Curriculum and Instruction in the Judith Herb College of Education. She is advised by Dr. Susanna Haggood and her work involves designing curriculum and teaching Japanese language and culture, in particular using CALL (Computer Assisted Language Learning) technology. She earned her first two degrees from UT: her B.A. in Global Studies cum laude in 2009 and her M.A. in English, with English as a Second Language focus in 2011. She then entered the Curriculum and Instruction doctoral program and anticipates completing her dissertation—*Learning to Communicate in a Virtual World: The Case of a Japanese Foreign Language Classroom*—and plans to graduate this month. She has held several professional appointments, including her work as a Lecturer Intern (CPT) in the Department of Foreign Languages, a Curriculum and Instruction Graduate Assistant, and translator for a Japanese medical device firm. She is a strong junior scholar with two book chapters, four journal articles, with two more in press and numerous conference presentations as well. In addition, she has an extensive service portfolio and is active with the Japanese Association of Toledo and often serves as a bilingual translator.

- ***Robert R. Buell Memorial Achievement Award***

Presented to a graduate student in any college who best exemplifies scholarly excellence in the physical and biological sciences, has maintained a genuine interest in the social sciences and humanities, and plans a career in education. This year the committee wished to recognize a doctoral student who will receive a \$1,500 award. The 2015 Buell awardee is **Mr. Adam Blatt**. Although Mr. Blatt is out of town this week and cannot join us today, Dean Komuniecki read his citation to the GC. Mr. Blatt is an MD/Ph.D. student working with Dr. Viviana Ferreira in the Department of Medical Microbiology and Immunology in the College of Medicine and Life Sciences. He earned his undergraduate degree in Microbiology with a minor in Biochemistry and Molecular Biology from Penn State University in 2010. He completed his first two didactic years of medical school at UT in 2013 and for the past two years has been working on his research that focuses on the essential regulatory roles for properdin and factor H-complement regulatory proteins—in platelet/leukocyte aggregate formation. This year he submitted research proposals to the American Heart Association and to the NIH for pre-doctoral research funding. Last year he was recognized with a 1<sup>st</sup> place award for his oral paper presentation at the Council of Biomedical Graduate Students Annual Research Forum and now serves as CBGS Secretary. He has made four conference presentations, including two at international meetings and he is co-author of a manuscript in preparation for publication. His goal is to become a physician scientist at an academic medical center so he can mentor medical and graduate students. Mr. Blatt displays a true passion for biomedical research and has taken every opportunity to participate in mentoring and service educational activities and recently supervised medical and high school students in the research lab.

***Executive Reports***Report of the Executive Committee of the Graduate Council

Dr. Ron Opp, Graduate Council (GC) Chair, imparted his gratitude to COGS staff members—Ms. Terri Hayes-Lepiarz, who works to coordinate the GCEC meetings and prepares the agenda for each GC meeting, and Ms. Denise Gayer, who attends the GC meetings and provides minutes. He thanked the members of GCEC for their guidance and hard work over the last academic year: David Giovannucci, Kelly Phillips, Eric Prichard, Connie Schall, Becky Schneider, Cynthia Smas, Patricia Komuniecki, and William Messer. Chair Opp also thanked Dr. John Plenefisch and the members of the Curriculum Committee, Dr. Samir Hefzy and the members of the Membership Committee, and Dr. Mark Templin and the members of the Bylaws Committee. Chair Opp reported that the GCEC met last Friday for a luncheon with Dr. Sharon Gaber, the incoming President. Her agenda is to grow graduate enrollment, grow the endowment, and increase research funding. She has a strong track record of growing enrollment at the University of Arkansas. Chair Opp feels very confident that Dr. Gaber will work hard to make progress with graduate education. In closing, Chair Opp expressed his appreciation for the opportunity to serve as Chair of GC and wished Dr. Rebecca Schneider, incoming Chair, much success in the coming academic year.

Report of the Graduate Student Association (GSA)

Mr. Eric Prichard, Acting Vice President of GSA, thanked GSA President Aaron Shaw for his two-year service as President to the GSA. Chair Opp recognized Mr. Shaw's contributions to the GSA by reading the following resolution:

*RESOLUTION:*

*Whereas, Mr. Aaron Shaw has provided outstanding leadership and service to the Graduate Student Association as President during the 2013-2014 and 2014-2015 academic years.*

*Therefore, be it resolved that The University of Toledo Graduate Council extends its deepest gratitude to Mr. Aaron Shaw for his dedication to the Graduate Student Association and for his participation as a member of the Graduate Council Executive Committee.*

Chair Opp thanked Mr. Shaw for his service and presented him with a resolution certificate. Mr. Shaw thanked the Graduate Council and stated that his position afforded him many great experiences.

Report of the Vice Provost for Graduate Affairs and Dean of the College of Graduate Studies (COGS)

Dean Komuniecki thanked the outgoing GC members for their service, thanked the continuing members for their service, and extended a welcome to the new members. She then provided the following brief updates due to the full agenda:

- *Fall 2015 Enrollments*

As of today, COGS has processed 3,309 applications (almost 300 more than this time last year), and 708 students have been admitted (110 more than this time last year). However, at this early point in time, overall enrollment tracking reports from Institutional Research indicate projections of 6.7% down in graduate headcount and 4.34% down in graduate FTE. As the term is ending, Dean Komuniecki asked that members of GC be certain that all of the completed applications have

been reviewed and offers be made to the qualified students. She expressed her thanks as this is critical to growing enrollment. This is a great point of interest for incoming President Gaber.

- *University Commencements – Sunday, May 10, 2015*

There will also be college specific ceremonies for the College of Engineering, College of Medicine and Life Sciences, College of Nursing, and College of Pharmacy and Pharmaceutical Sciences. COGS anticipates awarding 165 Doctoral degrees, 646 Master's degrees, 31 Educational Specialist degrees and 40 graduate certificates.

- Morning Ceremony – 9:30 a.m.—includes College of Health Sciences, Judith Herb College of Education, and the College of Social Justice and Human Service.
- Afternoon Ceremony—2:00 p.m.—includes the College of Business and Innovation, College of Communication and the Arts, College of Languages, Literature and Social Sciences, and the College of Natural Sciences and Mathematics.

Dean Komuniecki thanked all participants for Sunday.

- Morning Ceremony—Dr. Ron Opp will serve as the reader for the doctoral candidates and CHS Associate Dean Barry Scheuermann will assist with the diploma cases; the marshals will be Drs. Susanna Hapgood and Rebecca Schneider.
- Afternoon Ceremony-- Dr. Rebecca Schneider will serve as the Reader and CNSM Associate Dean Brian Ashburner will assist with the diploma cases; Drs. Jerry Van Hoy and Sunday Ubokudom will serve as marshals.
- Associate Dean Susan Pocotte will represent COGS at both ceremonies.

### ***Information and Discussion Items - Continued***

#### **Updates from the Office of Research**

Dr. William Messer, Vice President for Research, reported that three members appointed by GC, will be rotating off University Research Council: Peter Andreana (Natural Sciences), Zeljko Cuckovic (Mathematics), and Jerzy Kamburowski (Business). He thanked them for their service and stated that three replacements need to be identified by GC for the next year. Dr. Messer stated that repeat terms are welcomed. Please contact Dr. Messer, Dr. Rebecca Schneider, or Dean Komuniecki to express your interest. Dr. Messer provided a brief update on changes within the Office of Research with the goal of promoting research and streamlining processes. A reorganization has occurred with the former UTIE (now Rocket Innovations) and it is now under the purview of the Vice President of Research (Dr. Messer). Rocket Innovations will work more closely with Stephen Snider and Technology Transfer as well as with external groups such as Rocket Ventures and the Regional Growth Partnership. A new initiative this year is to hire a grant writer to work with clinical faculty and collaborate on large scale training grants. They also have added a staff position to boost efforts to roll out Quali Coeus (KC) and added a manager for the Department of Human Research Protections to help with IRB protocol submissions and reviews.

### ***Standing Committee Reports***

#### **Curriculum Committee**

Dr. Joseph Dake, reporting for Graduate Council Curriculum Committee (GCCC) Chair John Plenefisch, shared the report from the GCCC. The following proposals are recommended by the Graduate Council Curriculum Committee (GCCC) for approval by the GC. GC unanimously approved the curricular changes outlined below.

**Program Revision Request**

College	Department	Program	Summary of change
MD	Dentistry	MSBS: Oral Biology	Decrease credit hours from 72 to 46. DENT 6170 (24 credits) is dropped due to its inclusion in a separate certificate that all students already complete, remaining credit reductions from re-alignment of courses with actual lecture hours. The courses whose credits are reduced are all currently variable-credit courses and no course modifications are required.

**New Course Proposals:**

College	Department	Course Name	Course Number	Brief description
MD	Public Health and Preventative medicine	Global Perspectives on Public Health and Disaster Preparedness	PUBH 6410	Introduces introductory healthcare workers to specific principles of global perspectives on disaster management and response, including epidemiology and population health. Provides essential skills to function in the event of a catastrophe.
MD	Public Health and Preventative medicine	Global Perspectives on Public Health and Disaster Preparedness	PUBH 8410	Same as above at 8000 level, additional expectations and assessments.

**Teaming Certificate(s) and associated courses:**

The goal of the Certificate in Interprofessional Teaming for Early Childhood is to prepare and guide professionals to engage in collaborative best practices in service to individuals with special needs and their families. The certificate will be offered eventually across 7 disciplines, each discipline will submit a separate Certificate proposal and set of common new courses that cross-list with the core certificate courses in the program; the net result is that students in the certificate, regardless of discipline, will take the same curriculum. Although the certificate only lists 8 required credit hours, students must be also already enrolled within one of the sponsoring degree programs in order to obtain the certificate, and complete 100% the defined core competencies by taking courses in their specialty track. Thus, the certificate will meet the required 12 credit hour minimum for certificates.

The certificates and their associated courses in two disciplines were approved in GC on April 7; here the cognate certificates and their associated courses in three additional disciplines are recommended for approval.

**New Programs (certificate)**

College	Department	Program	Summary of change
HS	Rehabilitation Sciences	Certificate in Teaming for Early Childhood (OCCT)	Certificate consists of 5 courses (SPED 5270, OCCT 7610, OCCT 7620, OCCT 7630, and OCCT 7640, for a total minimum of 8 credit hours and meeting 100% of a set of defined competencies. At least 75% of competencies can be met through these courses, remainder will be met in additional courses within the students' major program.
HS	Rehabilitation Sciences	Certificate in Teaming for Early Childhood (PHYT)	Certificate consists of 5 courses (SPED 5270, PHYT 5610, PHYT 5620, PHYT 5630, and PHYT 5640, for a total minimum of 8 credit hours and meeting 100% of a set of defined competencies. At least 75% of competencies can be met through these courses, remainder will be met in additional courses within the students' major program.
HS	Rehabilitation Sciences	Certificate in Teaming for Early Childhood (SLP)	Certificate consists of 5 courses (SPED 5270, SLP 5610, SLP 5620, SLP 5630, and SLP 7640, for a total minimum of 8 credit hours and meeting 100% of a set of defined competencies. At least 75% of competencies can be met through these courses, remainder will be met in additional courses within the students' major program.

**New Course Proposals for the courses within the above certificates:**

College	Department	Course Name	Course Number	Brief description	Equivalent /cross listed with already approved versions of course
HS	Rehabilitation Sciences	Orientation to Inter-professional Teaming	OCCT 7610	Co-requisite of SPED 5270	SPED 7610 CIEC 7610
HS	Rehabilitation Sciences	Working Effectively with Team Members	OCCT 7620	Seminar on factors that support and threaten inter-professional collaboration.	SPED 7620 CIEC 7620
HS	Rehabilitation Sciences	Evidence-Based Practice and Innovation in Teaming	OCCT 7630	Seminar co-requisite of OCCT 7640	SPED 7630 CIEC 7630

HS	Rehabilitation Sciences	Practicum in Inter-professional Teaming	OCCT 7640	Capstone experience course for the graduate Certificate of Interpersonal Teaming	SPED 7640 CIEC 7640
HS	Rehabilitation Sciences	Orientation to Inter-professional Teaming	PHYT 5610	Seminar Co-requisite of SPED 5270.	SPED 5610 CIEC 5610
HS	Rehabilitation Sciences	Working Effectively with Team Members	PHYT 5620	Seminar on factors that support and threaten inter-professional collaboration.	SPED 5620 CIEC 5620
HS	Rehabilitation Sciences	Evidence-Based Practice and Innovation in Teaming	PHYT 5630	Seminar Co-requisite of PHYT 5640.	SPED 5630 CIEC 5630
HS	Rehabilitation Sciences	Practicum in Inter-professional Teaming	PHYT 5640	Capstone experience course for the graduate Certificate of Interpersonal Teaming	SPED 5640 CIEC 5640
HS	Rehabilitation Sciences	Orientation to Inter-professional Teaming	SLP 5610	Seminar. Co-requisite of SPED 5270.	SPED 5610 CIEC 5610
HS	Rehabilitation Sciences	Working Effectively with Team Members	SLP 5620	Seminar on factors that support and threaten inter-professional collaboration.	SPED 5620 CIEC 5620
HS	Rehabilitation Sciences	Evidence-Based Practice and Innovation in Teaming	SLP 5630	Seminar Co-requisite of SLP 5640.	SPED 5630 CIEC 5630
HS	Rehabilitation Sciences	Practicum in Inter-professional Teaming	SLP 5640	Capstone experience course for the graduate Certificate of Interpersonal Teaming	SPED 5640 CIEC 5640

Membership Committee

On behalf of the Membership Committee, Committee Chair Dr. Mohamed S. Hefzy, reported to GC that the committee reviewed and approved 51 Graduate Faculty Membership Applications. The report is provided below:

GRADUATE FACULTY MEMBERSHIP APPLICATIONS - Spring 2015 List 2 (February 2015 - May 2015)																						
College	Full			Associate I			Associate II			Adjunct			Special Status			Returned / Pending			TOTAL		Total	
	Change	New	Renewa	Change	New	Renewa	Change	New	Renewa	Change	New	Renewa	Change	New	Renewa	Change	New	Renewa	Change	New Renewal		
BU			1																0	0	1	1
EN			2								1	2							0	1	4	5
HE		2									2								0	4	0	4
CE			1									1	2	1					2	1	2	5
LS			4		1				2	1				1					1	2	6	9
Law		1																	0	1	0	1
MD					1														0	1	0	1
SM			7								1			3		1			1	4	7	12
NU			1										1	2					1	2	1	4
C		1																	0	1	0	1
SJ			1								2								0	2	1	3
PH		1	3																0	1	3	4
Honors																			0	0	0	0
Librari					1														0	1	0	1
	0	5	20	0	3	0	0	0	2	1	6	3	3	7	0	1	0	0	5	21	25	51

**Old Business**

None.

**New Business**

Dean Komuniecki recognized Dr. Opp’s dedication and hard work as chair of Graduate Council this past year. The following resolution was read, seconded, and approved unanimously:

*Whereas, Dr. Ron Opp has provided dedicated and excellent leadership to Graduate Council as Chair during the 2014-2015 academic year.*

*Therefore, be it resolved that The University of Toledo Graduate Council extends its deepest gratitude to Dr. Ron Opp for his efforts and guidance as Graduate Council Chair.*

Dean Komuniecki, on behalf of GC, thanked Dr. Opp for his service and presented him with a personalized souvenir gavel and the resolution certificate.

**Adjournment**

There being no further business, the last meeting of the 2014-2015 Council adjourned at 1:12 p.m. and the gavel was passed to the 2015-2016 GC Chair, Rebecca Schneider.

Present: Brian Ashburner, Ainsworth Bailey, Debra Boardley, Joseph Dake, Michael Dowd, Mary Ellen Edwards, Ali Fatemi, Viviana Ferreira, Brian Fink, April Gardner, Hans Gottgens, Eric Prichard for GSA, Susanna Hapgood, Mohamed Samir Hefzy, Richard Johnson, Andrea Kalinoski, Virginia Keil, Kenneth Kilbert, Jon Kirchoff, Patricia Komuniecki, Anand Kunnathur, Marcia McInerney, Willie McKether, William Messer, Holly Monsos, Ron Opp, Colleen Quinlan for Kelly Phillips, Sonmez Sahutoglu, Amal Said, Mary Powers for Youssef Sari, Constance Schall, Barry Scheuermann, Joseph Schmidt, Rebecca Schneider, Diana Shvydka, Susan Sochacki, Pamela Stover, Viranga Tillekeratne, Jerry Van Hoy, Lois Ventura

Excused: Junghwan Kim, Susan Pocotte, Diane Salvador, Kandace Williams

Absent: Dwight Haase

### ***Executive Reports***

#### **Report of the Executive Committee of the Graduate Council**

Chair Rebecca Schneider extended a welcome to the 2015-2016 GC members and stated she is looking forward to a wonderful year. She advised GC that she will be a representative to the Board of Trustees Academic and Student Affairs Committee and would be delighted to provide any feedback to this committee from GC. They meet every other month throughout the year. She will also provide information to GC from this committee. Her first report will be focusing on the value of graduate education and importance of GC.

### ***Information and Discussion Items***

None

### ***Standing Committee Reports***

None

### ***Old Business***

None

### ***New Business***

- *Main Campus and Health Science Campus defined for elections*  
Prior to the election of officers, Chair Schneider asked that GC discuss the placement of the College of Health Sciences—either with Main Campus or Health Science Campus. Following a brief discussion, a motion was unanimously passed to include the College of Health Sciences with the Health Science Campus colleges for voting purposes.
- *Election of Officers for 2015-2016*  
Chair Schneider initiated the election of officers. The election was conducted by paper ballots distributed and tallied by Ms. Terri Hayes and Dr. Ron Opp, with the following results:

Vice Chair/Chair Elect.....	Connie Schall
At Large #1/Health Science Campus.....	Kelly Phillips
At Large #2/Main Campus.....	Jerry Van Hoy
At Large #3/Health Science Campus.....	Andrea Kalinoski

- *Empowerment of GCEC during summer 2015 to review and approve pending graduate curricular proposals (list provided)*  
On behalf of the GCCC, Chair John Plenefisch submitted a list of the likely summer proposals and GCCC Committee Member Dr. Joseph Dake presented this list to GC. The star (\*) indicates curriculum that contains the Dean's signatures which means they could be considered beginning as soon as May. Courses without a star are in the queue, and have requested Fall start dates, but do not have all the signatures at this point. Dean Komuniecki commented that the Bylaws Committee discussed trying to ensure that GCEC only consider minor curricular items over the summer (i.e., no new programs).

#### Course Modifications:

BSMP 6330 - Title Change \*  
 BSMP 8330 - Title Change \*  
 SOCW 6410 - Pre req changes  
 SOCW 6510 - Pre req changes  
 HIST 6600 - change in credit hours  
 HIST 8600 - change in credit hours

#### New Course

PSC 5770 "Human Rights" \*  
 EDP 5240 "Applied Child and Adolescent Development" \*  
 EDP 7240 "Applied Child and Adolescent Development" \*  
 EDP 6160 "Self and Identity"  
 EDP 8160 "Self and Identity"  
 KINE 6430 "Environmental Physiology" \*  
 KINE 8430 "Environmental Physiology" \*  
 SLP 6001 "Advanced Practicum II" \*  
 SLP 6011 "Diagnostic Practicum in Communications Disorders II" \*  
 SLP 6941 "Internship in Speech-Language Pathology II"  
 SLP 6942 "Internship in Speech-Language Pathology 2" \*

Mary Ellen Edwards suggested that the following new courses be deleted from this list:

EDP 6160 "Self and Identity"  
 EDP 8160 "Self and Identity"

A motion was made, and unanimously passed, to accept the list (with the two course deletions noted above). A motion was also made and unanimously passed to empower the GCEC to review and approve the above list during Summer 2015.

#### **Adjournment**

There being no further business, the first meeting of the 2015-2016 Council adjourned at 1:49 p.m.