

# Memorandum

**TO:** Graduate Council Members

**FROM:** Mark Templin, Chair  
Graduate Council Executive Committee



Patricia R. Komuniecki,  
Vice Provost for Graduate Affairs and  
Dean, College of Graduate Studies



**DATE:** January 24, 2011

**RE: Graduate Council Meeting**  
**Tuesday, January 25, 2011, 12:30 – 2:00 p.m.**  
**Main Campus – Student Union 2582**

---

## Agenda

- A. Call to Order, Roll, and Approval of Minutes
- B. Executive Reports
  - 1. Report of the Executive Committee of the Graduate Council
  - 2. Report of the Vice Provost for Graduate Affairs and Dean of the College of Graduate Studies
- C. Information and Discussion Items
  - 1. Status Update on Graduate Student Handbook – Dr. Michael Dowd
  - 2. Status Update on Handbook for the Preparation of Graduate Dissertations and Theses – Dr. Michael Dowd
- D. Standing Committee Reports
  - 1. Curriculum Committee – Dr. Patricia Relue
  - 2. Membership Committee – Dr. Mohamed Hefzy
- E. Organizational Reports
  - 1. Graduate Student Association – Mr. Michael Bechill
- F. Old Business
- G. New Business
- H. Adjournment