



College of Graduate Studies
Mail Stop 933
Toledo, Ohio 43606-3390
Phone: 419.530.4723
Fax: 419.530.4724
e-mail: grdsch@utnet.utoledo.edu

Memorandum

TO: Graduate Council

FROM: Susan L. Pocotte, Chair
Graduate Council Executive Committee

Patricia Komuniecki, Vice Provost for Graduate
Affairs and Dean, College of Graduate Studies

DATE: November 13, 2009

RE: Graduate Council Meeting
Tuesday, November 17, 2009, 12:30 – 2:00 p.m., Student Union 2592

Agenda

- A. Call to Order, Roll, and Approval of Minutes of October 20, 2009
- B. Executive Reports
 - 1. Report of the Executive Committee of the Graduate Council
 - 2. Report of the Vice Provost for Graduate Affairs and the Dean of the College of Graduate Studies
- C. Information and Discussion Items
 - 1. Handbook for Style and Formatting of Dissertations and Theses
 - a. Motion for discussion and vote
Electronic version of thesis and dissertation submission to COGS in place of paper version
 - b. Issue for discussion, possible motion and vote
Required or optional bound paper copy of thesis and dissertation for the University of Toledo Archives
 - 2. Update on New International Graduate Students (ITA) Screening
Mr. Alexander Wrege, M.A., ESL Specialist and ITA Curriculum Coordinator
The American Language Institute, The University of Toledo
- D. Organizational Reports
 - 1. Graduate Student Association
- E. Old Business
- F. New Business
- G. Adjournment