



**COLLEGE OF GRADUATE STUDIES**

THE UNIVERSITY OF TOLEDO

- Deadlines apply to all students submitting a thesis or dissertation and are strictly enforced.
- Check with your advisor to ensure that all department and college requirements and deadlines are met in a timely manner to ensure compliance with Graduate College deadlines.
- Visit Thesis & Dissertation Web-sites:  
[http://www.utoledo.edu/graduate/currentstudents/thesis\\_dissertation/](http://www.utoledo.edu/graduate/currentstudents/thesis_dissertation/)  
  
<http://www.utoledo.edu/graduate/currentstudents/etd/>
- Visit Graduation Web-site:  
<http://www.utoledo.edu/graduate/currentstudents/graduation>

If you have questions about the deadlines or materials required for ETD submission, please e-mail (etdmc@utoledo.edu) or call 419.530.5249.

If you have questions about the deadlines or materials required for Graduation, please e-mail (GCAcademicSvcs@utoledo.edu) or call 419.530.4269.

# Thesis & Dissertation Deadlines

## *For Main Campus Programs*

Term	Graduation Application	Format Review	Final Document Submission
Fall 2014	Friday, September 19, 2014	Friday, November 7, 2014	Friday, December 12, 2014
Spring 2015	Friday, January 30, 2015	Friday, March 27, 2015	Friday, May 1, 2015
Summer 2015	Friday, May 29, 2015	Friday, June 19, 2015	Friday, August 7, 2015
<b>Additional Details:</b>	<ul style="list-style-type: none"> <li>• Submit <i>Application for Graduation</i> online through the <a href="#">mvUT portal</a>. “Apply to Graduate” link located in My Records section of the Toolkit menu</li> <li>• Students will receive a degree audit via UTAD e-mail detailing outstanding requirements.</li> <li>• Review degree completion information available on the Graduate College Graduation Web-site.</li> </ul>	<ul style="list-style-type: none"> <li>• Submit your document as a PDF file attachment to <a href="mailto:etdmc@utoledo.edu">etdmc@utoledo.edu</a> for a format review by the posted deadline.</li> <li>• <b>Subject line:</b> Last name_First Name; Format Review.</li> <li>• Students are strongly encouraged to submit document for format review to prevent delays in graduation which could result in required re-application for future term.</li> </ul>	<ul style="list-style-type: none"> <li>• Upload final document (PDF file format) to <a href="#">OhioLINK</a>.                ⇒ Select: Upload my paper to UMI for the traditional publishing option.</li> <li>• Submit <a href="#">Approval of Thesis/ Dissertation Form</a> hardcopy with all required signatures.</li> <li>• Submit <a href="#">Intellectual Protection Form</a> hardcopy with all required signatures.</li> <li>• <i>Doctoral Students Only</i>                -Complete on-line <i>Survey of Earned Doctorates</i>.</li> <li>• If there are any problems with your document, notification will be sent to your UTAD e-mail and you will be given five business days from the date the notification is sent to make necessary changes and upload your corrected document to OhioLINK. If corrected document is not uploaded to OhioLINK within the five days or any of the required forms/processes are not completed, students will be required to re-apply for graduation for a future term.</li> </ul>