

**Graduate Council Minutes
April 21, 2009**

Present: Lawrence Anderson, Jamie Barlowe, Barbaranne Benjamin, Michael Bisesi, Jeanne Brockmyer, Dwayne Demedio, Laurie Dinnebeil, Max Funk, Hans Gottgens, Wayne Hoss, Ruth Hottell, Mylo Jennings, Dong-Shik Kim, Barbara Kopp Miller, Anand Kunnathur, Eric Longsdorf, Sakui Malakpa Anastasia Mirzoyants (GSA), Gary Moore, Azadeh Parvin, Kelly Phillips, Susan Pocotte, Ram Rachamadugu, Patricia Relue, Kathleen Salyers, Dorothea Sawicki, Barbara Schneider, Dianne Smolen, Hermann Von Grafenstein, Frederick Williams

Absent: John Gaboury, Soctt Heckahorn, Sara Lundquist, Krishna Shenai, James Trempe

Excused: Frank Calzonetti, Mohamed Hefzy, Patricia Komuniecki, Benjamin Pryor, Randall Ruch, Alice Skeens, Mark Templin, Amy Thompson

Guests: Thihal Ponnaiyan (GSA President 2009-2010)

Call to Order and Roll

Report of the Executive Committee of the Graduate Council and the Vice Provost for Graduate Affairs and Dean of the College of Graduate Studies

The following resolution was read in recognition of Dr. Michael Bisesi, Senior Associate Dean for the College of Graduate Studies, who will be leaving The University of Toledo to accept a position at The Ohio State University.

RESOLUTION:

Whereas Dr. Michael S. Bisesi served The University of Toledo with distinction as Senior Associate Dean of the College of Graduate Studies, and

Whereas Dr. Bisesi's leadership in the College of Graduate Studies was critical to the successful merger of the Medical University of Ohio and The University of Toledo,

Whereas Dr. Michael Bisesi has been a relentless advocate for graduate programs and graduate students at The University of Toledo.

Be it resolved that The University of Toledo Graduate Council extends its deepest gratitude to Dr. Michael S. Bisesi for his many contributions and unfailing commitment to graduate studies at The University of Toledo.

Dr. Michael Bisesi thanked Council for the recognition and said he was appreciative of the support and kind emails he has received. He stated he had given a lot of thought to this step in his life personally and professionally and is looking forward to this next opportunity. He leaves the University feeling proud and extends well wishes.

Dr. Bisesi reported the only information available on the budget is that it remains a work in progress. He stated that Dean Komuniecki has indicated to him that Scott Scarborough and the FSLT are working on proposed changes and expect to come forward with a strategic approach for the FY10 budget. Hopefully, more information will be available by early May.

Status Update from the Ad hoc Committee Review of Standards for Theses and Dissertation Style Formatting

Dr. Dowd thanked the committee members for the time they spent pulling together standards for this document. Dr. Sawicki in return thanked Dr. Dowd for all his efforts coordinating a set of standards. Dr. Dowd's PowerPoint presentation provided a review of the standards document. He suggested that links to styles could be included on the COGS website. He asked the Council for its approval of the document based on the understanding that there are areas that need to be addressed by the COGS Dean's office such as mechanical issues with electronic theses and dissertations submissions and registering the copyright. Dr. Dowd added that a timelier deadline for submission of theses and dissertations is needed on Main Campus. Thirty days (not business days) would be adequate. Dr. Dowd asked the Council for their input.

Council members recommended the following items be addressed for clarification:

- Abbreviations, symbols and index could be included as an additional optional page or appendix when consistent with the discipline.
- Color can be necessary, particularly with maps.
- Language usage must meet professional standards.
- Style consistent throughout the document based on the discipline.
- HSC reference on page 7 should be removed.

[Motion: Approval of the revised *Handbook for the Preparation of Dissertations and Theses* with the understanding that the College of Graduate Studies needs to address and update sections of the document. Approved unanimously.]

Status Update on Academic Standing Committee's Review of Academic Standards for Graduate Students

Dr. Max Funk reported the draft document of 4-16-2009 *Academic Standards for the College of Graduate Studies* represents a minimum set of standards with more strict standards to be applied per department/program requirements, thus allowing flexibility.

[Motion: Approval of *Academic Standards for Graduate Students* with the understanding that the College of Graduate Studies will seek to address implementation with the Registrar's office. Approved Unanimously.]

Standing Committee Reports

Report of the Curriculum Committee

Dr. Lawrence Anderson, Curriculum Committee chair, presented the recommendations of the Graduate Curriculum Committee. Council approved unanimously, except for the program modification in School Psychology which was approved with one abstention.

COURSE MODIFICATIONS

HSHS	SOCW	SOCW:5900	Foundation Field Experience and Integrative Seminar I	3
HSHS	SOCW	SOCW:5910	Foundation Field Experience and Integrative Seminar II	2
HSHS	SOCW	SOCW:6900	Advanced Field Experience and Integrative Seminar I	5
HSHS	SOCW	SOCW:6910	Advanced Field Experience and Integrative Seminar II	5

PROGRAM MODIFICATIONS

HSHS	CESP	School Psychology
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Organizational Reports**Report of the Graduate Student Association**

Ms. Anastasia Mirzoyants, President of the Graduate Student Association, reported that the GSA held its 2nd annual Graduate Research Symposium. There were 26 oral presentations and 16 poster presentations. More than 50 people attended the keynote address. Overall, the symposium hosted approximately 125 visitors and 10 students were awarded honorable mention certificates; 3 students received 1st place in various categories and 4 students were 2nd place winners.

The GSA hosted a bowling outing attended by 35 students. In the next two months, GSA is planning to host an end-of-semester celebration, a Mud Hens day, and a summer picnic.

Elections for officers were unanimous. Mr. Thihal Ponnaiyan was elected President and Mr. Michael Bechill as Vice President for the 2009-2010 academic year. Ms. Mirzoyants introduced Mr. Ponnaiyan to the Graduate Council. Mr. Ponnaiyan expressed his openness to further collaboration with the Council while pursuing the enhancement of graduate students' experiences at UT.

Old Business

Dr. Schneider stated students working on dissertations and theses are increasingly seeking assistance in the form of increased number of hours at the Writing Center, which simply does not have the resources for the amount of assistance necessary. Some graduate students experiencing great difficulty are hiring people to help them. Dr. Schneider said she would be willing to draft a policy of the Writing Center's established guidelines/parameters that can provide graduate students assistance with; translation, formatting, developing ideas, argument development and framing. Dr. Relue asked that the draft guidelines be brought to the Graduate Council Executive Committee. Dr. Schneider welcomed assistance from Graduate Council members in developing parameters and review of the draft document.

Dr. Dowd expressed appreciation to Dr. Relue for all her time and efforts spent this past year as Chair of Graduate Council.

New Business

None.

Adjournment

There being no further business the Council adjourned at 1:40 p.m.