

**Graduate Council Minutes  
April 6, 2010**

Present: Lawrence Anderson, Barbaranne Benjamin, Karen Bjorkman, Wendy Cochrane, Dwayne Demedio, Michael Dowd, Brian Fink, John Gaboury, David Giovannucci, Amira Gohara, Hans Gottgens, Mohamed Hefzy, Wayne Hoss, Patricia Komuniecki, Joel Lipman, Joseph Margiotta, Geoffrey martin, Susan Pocotte, Thihal Ponnaiyan (GSA), Patricia Relue, Randall Ruch, Kathleen Salyers, Dianne Smolen, Mark Templin, Frederick Williams

Absent: Frank Calzonetti, Anand Kunnathur, Eric Longsdorf, Ram Rachamadugu, Krishna Shenai

Excused: Jamie Barlowe, Scott Heckathorn, Ruth Hottell, Richard Komuniecki, Sakui Malakpa, Sheryl Milz, Gary Moore, Azadeh Parvin, Kelly Phillips, Benjamin Pryor, Hermann Von Grafenstein, Dorothea Sawicki, Barbara Schneider, Robert Sullivan, Amy Thompson

***Call to Order and Roll***

***Report of the Executive Committee of the Graduate Council and the Vice Provost for Graduate Affairs and Dean of the College of Graduate Studies***

Report of the Executive Committee of the Graduate Council

On behalf of the Graduate Council Executive Committee (GCEC) Dr. Pocotte announced that the College of Graduate Studies is seeking Graduate Faculty to volunteer to serve as marshals and readers for the spring 2010 commencement ceremonies on May 8, 2010, at the John Savage Arena. One reader and two marshals are needed for each ceremony.

The Undergraduate and Graduate Ceremonies are combined as follows:

9:30 a.m.

College of Business Administration  
College of Health Science and Human Service  
College of Engineering

2:00 p.m.

Judith Herb College of Education  
College of Arts and Sciences  
College of University Degree Programs  
College of Nursing

Drs. Mark Templin and Susan Pocotte will serve as readers and Drs. Wendy Cochrane and Lawrence Anderson volunteered to serve as marshals. Additional marshals will be solicited through a request to the Graduate Faculty.

Report of the Vice Provost for Graduate Affairs and Dean of the College of Graduate Studies

Dr. Komuniecki reported on the following:

• *Budget Update*

COGS has been authorized to release 93% of the FY10 stipend and tuition scholarship budgets to the colleges. There are some reallocations based on review of past distributions to ensure better alignment with strategic initiatives. President Jacobs will be meeting with the full senior leadership team later this week to brief us on the preliminary budget status.

In looking ahead to FY 12 there is concern that one-time funds such as federal ARRA and rainy day funds used by the state to offset budget shortfalls won't be available thus resulting in a significant deficit in the state budget.

- *Academic Standards Revisions*

COGS is currently working with the Registrar's office to ensure that implementation by fall 2010 is possible.

- *Full-time Status*

As you may recall from previous conversations, full-time graduate student status at UT used to be 15 hours per term. About three or four years ago, it was reduced to 12 hours per term then to 9 hours per term on the MC. This had a negative impact on our doctoral subsidy recapture since the State of Ohio uses 15 hours in the formula. Many of our programs, particularly those on the HSC have retained 12 - 15 hours as the number of credit hours required for full-time status designation. Beginning with fall 2010, the new full-time graduate student status at The University of Toledo will be at least 12 hours. For GA's, additional tuition dollars will be available. Last fall all funded doctoral students were mandated to register for 12 hours for spring semester 2010. During the summer semester 9 hours is sufficient. Of course, these do not apply to part-time students. Graduate students need to register by the 15<sup>th</sup> day in order to be counted. Note: fall 2009 total graduate enrollment was 4,924 which includes students in non-degree seeking programs; there were 3,300 degree seeking students.

- *Program Review*

As mentioned at the last GC meeting, the Graduate Program Review process has begun and a short report will be made later in our meeting time permitting.

- *Strategic Planning 'Recalibration of the 2007 Directions' document*

The Goal 2 workgroup has now met four times and Dr. Pocotte will give you an update on the PowerPoint presentation made last week at the March 26<sup>th</sup> meeting of the whole. The Goal 2 group will meet two more times before the April 30<sup>th</sup> meeting of the whole. During these next few weeks, we would encourage you to review the revisions that we are currently suggesting concerning Goal 2.

- *Announcements/Reminders*

- Graduate Scholarships and Fellowships and GOAP Awards through COGS

Applications have been received and are being processed. They will be reviewed during the week of April 12th. We have received about 30 GOAP applications for this round, which is almost double than in past years. The GC Committee on Scholarships and Fellowships and the GOAP Committee will meet next week to discuss and rank the applications. Since Dr. Komuniecki chairs both committees, she will make a final report to GC at its next meeting. We hope to have the award recipients join us for our May 5th GC meeting.

- COGS 6000/8000 Course

Reminder that COGS has been mandated through the Provost's office to prepare a required 1 credit hour (S/U) course for all new graduate students starting in fall 2010 per. The syllabus is currently in the draft stage and hopefully will come to GC via the Curriculum Committee at an upcoming meeting. Due to time constraints, COGS may need to issue a global notice/mandate to incoming graduate students, similar to the TB mandate last year. Operational issues remain to be sorted for administering and tracking of this graduate offering. The revenue it is expected to generate will be used to partially offset COGS budget reductions.

- OBR Visit

Dr. John Brighton, the new OBR Vice Chancellor for Academic Innovation and System Integration, will be visiting UT on Thursday, April 8<sup>th</sup>. He will meet with various administrative groups including the college Deans.

This visit will be a great chance for him to get better informed about our programs here at UT.

As new graduate program proposals are submitted to the RACGS/OBR group, there is increasing consideration given to approving programs are new and innovative.

- o COGS Publicity  
 A small group of graduate faculty is working with Dr. Komuniecki as conversations begin with Mr. Kevin Kucera and representatives from UT Marketing to brainstorm about approaches to better highlight our graduate and professional programs. GC will be kept posted on these ideas.
- o Thesis and Dissertation Deadlines  
 MC and HSC programs: Friday April 16, 2010. See the COGS website for these and other important dates <http://www.utoledo.edu/graduate/>.

***Standing Committee Reports***

Report of the Curriculum Committee

Dr. Lawrence Anderson, Curriculum Committee chair, presented the recommendations of the Graduate Curriculum Committee. Council approved all unanimously, except ENGL:5560 “Literature of the British Empire 1850-present’ which was tabled for a full syllabus to include the differentiation of requirements at the 5000-level vs. the 4000-level.

**COURSE MODIFICATIONS [Consent Agenda]**

EDU	CI:6940	Internship in Curriculum and Instruction	3	Credit hours
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**NEW COURSES**

ARS	ENGL:5560	Literature of the British Empire 1850 Present	3	TABLED
EDU	SPED:5450	Advanced Methods Students with Emotional Disturbance	3	

**PROGRAM MODIFICATIONS**

ARS	PSC	M.A. in Political Science	Add non-thesis option
EDU	ECSP	M.Ed. in Physical Education	Add comprehensive exam alternative
ENG	MIME	M.S. in Industrial Engineering	Reduce math hours
ENG	MIME	M.S. in Mechanical Engineering	Reduce math hours
HSHS	CESP	Ph.D. in Counselor Education	Modify program to meet new 2009 national accreditation standards. Course modifications of 7530 and 8410 submitted to cover material and increase Counseling electives from 4 to 10 hrs.

Report of the Membership Committee

Dr. Mohamed Hefzy, Membership Committee chair, reported the recommendations of the Membership Committee from its March 2010 deliberations. The committee has incorporated virtual meetings in addition to holding in-person meetings and is pleased with the efficiencies and timeliness it provides. There was a motion to accept the report. Report accepted.

Category	MC	HSC	Total
Adjunct	4	1	5
Associate I	0	1	1
Associate II	1	0	1
Full	10	1	11
Special	1	0	1
Pending	1	2	3
Total	17	5	22

Dr. Komuniecki added that Ms. Terri Hayes and Ms. Michelle Arbogast are working with Ms. Lorinda Bishop to create a unified database for submission and tracking of Graduate Faculty Membership that we hope will be Banner-friendly and searchable. This new database will replace the two different systems currently in place on the MC and HSC.

***Information Item***

UT Strategic Plan (Directions 2010) Goal 2 Draft, Dr. Susan Pocotte, Co-Convener Goal 2 Workgroup; Chair, Graduate Council

Dr. Pocotte summarized a report given at the March 26, 2010 UT Strategic Planning “Directions 2010” meeting. The report described the format rationale for and the current draft of the Goal 2 Graduate and Professional Programs. The full March 26 presentation can be read or downloaded from the Strategic Planning Web site which is easily accessed from UT’s homepage <http://www.utoledo.edu/strategicplan/> and from the Graduate Council website and from the Graduate Council website <http://www.utoledo.edu/graduate/facultystaff/gradcouncil/index.html>. In addition, Dr. Susan Pocotte reminded Graduate Council that all reports and current Strategic Plan Directions 2010 draft documents of Strategic Planning Work Groups are ready available on the Strategic Planning website. The timeline for Draft Directions 2010 concludes with an October 2010 presentation to the UT Board of Trustees. The Goal 2 workgroup would like all Graduate Faculty feedback before the end of the Spring 2010 semester. Please contact either Dr. Komuniecki or Dr. Pocotte if you have suggestions and comments regarding the Goal 2 Draft document.

***Organizational Reports***

Report of the Graduate Student Association

Mr. Thihal Ponnaiyan, President of the Graduate Student Association, reported that the GSA election period will be announced by the third week of April. All positions are open. Current officers and the assembly body members who wish to continue will also need to contest in the elections in order get reelected. Mr. Ponnaiyan requested the GC members to nominate students whom they deem worthy of the being GSA officers/general assembly members.

The Ohio Board of Graduate Students Summit meeting is scheduled to be held in the month of May in Columbus. Mr. Ponnaiyan stated that the UT GSA had been inactive in this state-wide organization in the past years, but it intends to become actively involved. GSA is planning to send one representative to the summit.

***Old Business***

None.

***New Business***

None.

***Adjournment***

There being no further business the Council adjourned at 2:01 p.m.