The University Of Toledo

New Graduate Course Proposal

1. College: HE
   Department: RESC

2. Contact Person: Rodney Gabel  Phone: 530-6682  Email: Rodney.Gabel@utoledo.edu

3. Alpha/Numeric Code (Subject area - number): SLP - 6001

4. Proposed title: Advanced Practicum in Communication Disorders II
   Proposed effective term: 201540

5. Is the course cross-listed with another academic unit? N
   Approval of other academic unit (signature and title)
   Is the course offered at more than one level?

   If yes, an undergraduate course proposal form must also be submitted. If the undergraduate course is new, complete the New Undergraduate Course Proposal; if the undergraduate course is existing, submit an Undergraduate Course Modification Proposal.

6. Credit hours: Fixed: 2  or  Variable: to

7. Delivery Mode: Primary  Secondary  Tertiary
   a. Activity Type
   Clinic
   b. Minimum Credit Hours
   2
   Maximum Credit Hours
   2
   c. Weekly Contact Hours
   6

8. Terms offered: Fall  Summer  Spring
   Years offered: Every Year

9. Are students permitted to register for more than one section during a term?
   May the courses be repeated for credit? Maximum Hours

10. Grading System: Normal Grading

11. Prerequisites (must be taken before): i.e. C or higher in (BIOE 4500 or BIOE 5500) and C or higher in MATH 4200

    Co-requisites (must be taken together):

12. Catalog Description
    Provides students with supervised therapeutic experiences with specific speech and language disorders. Students should have completed or be currently enrolled in graduate level communication disorders course addressing the specific practicum disorder selected. SLP 6000 is a pre-requisite for this course.

Comments/Memo:

Currently, SLP graduate students take SLP 6000 (Advanced Clinical Practicum) two times during their program. Though this has worked well, it does create confusion for two reasons. First, it is expected that students will have a more introductory practicum experience during
the first offering of 6000, with relatively fewer hours of contact and with clients who have less difficult disorders to treat. The second practicum experience, now numbered 6001, will have more contact hours and experiences with more difficult types of conditions to treat. Second, having the second practicum numbered as 6001 will also make the Plans of Study more easy for accreditation boards to understand, and also make any sort of remediation (needed for accreditation and training) easier to manage and describe. Making this change will not have a large impact on our program.

**Course Approval:**

<table>
<thead>
<tr>
<th>Role</th>
<th>Name</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Department Curriculum Authority:</td>
<td>Beth Ann Hatkevich</td>
<td>2015/03/23</td>
</tr>
<tr>
<td>Department Chairperson:</td>
<td>Michelle Masterson</td>
<td>2015/03/24</td>
</tr>
<tr>
<td>College Curriculum Authority or Chair:</td>
<td>Eric Longsdorf</td>
<td>2015/04/17</td>
</tr>
<tr>
<td>College Dean:</td>
<td>Barry W. Scheuermann</td>
<td>2015/04/17</td>
</tr>
<tr>
<td>Graduate Council:</td>
<td>Rebecca Schneider, GCEC on behalf of GC</td>
<td>2015/07/28</td>
</tr>
<tr>
<td>Dean of Graduate Studies:</td>
<td>Patricia R. Komuniecki</td>
<td>2015/08/17</td>
</tr>
<tr>
<td>Office of the Provost:</td>
<td></td>
<td>Date</td>
</tr>
</tbody>
</table>
THE UNIVERSITY OF TOLEDO

Course Number and Title: SLP 6001 Advanced Practicum in Communication Disorders II

Course Credit: 2 credit hours

Meeting Times: Therapy times will vary based on individual assignments. Fridays 10-10:50 in SM2100

Clinical Director Contact Information:

Office hours: TBA and by appointment

Outcomes:

<table>
<thead>
<tr>
<th>1. Upon completion of the course, students will have developed:</th>
</tr>
</thead>
<tbody>
<tr>
<td>2. The skills necessary to develop an intervention plan for client(s) with varying disorders, with methods for program evaluation and modifications as needed to meet the client’s needs</td>
</tr>
<tr>
<td>3. The skills necessary to write an intervention plan for client(s) with varying disorders, with methods for program evaluation and modifications and recommendations as needed to meet the client’s needs; includes a final report or discharge summary</td>
</tr>
<tr>
<td>4. The skills to implement intervention plans with consideration given to following aspects: multicultural considerations, family considerations, psychological considerations, as well as anatomical considerations</td>
</tr>
<tr>
<td>5. The ability to demonstrate appropriate documentation of progress</td>
</tr>
<tr>
<td>6. The ability to locate and discriminate appropriate evidence based practice for clients based on their individual needs</td>
</tr>
<tr>
<td>7. Professional interpersonal skills which enable the student to efficiently and effectively communicate client progress to the client/caregiver/other professionals</td>
</tr>
</tbody>
</table>

Therapy Duration

*Therapy begins Monday, September 16th. There are 13 weeks of therapy which is 23 possible sessions for all twice a week clients.

*The Clinic is closed for Fall break (October 13 & 14), Veterans Day (November 11), and Thanksgiving Break (November 26-28).

*The clinic is closed if The University of Toledo is closed.

*If the clinic closes for weather reasons there will be no therapy but the office will remain open.

*The last week of therapy is the week of December 8th.

*The clinic will also be closed on Wednesday, November 19 due to a Rocket Football game. When the Rockets play on week nights our parking lots are closed very early in the morning and our clients cannot park.*

Lesson Plans /SOAP Notes

A lesson plan or S.O.A.P. note is due for each therapy session (you can write one note for the week if you see your client twice/week). If your client is seen on Mondays ONLY, lesson plans should be emailed to me by Wednesday at noon. If your client is seen on Mondays/Wednesdays, lesson plans should be emailed to me by Friday at noon. You will need to send the previous week’s plan with results and observations, as well as a new
plan for the upcoming week. It is easiest if you make an excel document and put each week under a new tab at the bottom. *Supervisor requirements will vary; you need to adhere to preferences and timelines of each of your supervisors.*

**Attendance Logs and Therapy Log**
Begin keeping track of therapy time immediately on the log forms provided (see DL site and your notebook). Be sure to separate out time for individual and group sessions. You may use the same form, using the notations I for Individual and G for group. Also make notations for Speech vs. Language hours; this will make things easier on you at the end of the semester.

**Baseline Measures**
*Initial:* This occurs during the first 3 sessions of the semester. For Monday/Wednesday clinicians this will be September 15, 17, & 22. For Tuesday/Thursday clinicians this will be September 16, 18, & 23.

*Final:* Will begin the week of November 10th and continue for 3 sessions.

**Reports**
1. First draft of the *Initial Treatment Plan (ITP)* is due to your supervisor on September 29th (Monday/Wednesday clients) or September 30th (Tuesday/Thursday clients). Use the format and guide from the latest Clinic Manual (pg. 143). Alternate formats will NOT be accepted.

2. First draft of the *Final Treatment Plan (FTP)/Progress Report* is due to your supervisor on November 24th (Monday/Wednesday clients) or November 25th (Tuesday/Thursday clients). FTPs should include a home practice program and specific recommendations that reflect exactly where you left off this semester and where the next clinician should start. Follow format/guide, Clinic Manual, pg. 147. If you need assistance incorporating tables into your document you can refer to page 139 of the Clinic Manual for detailed directions.

    ****Only one revision is expected your ITP. Only one revision is expected for your FTP.****

The *Methods* sections of reports should describe how you will help your client shape responses that are not immediately correct, as well as the type and frequency of positive reinforcement for correct or closely-approximated responses. Remember, don’t just say what activities you will be doing – say HOW you will TEACH your client to improve on that specific skill.

**DO NOT PLAN ON COMPLETING YOUR FTP REVIEW WITH THE CLIENT/CLIENT’S FAMILY ON THE LAST DAY OF SCHEDULED THERAPY.**

Plan to **have the final progress report signed** and ready for review with client/caregiver 2 sessions prior to the end of therapy, leaving one more full session of therapy. The last week of therapy is December 3rd, keep in mind that inclement weather could cancel therapy.

**Assignments**
1. **Evidence-Based Practice Abstract**
   Find a journal article that pertains to some aspect of your therapy with each client. Strive to find a *recent* article on the subject. Give a bibliographic reference in APA style (http://owl.english.purdue.edu/owl/resource/560/07/) for the article. Write a brief summary in your own words
describing the procedures and results (one paragraph is enough). Then write how you will use this information with your client this semester. That part is the vital aspect of the assignment in that it promotes evidence-based practice. Submit to your supervisor on or before October 6th (Monday/Wednesday clients) or October 7th (Tuesday/Thursday clients).

You may be presenting your journal articles as part of Clinic Meeting. Your presentation parameters will be discussed at clinic meeting. Your article will be submitted on the DL as an assignment to add to the evidence based practice library we will be creating.

2. Video Critique
Select a representative 10-15 minute segment of a session, follow guide attached, and send the written critique via email to your supervisor on or before November 3rd (Monday/Wednesday clients) or November 4th (Tuesday/Thursday clients).

3. Final Video
The video becomes part of the client’s permanent file, and the next clinician-supervisor team uses the baseline procedures as a basis for replication when treatment starts again. Videos are located the clinic records office on external hard drives. Please ask for assistance from the office staff.
You need to transfer 1 session for each client (final baseline session) to the external hard drive associated with each client. More will be explained in clinic meetings.

Midterm Evaluation
Midterm self evaluations are due at your conferencetime during the week of October 20th. Please write an evaluative comment under each section on the form, Evaluation of Student Performance: SLP4000/6000. Form must be downloaded from DL site. ONLY CURRENT SEMESTER FORMS WILL BE ACCEPTED.

Final Evaluation
Themidterm evaluation will be retained by your supervisor and final comments, including the suggested grade for the term will be recorded and shared with you at our sign-out conference. Bring the “End of Term Responsibilities” form with you to this conference and have it completed to the best of your ability.
ONLY CURRENT SEMESTER FORMS WILL BE ACCEPTED.

Sign-out Conferences
Make an appointment with your supervisor to review all paperwork associated with your client and have the appropriate paperwork signed during the last week of therapy. You also need set up an appointment with the clinic coordinator after you meet with your supervisor(s). This meeting will occur during finals week and is required to receive a grade for your practicum. Compile and complete all forms prior to the conference. These forms are listed on your End of Term Responsibilities form.

Appropriate Dress
No anterior or posterior midriff skin or cleavage exposures, please, in any position (sitting/standing/bending). No jeans or flip flop sandals. If you find you have worn an inappropriate outfit to the clinic you may borrow a lab coat to ensure proper coverage. You may also be asked by faculty member or supervisor to wear a lab coat during your therapy/diagnostic session.

Consultations
You are required to set up consultation appointments with Dr. Ellis, Dr. Hughes or Dr. Gabel (based on previous consultation) if you have a client with a fluency disorder.
You are **required** to set up consultation appointments with **Dr. Ellis or Dr. Hughes** if you have a client with a voice disorder.

You are **required** to set up a consultation appointment with **Dr. Pakulski or Mrs. Remer** if you have a client with a hearing loss.

*Discuss this with your supervisor if you are unclear if your client falls into one of these categories.

**Timeline for consultation appointments with non-supervisor faculty:**
1) Schedule meeting with appropriate faculty (as listed above) for the week prior to therapy (week of Sept. 2).
2) After baselines are completed
3) Send a copy of the final, approved ITP (de-identified) to the consulting faculty member.
4) Contact consulting faculty member the week of October 8th to determine appropriateness/progress of therapy
5) Discuss recommendations for FTP with consulting faculty member the week of November 5th.
6) Send de-identified copy of the FTP to the consulting faculty member.

**Statement of Diversity and Inclusion**

In concert with the University of Toledo’s values and expectations, the faculty within the College of Health Science & Human Service upholds the tenets pledged by the University to respect and value personal uniqueness and differences. Specifically, we will actively participate in the initiatives of the University to attract and retain diverse faculty, staff, and students; to challenge stereotypes; and to promote sensitivity toward diversity and foster an environment of inclusion in all curricular and extra-curricular activities.

Hence, all students enrolled in this course will be expected to:

- Be considerate of the thoughts and ideas of others
- Demonstrate accountability, integrity and honor in all course-related activities
- Promote a collaborative and supportive educational environment
- Treat every individual with kindness, dignity, and respect regardless of:
  - Gender,
  - Race/ethnicity,
  - Religion,
  - Sexual orientation,
  - Impairment(s)/Disability(ies),
  - Political views, and
  - Other element(s) of uniqueness

**Quick look due dates**

**Dates:**

<table>
<thead>
<tr>
<th>Week of</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>September 8</strong></td>
<td>Meet with supervisors at regular therapy time</td>
</tr>
<tr>
<td><strong>September 15</strong></td>
<td>Therapy begins</td>
</tr>
<tr>
<td>Date</td>
<td>Event</td>
</tr>
<tr>
<td>--------------</td>
<td>-----------------------------------------------</td>
</tr>
<tr>
<td>Sept 15-23</td>
<td>Initial Baselines</td>
</tr>
<tr>
<td>Sept. 29 or 30</td>
<td>First Draft of ITP due to supervisor</td>
</tr>
<tr>
<td>Sept. 6 or 7</td>
<td>Evidence-Based Practice Abstract</td>
</tr>
<tr>
<td>Week of</td>
<td></td>
</tr>
<tr>
<td>October 20</td>
<td>Midterm conferences (schedule with supervisor)</td>
</tr>
<tr>
<td>Week of</td>
<td></td>
</tr>
<tr>
<td>October 27</td>
<td>Midterm conferences (schedule with Clinic Coordinator)</td>
</tr>
<tr>
<td>October 3 or 4</td>
<td>Video Critique due to supervisor</td>
</tr>
<tr>
<td>Week of</td>
<td></td>
</tr>
<tr>
<td>November 10</td>
<td>Begin Final Baselines (recorded)</td>
</tr>
<tr>
<td>November 24 or 25</td>
<td>First Draft Final Treatment Plan (FTP)/Progress Report</td>
</tr>
<tr>
<td>Week of</td>
<td></td>
</tr>
<tr>
<td>December 1</td>
<td>Review FTP/Progress Report with client/caregiver</td>
</tr>
<tr>
<td>Week of</td>
<td></td>
</tr>
<tr>
<td>December 8</td>
<td>Last week of therapy</td>
</tr>
<tr>
<td>December 8-11</td>
<td>Final evaluation/Sign out with supervisor</td>
</tr>
<tr>
<td>December 15-19</td>
<td>Summary conference with Clinic Coordinator (final grade assignment)</td>
</tr>
</tbody>
</table>

*Clinical supervisors retain the right to alter these dates based on client attendance. If you have questions regarding due dates please discuss with your supervisor.*