The University Of Toledo

New Graduate Course Proposal

1. College: HE
   Department: RESC

2. Contact Person: Rodney Gabel  Phone: 530-6682  Email: Rodney.Gabel@utoledo.edu

3. Alpha/Numeric Code (Subject area - number): SLP - 6941

4. Proposed title: Internship in Speech-Language Pathology II
   Proposed effective term: 201540

5. Is the course cross-listed with another academic unit? N
   Approval of other academic unit (signature and title)
   Is the course offered at more than one level?
   If yes, an undergraduate course proposal form must also be submitted. If the undergraduate course is new, complete the New Undergraduate Course Proposal; if the undergraduate course is existing, submit an Undergraduate Course Modification Proposal.

6. Credit hours: Fixed: 4 or Variable: to

7. Delivery Mode: Primary  Secondary  Tertiary
   a. Activity Type Field
   b. Minimum Credit Hours  4
   Maximum Credit Hours  4
   c. Weekly Contact Hours  8

8. Terms offered: Fall Summer Spring
   Years offered: Every Year

9. Are students permitted to register for more than one section during a term? N
   May the courses be repeated for credit? Maximum Hours

10. Grading System: Normal Grading

11. Prerequisites (must be taken before): i.e. C or higher in (BIOE 4500 or BIOE 5500) and C or higher in MATH 4200
    Co-requisites (must be taken together):

12. Catalog Description
    Provides the advanced graduate student with supervised practicum experiences at an off-campus site. This will be the second of three externships completed by the student, with the expectation of students having more time scheduled and more clinical hours across each externship course.

Comments/Memo:

Currently, SLP graduate students take SLP 6940 (Internship in Speech-Language Pathology ) two times during their program. In recent years students have actually begun to complete an additional internship (also referred to as externship) during the summer term. This change
allows for students to gain valuable "real-life" experiences in clinical settings). This change is of help to the program because with our increase in graduate students a target of 50 per class) we need to identify additional experiences separate from our on campus Speech and Language Clinic. We are now proposing three internships/externships (6940, 6941, and 6942), each with an increasing number of credit hours and expectation of time (and contact hours with clients) each semester. This change will reflect more closely with what is currently being done in our program and also will create less confusion for students, faculty, and anyone reviewing our program. The current application is for 6941.

Rationale:

Course Approval:

Department Curriculum Authority: Beth Ann Hatkevich Date 2015/03/23
Department Chairperson: Michelle Masterson Date 2015/03/24
College Curriculum Authority or Chair: Eric Longsdorf Date 2015/04/17
College Dean: Barry W. Scheuermann Date 2015/04/28
Graduate Council: Rebecca Schneider, GCEC on behalf of GC Date 2015/07/28
Dean of Graduate Studies: Patricia R. Komuniecki Date 2015/08/17
Office of the Provost:

Administrative Use Only

Effective Date:
CIP Code:
Subsidy Taxonomy:
Program Code:
Instructional Level:

Registrar's Office Use Only

Processed in Banner on:
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Banner Subject Code:
Banner Course Number:
Banner Term Code:
Banner Course Title:

Print
**The University of Toledo**

**Course Number and Title:** SLP 6941 Internship in Speech-Language Pathology II

**Course Credit and Contact Hours:** 2 credit hours. Assigned credit hours and expected time engaged in experiences varies according to student plan of study. Students work with their assigned graduate advisor, UT internship instructor, and field supervisor to determine the placements and schedule. Preparation and follow-up for their assigned activities may occur outside of the scheduled hours.

**Assigned Instructor:**
- Name:
- **Meetings:** The UT instructor will monitor the student’s progress through ongoing communication and may also meet with both the student and the off-campus practicum supervisor. The class will also meet as a whole to complete documentation, etc. at the end of the semester. Students are encouraged to contact the UT instructor throughout the semester, especially if questions or concerns arise.
- **Office Hours:**
- **Location:**
- **Phone:**
- **Email:**

**Course Documents:**
Course documents are provided on Blackboard.

**Course Description:**
- Provides advanced graduate students with supervised practicum experiences with clients with communication disorders at off-campus extern sites selected from the following settings: schools, hospitals, skilled nursing facilities, agencies, rehabilitation clinics, work training sites and other community sites, where persons with disabilities are served.
- Students are expected to have completed or to be currently enrolled in the graduate level communication disorders course(s) addressing the specific types of communication disorders served by the site.
- Students must complete a minimum of 50 clock hours of practicum at each site prior to grade assignment.
- To meet ASHA requirements, two extern practica must be completed with a minimum of 50 clock hours earned at each site, in addition to work previously completed at the University of Toledo Clinic. Additional extern placements may be required to attain the competencies and required clock hours to meet ASHA requirements.
Prerequisite:
- Successful completion of three terms of graduate level speech-language pathology coursework and completion of designated number of hours of practicum with performance at the “Advanced Level” during the term prior to enrollment.
- Documentation of immunizations and satisfactory physical exam, CPR training, and liability insurance is required along with FBI and BCI (for Ohio and other required states).
- Completion and approval of the Request for Externship Assignment Form are required to enroll.
- Student must complete a minimum of 50 clock hours of practicum prior to grade assignment.
- Enrollment in this course is required for two or more semesters to complete a minimum of 400 clock hours of practicum experience with demonstrated clinical competency at the independent level with clients of varying ages with the required variety of communication disorders, as required to meet ASHA certification and Ohio Board licensure requirements. Of the minimum 400 clock hours, 25 hours of supervised clinical experience must be spent in clinical observation and 375 hours must be spent in direct client/patient contact. At least 325 of the 400 clock hours must be completed while the student is engaged in graduate level practicum courses. Only direct client/patient contact may be applied toward the required minimum of 375 clock hours of supervised clinical experience.

Length of Field Experience each Semester:
1 term: full-time or part-time (depending upon plan of study). The student works at the site during regular working hours for the facility as scheduled by the field supervisor to serve the clientele and meet the demands of the facility with adjustments to facilitate attending on-campus classes and other university-related obligations. For a full-time placement, approximately 30-40 hours per week is required. A part-time placement requires approximately 20-24 hours per week. Holidays are dictated by the facility and supervisor's schedules.

Expectations of Student
Short term observation of field supervisor for orientation to assume full-time caseload of clients; application of knowledge and therapeutic skills to provide competent therapy and diagnostics, and competently writing and submitting clinical notes and reports in timely manner as required and by the setting with supervision. By the end of the term, the student should demonstrate ability to carry the caseload and competently perform duties independently with minimal supervision from the supervisor.

Expectations of Field Supervisor: 25% direct supervision of student during therapy and evaluation activities, consultation to guide student, and evaluation of the student’s performance.

Course Goals:
Developing competence and independence and assuming responsibility for the treatment of a variety of communication disorders in a specialized setting under the supervision of licensed, ASHA certified supervisors including: assessing needs through evaluation, planning and implementing intervention programs, record keeping and writing reports to document services provided, i.e. the clients' progress and the effectiveness of the intervention program. Further, Student Clinicians will successfully participate in all aspects of service provision particular to the site that may include staff meetings, rounds, consultation, in-service, and co-treatment with other professionals.
Learning Outcomes for the Externship in Communication Disorders course and evaluation of each student's performance are based on effective performance of clinical skills and duties to plan, implement, and
document diagnosis/treatment for clients served at the off-campus setting(s), with minimal input from their assigned supervisor as expected at the "Independent Level" of clinical competence as described in this manual.

**Evaluation & Grading System:**
Evaluation of the student's mastery of skills/competencies for providing therapeutic services is based on the field supervisor's observations of clinical behaviors associated with the following skill areas: observational skills, conducting evaluations, planning treatment, implementing treatment programs, evaluating progress, and developing personal attributes of a professional clinician.

Each student clinician's progress toward development of competence in the treatment area is assessed according to the amount of direction and guidance required from their field supervisor to provide competent services. It is expected that the student will demonstrate "Adequate" skills for the "Advanced Level"; that is, perform independently, taking initiative to make changes when appropriate to implement effective treatment programs and to provide appropriate diagnostic services with required reports and documentation.

**Course Requirements:**
1. Regular attendance and preparation for competent provision of diagnostic and therapeutic services;
2. Competent completion of reports as needed for clientele and setting and as required by field supervisor;
3. Maintenance of a log of services provided including age, type of disorder and type of service provided. Compilation of log into a summary report of experience gained approved with signature of supervisor. The supervisor must sign the clinical record form verifying clock hours.
4. Obtain signatures to document competency on Student Learning Outcomes for practicum.
5. At the field supervisor's discretion, the student may be required to develop and provide an in-service program relative to a topic of interest to the professional staff working at the site.
6. Students must meet with their field supervisor at the appointed times for a mid-term and final evaluation.
7. Contact with the assigned faculty instructor to report status and activities and to discuss any problems encountered.

**Knowledge and Skills Assessment (KASA)**
In this course, each student will be provided with multiple opportunities to demonstrate the requisite knowledge and/or skill outcomes. In order to be considered competent, one must achieve a level of 83% or better on each KASA outcome. If the student does not attain 83% for one or more outcomes, he/she will be provided with a remedial plan to demonstrate the knowledge/skill outcome. (If the student does not pass the remedial plan, the student will be dismissed from the program; see the Graduate Handbook for specific details and/or direction questions to the UT instructor, the graduate advisor, and/or the program director). For specific information on the policy regarding remedial plans and the KASA, refer to the Graduate Student Handbook.
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<tr>
<th>Student Learning Outcomes (SLOs)</th>
<th>Relevant KASA Outcomes</th>
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<tr>
<td>1.0 The student clinician will write effective treatment plans, performing at the 83% level of competency for the advanced level of clinical experience (i.e., performing independently with minimal guidance)</td>
<td>Standard IV B, G</td>
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<td>2.0 The student clinician will implement effective treatment programs, performing at the 83% level of competency for the advanced level of clinical experience</td>
<td>Standard IV B, G</td>
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<td>3.0 The student clinician will write progress reports, performing at the 83% level of competency for the advanced level of clinical experience</td>
<td>Standard IV B, G</td>
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<td>4.0 The student clinician will develop diagnostic plans and prepare to conduct evaluations performing at the 83% level of competency for the advanced level of clinical experience</td>
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<td>5.0 The student will proficiently conduct a case history interview and activities performing at the 83% level of competency for the advanced level of clinical experience</td>
<td>Standard IV B, G</td>
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<td>6.0 The student will conduct assessment procedures with various clients to demonstrate skill in administering a variety of formal tests and informal instruments performing at the 83% level of competency for the advanced level of clinical experience</td>
<td>Standard IV B, G</td>
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<td>7.0 The student will write evaluation reports that effectively present and interprets results of test batteries and assessment procedures administered to clients of various ages with various types of communication problems performing at the 83% level of competency for the advanced level of clinical experience</td>
<td>Standard IV B, G</td>
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<td>8.0 The student will identify and conduct necessary follow-up activities after evaluation to facilitate provision of services needed performing at the 83% level of competency for the advanced level of clinical experience</td>
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<td>9.0 The student clinician will conduct herself/himself ethically and in a professional manner, demonstrating adeptness in interpersonal situations at the 83% level of consistency for the advanced level of clinical experience</td>
<td>Standard IV B, G</td>
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Grading Based on Ratings

SLP 6940 is satisfactory/pass vs. unsatisfactory/fail course based on the percentage of ratings on the Evaluation of Student Performance form that are at or above the expected level of performance for the student’s level of clinical experience/competence (entry, primary, intermediate or advanced level):

83% or above is satisfactory/passing

Below 83% results in an “Action plan” and a PR or failure of the practicum, depending upon other circumstances as described in the Graduate Handbook

*Students in SLP 6940 are expected to perform with ratings of 5 on a minimum of 83% of all outcomes (and no rating below 3) to receive a grade of “S” (satisfactory).

Student Performance and Conduct:

Students are responsible for adhering to all policies and procedures indicated in the Graduate and Clinic Handbook provided at the start of the program (or see your advisor for a copy if needed) and College of Graduate Studies (COGS) student handbook. To view the COGS Student Handbook, go to http://www.utoledo.edu/graduate/currentstudents/refsandrscs.html and click on the link for the applicable handbook.

Attendance

Student clinicians are expected to attend all scheduled clinic sessions. Unexcused or excessive absences can result in the lowering of your clinic grade by a full letter. Legitimate absences include illness and pre-approved attendance at professional conferences. Absences affect continuity of learning and may compromise progress. Noncontiguous illness related absences (e.g., stress, exhaustion) should be avoided.

However, in case of illness, the clinician is responsible for:

1. Contacting the assigned instructor and the field supervisor prior to the absence
2. Providing make up session(s) with supervisor approval.

Planned absences (e.g., conference attendance) should be known early enough to allow for rescheduling of the clinic time. Cancellation of clinic practicum to study or to complete academic course assignments is NOT acceptable.

Student clinicians enrolled in SLP 6940 Internship Experience are required to attend all scheduled sessions. Failure to comply can result in termination of community placement and non-completion of the required credit. Absences should be reported to your internship instructor and the practicum supervisor. The Internship Supervisors can establish attendance rules with students prior to accepting them for placement; require make up sessions; and require students to be available for a specific set of times and days. It is the student’s responsibility to be aware of and follow the attendance requirements of the internship experience. Students in Internship may have no more than 2 excused absences for the semester, are expected to follow the calendar and schedule of the program site (not the University) and must report any changes in schedule to the internship instructor and the practicum supervisor.
Inclement Weather Conditions

In situations of extreme inclement weather, students should communicate with the supervisors to determine whether clinical services are being offered. In event that the University of Toledo closes, the student should still follow the guidelines of their clinical site. At all times, however, a student should use their own judgment regarding the safety of traveling in adverse conditions. Students are also expected to communicate with their instructor and practicum supervisor regarding the situation.

American with Disabilities Act:
The University of Toledo abides by the Americans with Disabilities Act (equal and timely access) and Section 504 of the Rehabilitation Act of 1973 (non-discrimination on the basis of disability). If you have a disability and are in need of academic accommodations but have not yet registered with the Office of Academic Access (OAA) please contact that office as soon as possible for more information and/or to initiate the process for accessing academic accommodations.

The Americans with Disabilities Act requires that reasonable accommodations be provided for students with physical, sensory, cognitive, systemic, learning, and psychiatric disabilities. Any student requiring special accommodations for any aspect of this course is advised to contact the instructor to better inform me about how I can assist you in successfully completing this course. Please contact OAA as soon as possible to get information and/or make necessary arrangements.

Main Campus
Rocket Hall 1820
Phone: 419.530.4981
VP: 419.386.2189
TTY: 419.530.2612
Fax: 419.530.6137

officeofacademicaccess@utoledo.edu

Other information and resources are available on the OAA website:

http://www.utoledo.edu/success/academicaccess/index.html

The faculty of the College of Health Sciences upholds the ideas and goals pledged by the University to respect and value personal uniqueness and differences. Specifically, College faculty will foster an environment of inclusion in all their curricular and extra-curricular activities, work to challenge stereotypes, and promote sensitivity toward diversity.

All students enrolled in this course will be expected to be considerate of the thoughts and ideas of others, promote a collaborative and supportive educational environment, and treat every individual with dignity and respect regardless of gender, race/ethnicity, religion, sexual orientation, impairment(s)/disability(ies), political views, and other element(s) of uniqueness.
**Technology Requirements:**
General information for online courses, troubleshooting, and other important information are provided by the office of Online Learning. Their website is: [http://www.utoledo.edu/dl/getstarted.html](http://www.utoledo.edu/dl/getstarted.html)

Students must have access to a properly functioning computer throughout the semester. Specific technology requirements and links are provided at [http://www.utoledo.edu/dl/helpdesk/tech_require.html](http://www.utoledo.edu/dl/helpdesk/tech_require.html)