# University of Toledo

## Graduate Program Requirement Revision

### College of Graduate Studies

<table>
<thead>
<tr>
<th>Contact Person</th>
<th>Phone (XXX-XXXX)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Snejana Slantcheva-Durst</td>
<td>419-530-5673</td>
</tr>
<tr>
<td>Email</td>
<td><a href="mailto:snejana.slantchevadurst@utoledo.edu">snejana.slantchevadurst@utoledo.edu</a></td>
</tr>
</tbody>
</table>

### Present

**College**
JHC of Education, Health Science & Human Services

**Dept/Academic Unit**
School Psychology, Higher Ed & Counseling

**Program Code**

**Program Name**
Master's Program in Higher Education

Minimum number of credit hours for completion (if changed): 36

List all courses which comprise the certificate or degree and identify term offered (Summer/Fall/Spring)

- HED 5920 Introduction to Master's Study (1 cr.hr.)
- HED 6510 American College Student (3 cr.hr.)
- HED 6640 Governance and Administration (3 cr.hr.)
- HED 6940 Master's Practicum (2 cr.hr.)
- HED 6410 College and University Curriculum
- TSOE course (choose 1 from a list) (3 cr.hr.)
- EDP course (choose 1 from a list) (3 cr.hr.)
- RESM course (choose 1 from a list) (3 cr.hr.)

Choose 4:
- HED 6010 History of Higher Education (3 cr.hr.)
- HED 6530 Theories of Student Development (3 cr.hr.)
- HED 6770 Evaluation and Outcomes Assessment (3 cr.hr.)
- HED 6210 The Community College (3 cr.hr.)
- HED 6520 Organ. & Management of Student Affairs (3 cr.hr.)
- HED 6700 Finance of Higher Education (3 cr.hr.)
- HED 6730 Legal Aspects of Higher Education (3 cr.hr.)
- HED 6870 Women in Higher Education (3 cr.hr.)
- HED 6830 The Independent College (3 cr.hr.)
- HED 6850 Critical Issues in Higher Education (3 cr.hr.)

Choose 1:
- HED 6980 Master's Capstone Seminar (3 cr.hr.)
- HED 6960 Master's Thesis (3 cr.hr.)
- HED 6920 Master's Project (3 cr.hr.)

### Proposed

**College**
JHC of Education, Health Science & Human Services

**Dept/Academic Unit**
School Psychology, Higher Ed & Counseling

**Program Code**

**Program Name**
Master's Program in Higher Education (Track 2, Professional, off-campus cohort)

Minimum number of credit hours for completion (if changed): 33

List all courses which comprise the certificate or degree and identify term offered (Summer/Fall/Spring)

- HED 6510 American College Student (3 cr.hr.)
- HED 6640 Governance and Administration (3 cr.hr.)
- HED 6770 Evaluation and Outcomes Assessment (3 cr.hr.)
- HED 6120 International Education (3 cr.hr.)
- HED 6540 Advising Diverse Students (3 cr.hr.)
- TSOE course OR HED 6010 History of Higher Ed (3 cr.hr.)
- EDP course OR HED 6530 Theories of St. Dev. (3 cr.hr.)
- RESM course OR HSHS 6000 Stat & Res/H&H Prof. (3 cr.hr.)

Choose 1:
- HED 6730 Legal Aspects of Higher Education (3 cr.hr.)
- HED 6520 Organ. & Management of Student Affairs (3 cr.hr.)

Choose 1:
- HED 6850 Critical Issues in Higher Education (3 cr.hr.)
- HED 6410 College and University Curriculum
- HED 6700 Finance of Higher Education (3 cr.hr.)

Choose 1:
- HED 6980 Master's Capstone Seminar (3 cr.hr.)
- HED 6960 Master's Thesis (3 cr.hr.)
- HED 6920 Master's Project (3 cr.hr.)

Identify delivery method

Proposed Effective Term: 2013 (Summer)
<table>
<thead>
<tr>
<th><strong>Program Approval</strong></th>
<th></th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Department Curriculum Authority</td>
<td>[Signature]</td>
<td>3/14/13</td>
</tr>
<tr>
<td>Department Chairperson</td>
<td>[Signature]</td>
<td>3-14-2013</td>
</tr>
<tr>
<td>College Curriculum Authority or Chair</td>
<td>[Signature]</td>
<td>3/14/13</td>
</tr>
<tr>
<td>College Dean</td>
<td>[Signature]</td>
<td>3-20-13</td>
</tr>
<tr>
<td>Graduate Council</td>
<td>[Signature]</td>
<td>4-30-2013</td>
</tr>
<tr>
<td>Dean of Graduate Studies</td>
<td>[Signature]</td>
<td>4-30-2013</td>
</tr>
<tr>
<td>Office of the Provost</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>For Administrative Use Only</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Effective Date</td>
</tr>
<tr>
<td>CIP Code</td>
</tr>
<tr>
<td>Subsidy Taxonomy</td>
</tr>
<tr>
<td>Program Code</td>
</tr>
<tr>
<td>Instruction Level</td>
</tr>
</tbody>
</table>
Explanation to proposed revisions to master's program in Higher Education
(Track 2, Professional Off-Campus Cohort)

All revisions proposed for the Track 1: Traditional On-Campus Track apply to this Track 2 (Professional, off-campus cohort) as well (see the proposed revisions listed below). The only difference is reflected in the elimination of the HED 6940 Practicum Seminar for this Track 2. The students in this new professional cohort will be working higher education professionals (this is an admissions requirement for the program) gathering experience on their jobs. In this light, the HED 6940 Practicum Seminar is being waived for this group.

In our efforts to streamline the master’s program in Higher Education and to further align it with the professional standard guidelines of the Council for the Advancement of Standards in Higher Education (CAS, 2010, 2012), we propose the following changes to the master’s program in Higher Education (Track 2: Professional Off-Campus Cohort):

1. Remove HED 5920 Introduction to Master’s Study (1 cr. hr.) from the list of required courses. This introductory course prepares students for their graduate studies. The faculty plan to incorporate aspects of the course in an orientation session at the start of each academic year.
2. Offer a choice for our students for the following courses:
   a. Take TSOO course (1 course from a list) OR the HED 6010 History of Higher Education course;
   b. Take the EDP course (1 course from a list) OR the HED 6530 Theories of Student Development course;
   c. Take RESM course (1 course from a list) OR the HSHS 6000 Research course.
3. Institute the HSHS 6000 Research course as the required research tool course for the master’s program. With this requirement, the faculty will be able to customize the offer of research tools to the higher education field.
4. Introduce the HED 6540 Advising Diverse Students (see the enclosed in this packet New Graduate Course Form: HED 6540 Advising Diverse Students) as a required course in order to align with CAS guidelines.
5. Require that all students take:
   HED 6770 Evaluation and Outcomes Assessment (3 cr. hrs.)
   HED 6010 History of Higher Ed. (3 cr. hrs.)
   HED 6530 Theories of St. Dev. (3 cr. hrs.)
   HED 6120 International Education (3 cr. hrs.)
6. Allow students to choose 1 course from:
   HED 6730 Legal Aspects of Higher Education (3 cr. hrs.)
   HED 6520 Organ. & Management of Student Affairs (3 cr. hrs.)
7. Allow students to choose 1 course from:
   HED 6850 Critical Issues in Higher Education (3 cr. hrs.)
   HED 6410 College and University Curriculum (3 cr. hrs.)
   HED 6700 Finance of Higher Education (3 cr. hrs.)