The University Of Toledo

Existing Course Modification Form

* denotes required fields

Please enter the changes below to each existing course. If changes are too extensive for this format, attach a page with all information.

College*: Health Science & Human Services
Course Alpha/Numeric*: COUN 5020
Contact Person*: Kathleen Salyers
Phone: 530-6125

Adminstrative Use Only
Code*: CM
Date Received: / / (mm/dd/yyyy)
Effective Date: / / (mm/dd/yyyy)
CIP Code (if changed):
Subsidy (if changed):

Dept/Academic Unit*: Counselor Education and School Psych

Supply all information asked for in this column.
(Supply core and transfer module info if applicable.)

Present
Course Title*: Professional Orientation to Community Counseling
Credit Hours*: 3
CrossListings:

Insert

To add a course, type in course ID and click the Insert button.

Remove

To remove a course, select the course on left and click the Remove button.

Proposed
Course Title:
Professional Orientation to Clinical Mental Health Counseling
Credit Hours: 4
CrossListings:

Insert

To add a course, type in course ID and click the Insert button.

Remove

To remove a course, select the course on left and click the Remove button.

Prerequisite(s) (if prerequisite is longer than 50 characters, please place it in Catalog Description):

Catalog Description (only if changed):

[] US Culture Non-US Culture
[] Transfer Module: Arts Humanity Engl Math
[] Social Science Natural Science Physics

Reason for change*

To meet new accreditation requirements.

Has course content changed?  No  Yes
If course content is changed, give a brief topical outline of the revised course below (less than 1500 words).
Added substance abuse counseling and program evaluation in order to meet new accreditation requirements.

Has the course changed from a non-core curriculum course to a core curriculum course? ☐ No ☐ Yes  If so, explain how this course fulfills the core curriculum/general education guidelines in Faculty Senate Website and submit a course syllabus using the template:

List any course or courses to be dropped. Effective Date: Mon Day Year

Department Curriculum Authority: ☐
Department Chairperson:
College Curriculum Authority: ☐
College Dean:

After college approval, submit the original signed form to the Faculty Senate (UH3320) for undergraduate-level courses; for graduate-level courses submit the original signed form to the Graduate School (UH3240). For undergraduate/graduate dual-level courses, submit the proposals to each office.

Submit Course Modification

You will see a confirmation page after you press the submit button. If you do not see the confirmation page, please call x 4320 or send an email to ProvostWebMaster.utoledo.edu. Thanks.

http://curriculumtracking.utoledo.edu/CourseMod.asp 9/13/2011