

**Graduate Council Minutes
October 16, 2012
12:30 – 2:00 p.m.
Main Campus, Student Union, Room 2582**

- Present: Brian Ashburner, David Black, Mary Ellen Edwards, Timothy Fisher, Brian Fink (for Kandace Williams), Max Funk, David Giovannucci, Hassan HassabElnaby, Paul Hewitt, Mohamed Hefzy, Paul Hong, Wayne Hoss, Ruth Hottell, David Jex, Junghwan Kim, Patricia Komuniecki, Sara Lundquist, Joseph Margiotta, Monica McKnight, Holly Monsos, Surya Nauli, Lori Pakulski, Nick Piazza, Susan Pocotte, Patricia Relue, Dorothea Sawicki, Constance Schall, Barbara Schneider (for James Benjamin), Rebecca Schneider, Susan Sochacki, Mark Templin, Gerard Thompson, James Trempe, Joshua Waldman (GSA)
- Excused: Barbara Benjamin, James Benjamin, Amanda Bryant-Friedrich, Kay Grothaus, Anand Kunnathur, Douglas Nims, Randall Ruch, Snejana Slantcheva-Durst, Cynthia Smas, Kandace Williams,
- Absent: Charlene Gilbert, Renee Heberle, Frank Pizza, William Taylor, James Willey
- Guests: Frank Calzonetti, Diane Miller

Call to Order, Roll Call, and Approval of Minutes

The meeting was called to order and the roll called. The Minutes of the September 4, 2012 Graduate Council meeting were approved.

The agenda was reordered to accommodate the class schedules of the Woodrow Wilson fellows attending this meeting.

Information and Discussion Items

Recognition of Woodrow Wilson Fellows

The University of Toledo has its first cohort of Woodrow Wilson Ohio Teaching Fellows. The 13 Fellows will become math and science teachers for high need schools in the state. Each of the fellows receives a \$30,000 stipend to complete a special intensive Master's program. The University received \$390,000 in external funding from the Woodrow Wilson Foundation in support of this program. The program recruits accomplished career changers and outstanding recent college graduates in STEMM fields. These Fellows were invited to attend the Graduate Council meeting to receive formal recognition for their accomplishments in being the first WWF cohort at The University of Toledo to receive this national award. Dr. Schneider introduced the following graduate students who comprise this year's cohort. Each student was recognized individually as Dr. Schneider announced their name, current field of work and/or academic background:

- o Amerah Abed, chemistry technologist who worked at major private-sector research and development organization.
- o Allison Bayes, 2012 UT alumna who received a bachelor of science degree in biology.
- o Patrice Brock, water quality biologist, varsity coach and substitute teacher.
- o Elizabeth Brockway, college research and teaching assistant, and substitute teacher.
- o James Canterbury, award-winning broadcast meteorologist, substitute teacher and published poet.
- o Nicholas Chelmu, 2008 Columbia University graduate with a degree in physics and a former investment banking analyst.
- o Callie Goyer, 2011 Belmont University graduate with a degree in mathematics and an independent researcher.

- o Michelle Huffman, research scientist and patent holder in the refinish paint industry and former auto body shop owner.
- o Araina Johnson, 2012 Ohio State graduate with a degree in biology and anthropology.
- o Ashley Kozak, 2011 Lourdes University alumna with a degree in biology and an undergraduate research in genetics, physics, and organic chemistry.
- o Nicole Rud, Kansas State University graduate with a master of science in plant science and an undergraduate science teacher.
- o Michael Saloiye, 2012 UT alumnus with a bachelor of science degree in chemistry and a teaching assistant for a middle school science class.
- o Brandy Tanner, substitute teacher and veterinary technician and assistant.

The Graduate Council congratulated this cohort of students.

Executive Reports

Report of the Executive Committee of the Graduate Council

Dr. Rebecca Schneider, Graduate Council Executive Committee member, reported that the GCEC is pleased to report that Dean Komuniecki's annual meeting was well-attended and well-received. It appeared that October is a better time to meet with the Graduate Faculty than the spring semester, so we will likely continue having meetings in the fall.

Both the membership and the curriculum committees have been busy and have extensive reports to give today. We also need to appoint a member to the Library Advisory committee and we will be calling for nominations later in today's meeting.

Your GC Chair, Dr. Nick Piazza, met with President Jacobs and voiced concern over the effect of impending 2015 retirements on instructional capacity. Dr. Jacobs reported that several options are being explored and he will be reporting on this at a later date.

Finally, we are pleased to report that Chancellor Gold has agreed to meet with and address the GC at one of our upcoming meetings and President Jacobs and Provost Scarborough have agreed to meet with the Graduate Council in January.

Report of the Graduate Student Association (GSA)

Mr. Joshua Waldman, GSA President, reported that the first Graduate Student Assembly of the current academic year was held on September 20th and was the highest attended meeting to date and that all 20 representatives have been seated. An additional 25 non-representatives were also in attendance. Dean Komuniecki made brief opening remarks to the Assembly. Mr. Waldman stated that the GSA committee chairs are also seated and he has met with them individually; they all have several initiatives that they hope to carry out throughout the year. The GSA has graduate students seated in all 12 of its external committees, including 4 students who are excited to serve on our Graduate Student Affairs Committee. We would like to begin working with this committee as soon as possible. He requested that Council encourage their graduate students to attend the next General Assembly meeting on Thursday, October 18th at 6:00 p.m. in the Law Building. He also asked Council to consider working with your college GSA rep in order to find ways to better serve the graduate student population. GSA has set aside money to be given to each college for purposes of serving the graduate students.

Registration is now available for the Midwest Graduate Research Symposium (MGRS) slated for April 20, 2013. Early registration allows for advance planning and advertising on the National Association of Graduate and Professional Students (NAGPS) website. An MGRS steering committee has been put in place and is operating. This is the committee that will allow MGRS to continue its reputation of excellence. We ask that you begin encouraging your students to put data together for a presentation at this year's MGRS.

They can register by going to www.utoledogs.com and selecting student registration, or by selecting the link at <http://www.utoledogs.com/information>.

GSA Travel reimbursement offers funding to graduate students traveling to present research. Mr. Waldman encouraged Council to inform their students of this program. With GSA's budget increase, it is hoped that participation in this program will double this year. This program really supports the GSA's mission to develop graduate students.

Report of the Vice Provost for Graduate Affairs and Dean of the College of Graduate Studies

Dean Komuniecki introduced Ms. Denise Gayer, a new Secretary in the College of Graduate Studies office, who will be working with Graduate Faculty Membership applications and inquiries and assisting Ms. Terri Hayes-Lepiarz on various Graduate Council activities.

Given the full agenda and the fact that the Annual Meeting of the Graduate Faculty was last Thursday, October 11, 2012, Dean Komuniecki provided a brief report.

- *Annual Meeting of the Graduate Faculty -October 11, 2012*

The Annual Meeting of the Graduate Faculty was held last Thursday, October 11, 2012 from 12:30-1:30 in Student Union Room 2592 and was well attended by faculty from both campuses as well as deans and several Board of Trustee members. The topic was "Pathways through Graduate School and into Careers". Dean Komuniecki thanked all who were able to attend. At the meeting, she had shared some of the information from the joint CGS-ETS Commission Report that was released last April. For those who were not able to attend, a copy of the PowerPoint is now available on the COGS website under the Graduate Council link. To share additional information with Graduate Council, a 10-minute video clip will be shown at an upcoming GC meeting, so that we can have a thorough discussion about the important concepts from that report.

- *Professional Development Programs*

COGS has several Professional Development Programs that are scheduled over the next two weeks with the majority held in Carlson Library:

- ETD Open Labs are available Wednesday and Thursday October 17th & 18th from 2:00-4:00 p.m. in Carlson Library Room 1025 & 1027.
- ETD Workshop and Submission is scheduled for October 25th from 3:30-5:00 p.m. in Carlson Library Room 1027.
- Copyright 101: Vital Information for Graduate Student Creators and Consumers is scheduled for October 23rd from 3:00-5:00 p.m. and one on the HSC this week.
- Overview of the ETD process will be held on the HSC on October 18th from 12:00 noon - 1:00 p.m. in the Health Education Building Room 227.

COGS is preparing to begin posting applications and making announcements of the availability of its graduate fellowships, scholarships and awards. So, stay tuned for announcements and check our website for applications <http://www.utoledo.edu/graduate/>.

Further, COGS is continuing its ongoing diversity efforts. To date, we have contacted or visited (Cleveland State University, Central State University, Bowling Green State University, and Eastern Michigan University that have McNair students in order to recruit these students.

Information and Discussion Items

Sequestration Explanation and Impact

Ms. Diane Miller, Assistant Vice President for Federal Relations in the office of Government Relations was invited to Council to provide some background on the politics that led to this law, and what happens if the legislature does not act to change the current law.

Ms. Miller provided the following report to coincide with her PowerPoint presentation titled *Budget Control Act of 2011 and Sequestration*, which is available on Graduate Council webpage at <http://www.utoledo.edu/graduate/facultystaff/gradcouncil/index.html>.

Last summer, in the midst of the controversy over raising the country's debt limit, Congress passed a bill, The Budget Control Act of 2011. This bill established a deficit reduction system, referred to as sequestration, which will apply across-the-board federal cuts beginning this January 2013 and calls for caps on discretionary spending in FY2013 through FY2021. It is critical to remember that sequestration is current law and in order for the circumstances laid out here to change, the law has to be changed. There remains an expectation that this law may be repealed in a lame duck session of Congress after the election November 6th, but it would be a mistake to dismiss the possibility looming ahead. If sequestration is put off until the end of the year, it will be more challenging to deal with on a short-term basis.

If sequestration remains in effect (if is not repealed this November or December), it would cut billions from the current budget, including areas critical to activities and interests of the University, which include scientific research, student aid, and healthcare. Many of the Agencies we have heard from about possible sequestration cuts, say it would directly affect the number and sizes of grants available, and may even influence existing awards. It would also affect student opportunities for federal work-study, and may mean lower Medicare reimbursement rates to the hospital. Looking at January 1st for this to go into effect and there is still a chance it will occur. Fiscal cliff affected areas will directly affect the number awards, i.e. NIH.

Sequestration numbers, even percentages, are difficult to predict. The White House has released a report on how deeply the cuts might be felt. All information currently available is based on estimates and conjecture. In 2013, sequestration calls for approximately \$109.4 billion in discretionary spending cuts. For non-defense discretionary programs cuts are estimated at 8.4 percent (~\$54.7 B). Most of the programs UT benefits from would fall into this category. The numbers paint a dire picture.

Because of the severe impact of these cuts, the defense related industries have been lobbying hard to have Defense exempted from the sequestration. This group is much more organized and garnering a lot more attention than non-defense groups (like higher education, the arts and science). There is a justifiable fear that Defense may be exempted and the rest of the budget would have to shoulder their "share" of the cuts as well, which could approximately double the cuts. While many Members of Congress have been educated on how severe the cuts to Defense could be, some do not understand that the way the law is currently written, exempting Defense would force further cuts onto the other agencies.

Recently, several representatives from UT and other Ohio universities met with an official quite high up in this process; his response to concerns about sequestration was "It's not going to happen." While this makes one feel a little better, sequestration is still the standing law, and until it gets changed, it would be a mistake to sit back and hope, instead of educating colleagues and the community about the possibilities of sequestration. Statements like that lull would be advocates, when they should be sharing their message. This is a great opportunity to work through professional organizations that are addressing this issue with Congress. If you are interested in learning more about sequestration, please contact the Office of Government Relations at UT.

In 2011, at a meeting of the Association of Public and Land Grant Universities (APLU) Council of Government Affairs summer meeting one of the speakers was Pat White, Legislative Affairs for NIH. He discussed the NIH looking for opportunities to speak with Members of Congress. Since Dr. Gold is the Chair of the Council of Medical School Deans of Ohio, he was able to organize that group to visit Congress to talk about supporting scientific research with the NIH. UT Government Relations arranged a meeting for June 6th, 2012 with Dr. Francis Collins, the Director of the National Institutes of Health (NIH), the Medical School Deans of Ohio and members of the Ohio Congressional delegation.

The goals were to increase Congressional support of NIH, educate NIH about UT's programs, develop a relationship between UT and NIH and Director, Dr. Francis Collins. Attendees included Dr. Francis Collins, Dr. Lloyd Jacobs, Dr. Jeffrey Gold and Members of Congress. On July 19th, 2012 the NIH Director, the Medical School Deans of Ohio, and Speaker Boehner met to further discuss increasing leadership support of NIH and the effects of Sequestration on NIH and its funded programs.

Dean Komuniecki added that student financial aid has changed and subsidized Stafford loans will no longer be exempt from interest payments due during the degree seeking time frame. Further, the interest rate has increased from 3.4% to 6.8%.

Bylaws Committee Report

Dr. Mark Templin, Chair of the Constitution and Bylaws Review Committee, provided an update on the committee's most recent review of the bylaws. His last report to Council was on September 18th.

Preamble

It was determined that the bylaws should include a preamble to describe membership on the graduate faculty.

Graduate Faculty Membership

The graduate faculty membership categories have been moved to the beginning of the document. To better define the Associate I and II categories, we were looking for a new name for the Associate II category as it is aligned as a professional/affiliate category. It is not hierarchical, just different. Dr. Sawicki suggested using the term "Professional".

Article II Officers

The bylaws workgroup suggests clarifying the roles of the GC officers. The COGS Dean's office, in its "Executive Secretary" role is responsible for providing and archiving accurate GC minutes. The COGS Dean shall designate COGS staff to record and transcribe minutes of the GC meetings. Dean Komuniecki does not prepare, but proofs the minutes before submission to GC for its approval. Dr. Pocotte suggested the wording be similar to Faculty Senate for continuity.

Article III Meetings

Since the GC currently empowers the GCEC to act in its stead during summer, that practice should be included in the bylaws.

Article IV Committees

Article IV provides for committee descriptions. Committees are workgroups that function under GC and we want them to function efficiently.

There was discussion among Council of the need for the functions of the committees to carry over during the summer so that the continuous business of curriculum and graduate faculty membership moves forward. Dr. Pocotte noted that sometimes programs have major changes and the parameters of the Curriculum Committee's ability/availability during the summer needs to be known. Dr. Relue pointed out that program review is not curricular and that the clarification should be clear in the bylaws. Dr. Giovannucci noted that the work of the Membership Committee continues during the summer as graduate faculty membership applications are submitted and reviewed on a rolling basis – all year and thus, the bylaws need to reflect such. Dr. Hefzy pointed out that the GC/GCEC approval is not required for the actions of the Membership Committee in that the committee reports its aggregate summary of its recommendations to Graduate Council. The College of Graduate Studies prepares the letters of membership and distributes to the applicants. The letters are signed by the COGS Dean and the Graduate Council Chair.

As mentioned at the last Council meeting, there was discussion of splitting the Academic Standing Committee into two separate committees: 1) grievances and 2) Graduate Council policies – an advisory committee for academic policy, standards and procedures. The functions are different enough to warrant that it be separated into two different committees.

Standing Committee Reports

Report of the Membership Committee

None.

Report of the Curriculum Committee

On behalf of Graduate Council Curriculum Committee (GCCC) Chair, Dr. John Plenefisch, Curriculum Committee member, Dr. Patricia Relue, reported that the GCCC reviewed and approved the following curriculum. Council approved unanimously.

NEW COURSE PROPOSALS

EH	Kinesiology	Readings in Cardiovascular Physiology	KINE 6460	Primary literature readings in course topic.
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EH	Early Childhood, Physical and Special Ed.	K-3 Curriculum. Models and Int. Strategies	SPED 6060	Required course for the Early Childhood Intervention Specialist (ECIS) licensure program.
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LS	Geography and Planning	Doctoral Dissertation Research	SISS 8960	Specific course number for students carrying out SISS Ph.D. dissertation research

EXISTING COURSE MODIFICATIONS

EH	Educational Foundations and Leadership	Integrated Experiences in Education Administration	EDAS 6190	Changes credits from 2 to 3, revised catalog description.
EH	Criminal Justice and Social Work	Foundation Field Experience and Integrative Seminar I	SOCW 5900	Change in catalog description and prerequisites.
EH	Criminal Justice and Social Work	Foundation Field Experience and Integrative Seminar II	SOCW 5910	Change in catalog description and prerequisites.
EH	Criminal Justice and Social Work	Advanced Field Experience and Integrative Seminar I	SOCW 6900	Change in credit hours from variable to fixed, clarified prerequisites and change in catalog description.
EH	Criminal Justice and Social Work	Advanced Field Experience and Integrative Seminar II	SOCW 6910	Change in credit hours from variable to fixed, clarified prerequisites and change in catalog description.
LS	Psychology	Research Practicum	PSY 6030/7030	Change in variable credit hours from 1-3 to 1- 12 . More accurately reflects student time spent.
LS	Geography and Planning	Foundations of spatially integrated social Science	SISS 8010	Change in credit hours from 3 to 4. Credits brought into alignment with actual student content.

LS	Geography and Planning	Research Design	SISS 8040	Change in credit hours from 3 to 2. Credits brought into alignment with actual student content.
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PROGRAM REVISIONS

BU	Business and Innovation	Ph.D. in Manufacturing and Technology Management	Adding an option for a minor in epidemiology with the Ph.D.
BU	Manufacturing Management	M.S. in Manufacturing Management	An alternative “research track” within the program for students
EH	Educational Foundations and Leadership	Master of Education in Educational Psychology	Reduction in minimum credit hours required for degree from 36 to 30. * see comment below
EH	Educational Foundations and Leadership	Master of Education in Educational Administration and Supervision	Reduction in minimum credit hours required for degree from 36 to 30 * see comment below
EH	Early Childhood, Physical and Special Ed.	Doctorate in Curriculum and Instruction: Elementary to: Early Childhood Education	Name change in program to reflect current terminology

Old Business

So that the Graduate Council can finalize its selection of representatives to the Research Council, Chair Piazza asked for nominations in addition to Dr. Joan Kaderavek, who was already nominated and has agreed to serve. There were no additional nominations. Council unanimously approved Dr. Kaderavek’s appointment to Research Council.

New Business

Chair Piazza asked for volunteers to serve as an appointee to the Library Advocacy Committee, which is expected to meet approximately four times per year. Dr. David Black volunteered.

Adjournment

There being no further business the Council adjourned at 2:05 p.m.