

**Graduate Council Minutes
November 29, 2011
12:30 – 2:00 p.m.
Health Science Campus, Health Education Building, Room 103**

- Present: Brian Ashburner, Barbaranne Benjamin, James Benjamin, Timothy Brakel, Amanda Bryant-Friedrich, Wendy Cochrane, Michael Dowd, Mary Ellen Edwards, Brian Fink, David Giovannucci, Amira Gohara, Kay Grothaus, Wayne Hoss, Junghwan Kim, Jon Kirchhoff, Patricia Komuniecki, Sara Lundquist, Joseph Martiotta, Sheryl Milz, Holly Monsos, Timothy Mueser, Surya Nauli, Douglas Nims, Nick Piazza, Frank Pizza, Susan Pocotte, Patricia Relue, Linda Rouillard, Dorothea Sawicki, Constance Schall, Barbara Schneider, Snejana Slantcheva-Durst, Dianne Smolen, William Taylor, Gerard Thompson, James Trempe, Joshua Waldman
- Excused: Mark Denham, Timothy Fisher, Hassan Hassab-Elnaby, Mohamed Hefzy, Ruth Hottell, Anand Kunnathur, Randall Ruch
- Absent: Bina Joe, Mark Templin

Call to Order, Roll Call, and Approval of Minutes

The meeting was called to order and the roll called.

Information and Discussion Items

Recognition of 2011-2012 University Fellowship Recipients

Dean Komuniecki was pleased to present to the Graduate Council, the new 2011-2012 University Fellowship recipients. This award is targeted for full-time incoming Ph.D. students, or those in the first year of their Ph.D. programs, that have exceptional academic records. It is a highly competitive fellowship and is the highest graduate student award the College of Graduate Studies makes. It includes a stipend for the academic year at the doctoral student level of each departmental program, plus remission of instructional fees, including out-of-state, general and other fees. It may be renewed for a total of four years support, provided the student maintains an outstanding academic record and makes progress toward the degree. There are only ten University Fellows at a time.

For academic year 2011-2012, we have seven continuing students:

- Adam Keith from Chemistry in the College of Natural Sciences and Mathematics is working with Dr. Mark Mason.
- Robert Layne from Biosciences in the College of Natural Sciences and Mathematics is working with Dr. Bruce Bamber.
- Kelly Marbaugh from Bioengineering in the College of Engineering is working with Dr. Patricia Relue.
- Mohamed Tesfaye from Civil Engineering in the College of Engineering is working with Dr. Azadeh Parvin.
- Maria Hurtado Alvarado from Psychology in the College of Languages, Literature and Social Sciences is working with Dr. Joseph Hovey.
- Qingnian Goh from Exercise Science in the Judith Herb College of Education, Health Science and Human Service is working with Dr. Frank Pizza.
- Vafa Saboorideillami from Manufacturing Management in the College of Business and Innovation is working with Dr. Hassan Hassab-Elnaby.

Each spring their advisors provide COGS with progress reports for these students. They are all making significant progress toward their doctoral degrees and are active in presenting and publishing their work. Last spring, Dean Komuniecki convened the Fellowships and Scholarships Committee of the graduate Council to review the 39 applications for the three new awards. The committee selected three outstanding students that are present at today's Graduate Council meeting. As Dean Komuniecki called each name, each student came forward with their advisor to be recognized with a certificate and group photo to commemorate this occasion.

- **Michelle Roley** is a first year doctoral student in Clinical Psychology working with Dr. Joseph Hovey in the Department of Psychology in the College of Languages, Literature and Social Sciences. Ms. Roley earned her B.A. in Psychology from Kent State University in 2008 and was a research assistant in the Department of Psychiatry and Behavioral Sciences at Duke University Medical Center for three years before coming to UT. She is studying depression, substance abuse and suicide particularly in adolescents and their families in underserved populations.
- **Gregory Erickson** is a first year doctoral student in Clinical Psychology working with Dr. Laura Seligman in the Department of Psychology in the College of Languages, Literature and Social Sciences. Mr. Erickson earned his B.A. in English Literature from Dartmouth in 2006 and his M.A. in Clinical Psychology from Teacher's College, Columbia University in 2011. He is focused on anxiety disorders and depression in youth.
- **Monica Gochioco Schick** is a second year doctoral student in the Judith Herb College of Education, Health Science and Human Service working with Dr. Frank Pizza in the cardiopulmonary and metabolism research laboratory. She earned her B.S. and M.A. degrees in Kinesiology from Cal State Fullerton in 2008 and 2010, respectively. She is studying the effects of inflammation in cystic fibrosis and Type 2 diabetic patients.

Chair Dowd and the Graduate Council congratulated the new University Fellows as they embark on their graduate careers at UT.

Executive Reports

Report of the Executive Committee of the Graduate Council

On behalf of the Executive Committee of the Graduate Council, Dr. Patricia Relue reported that at its meeting last week, there was discussion of whether ethics training for teaching assistants (TAs) should be required to address issues such as grading of friends, siblings and former classmates, and defining appropriate interactions with students, i.e., dating overtures and how to resolve a conflict of interest. There could be perceptions of partiality. Decisions that cannot be made by a TA could also be addressed. Dr. Relue suggested that a Graduate Council meeting be dedicated to discussing this matter with perspective from the Graduate Student Association. The representative to Curriculum Committee from the Health and Human Service side of the JHCEHSHS, was just filled by Dr. Jennifer Reynolds. Ms. Terri Hayes will work with the ad hoc committee for Constitution and Bylaws Review to meet early next semester.

Report of the Graduate Student Association

Mr. Joshua Waldman, Vice President of the Graduate Student Association (GSA), reported that the General Assembly meetings have been well attended with about 30 people representing a majority of the colleges. However, not every college is represented.

Mr. Waldman urged Council members to check the GSA website under General Assembly to see which colleges need representation and to encourage interested students to contact him or GSA President Michael Bechill. The GSA office in Student Union Room 1509 is being utilized regularly with committee meetings. Office hours are listed on the GSA website www.utoledogsa.com. The College of Graduate Studies has graciously supported this event for the past two years. This year the GSA plans to alleviate that financial burden by finding outside sponsors by approaching the deans of all the colleges as well as private companies. Those interested in sponsoring this event should contact Mr. Waldman or visit the GSA website.

Mr. Waldman commended Mr. Michael Bechill for doing a great job speaking about the GSA on *Presidential Perspectives* last week.

Dr. Dowd suggested that College Councils could invite the GSA to speak to them about the symposium.

Report of the Vice Provost for Graduate Affairs and Dean of the College of Graduate Studies

Dean Patricia Komuniecki provided a brief report to accommodate the full agenda.

- *Fall Commencement*
Fall Commencement is scheduled for Sunday, December 18, 2011 at 9:30 a.m. in Savage Arena. Attendance in support of our graduates is encouraged.
- *Graduation Clearance*
COGS is busy with the graduation clearances for all the students graduating in fall. Statistics will be available at a forthcoming meeting.
- *COGS Website*
The COGS website www.utoledo.edu/graduate is a valuable tool for our students and an excellent resource for advisors. It provides useful information and all are encouraged to review it on a regular basis to provide mentoring assistance.

Standing Committee Reports

Report of the Curriculum Committee

Dr. Patricia Relue, Curriculum Committee Chair, presented the recommendations of the Graduate Council Curriculum Committee. Council approved unanimously. She also indicated that the GCCC is currently reviewing several newly submitted proposals that will be brought to the next Council meeting.

NEW COURSES

NU	Nursing	Introduction to Biostatistical Methods	INDI- 6000	Course to cross-list with existing INDI-600 for use in the nursing program.
MD	Orthopaedic Surgery	Biomaterials in Medicine	XXXX-5/7YYY	new course in biomaterials covering medical applications including drug delivery and tissue replacement.

COURSE MODIFICATIONS

EH	Health and Recreation Professions	Professional Issues in Health Education	HEAL-8000	credit hour change from 2 to 3 hrs; additional content added in the area of culture competency for professional practice
EH	Health and Recreation Professions	College Teaching in Health Education	HEAL-8100	credit hour change from 2 to 3 hrs; course on issues surrounding teaching health education at the college level; additional content on course development, effective teaching, tenure and promotion process, and professional development.
EH	School Psychology, Legal Specialities, & Counselor Ed.	Consultation III: School and Community	SPSY-7190	credit hour change from 3 to 4 hrs; content on social psychology concepts will be expanded as per 2010 NASP training standards.
EH	School Psychology, Legal Specialities, & Counselor Ed.	School Observation	SPSY-5060	change in title to Prepractica in School Psychology; change in hours from 2 hr to 2+2 hr RFC; document field experience per NASP new training standards.
EH	School Psychology, Legal Specialities, & Counselor Ed.	Legal & Ethical Issues for School Psychology & School Counselors	SPSY-5040	credit hour change from 3 to 4 hrs; content on law and students with disabilities will be expanded as per 2010 NASP training standards.
EH	Health and Recreation Professions	Professional Issues in Health Education	HEAL-6000	see HEAL 8000.
EH	Health and Recreation Professions	College Teaching in Health Education	HEAL-6100	see HEAL 8100.
NU	Nursing	Introduction to Biostatistical Methods	INDI- 6000	Course to cross-list with existing INDI-600 for use in the nursing program.
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PROGRAM REQUIREMENT REVISIONS

EH	Health and Recreation Professions	PhD in Health Education		change in hours of (1) required courses from 25 to 26 hrs (see HEAL 8000 ECM) and (2) elective courses from 11 to 10 hrs. No change in total hours.
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Information and Discussion Items - Continued

Handbook for the Preparation of Graduate Dissertations and Theses: Revisions and Status Update

Chair Dowd provided an update on the status of revisions to the Handbook for the Preparation of Graduate Dissertations and Theses. The proposed revisions taken to GCEC this past week involved removing material from the formatting handbook which belongs in the Graduate Student Handbook. References to specific deadlines were also removed. This is a formatting handbook only.

We did not want to confuse students as to which handbook to look to. Also recommended is the change of the title from “Handbook” to “Manual”. There were 58 changes in all – mostly minor, except one issue.

The significant issue “No College Specific Pages” is to be brought to Graduate Council for consideration. In the past, some colleges had a signature page, yet, it is the COGS Dean who certifies the graduate degree – not the Deans of the Colleges. It is an issue of document integrity. Colleges could insert their own college page. The GCEC felt it should be removed from the handbook. GC agreed. Some Council members felt strongly that it should be included. Dr. Barbara Schneider inquired as to the standard practice at other Ohio universities. Dr. Komuniecki agreed it would be helpful to gather that information and will report back to GC.

Discussion ensued concerning the integrity of the document that only one version should be in circulation. The student and advisor names are of course included, but opinions varied as to the relevancy of program vs. department and/or college on the title page. Dr. Constance Schall noted that it is the programs that are ranked. Accreditation was also a concern. The issue would need to be resolved before the revised document can be posted for spring semester 2012. There was unanimous approval for the removal of the word “projects”. GCEC will discuss further and bring this issue back to Graduate Council for full consideration.

Old Business

Chair Dowd asked Council to share with the GCEC any new issues or concerns.

New Business

Dean Komuniecki reminded Council that graduate programs to be offered off-site, including international program offerings, and for online delivery must go through a formal process for RACGS notification and review. In addition, the Higher Learning Commission needs to authorize UT for off-site delivery and online delivery when 50% or more of an approved program is offered in a new modality. We are trying to clean up the paperwork for programs from past years. Other universities in Ohio have discovered the same. We want to meet and address these standards.

Adjournment

There being no further business the Council adjourned at 1:50 p.m.