

Graduate Council Minutes
March 20, 2012
12:30 – 2:00 p.m.
Main Campus, Student Union Room 2582

Present: Brian Ashburner, Michael Bechill, Barbaranne Benjamin, James Benjamin, Amanda Bryant-Friedrich, Michael Dowd, Brian Fink, Timothy Fisher, David Giovannucci, Kay Grothaus, Hassab Hassan-Elnaby, Amira Gohara, Mohamed Hefzy, Wayne Hoss, Ruth Hottell, Junghwan Kim, Jon Kirchhoff, Patricia Komuniecki, Anand Kunnathur, Sara Lundquist, Joseph Margiotta, Sheryl Milz, Timothy Mueser, Surya Nauli, Douglas Nims, Frank Pizza, Linda Rouillard, Susan Pocotte, Patricia Relue, Dorothea Sawicki, Constance Schall, Barbara Schneider, Snejana Slantcheva-Durst, Dianne Smolen, Nancy Staub, William Taylor, Mark Templin, Gerard Thompson, Richard Welsch

Excused: Timothy Brakel, Bina Joe, Joel Lipman, Holly Monsos, Nick Piazza, Randall Ruch, James Trempe, Robert Yonker

Call to Order, Roll Call, and Approval of Minutes

The meeting was called to order and the roll called.

Executive Reports

Report of the Executive Committee of the Graduate Council

On behalf of the Graduate Council Executive Committee (GCEC), Mr. Joshua Waldman reported on the discussions of the GCEC at its meeting of March 1, 2012. The Graduate Student Association (GSA) has a physical presence on campus with its recently renovated (furniture from University Surplus) office in the Student Union Room 1509. The Bylaws and Constitution Review Committee has completed its review of the Constitution of the Graduate Faculty and has brought forth a draft of that document today for Graduate Council for review and endorsement.

The GSA would like to assist graduate students with the cost of graduation gowns by creating a program where faculty and students donate their gowns for use by future graduate students. Additional information is forthcoming as the GSA works to finalize the details of the program.

Report of the Graduate Student Association

Mr. Michael Bechill, GSA President provided the latest update on the upcoming Midwest Graduate Student Research Symposium to take place in six days, on Saturday, March 24, 2012 on Main Campus in the Field House and Student Union. First, more judges are needed. There are currently 36 judges, with judges needed in several areas. The symposium program has been approved and is on schedule to be printed this afternoon. The program will be available on the GSA website <http://www.utoledogsa.com/>. Additionally, copies of the program will be distributed to the administration and to the College of Graduate Studies. Lastly, GSA is proud that it raised \$7,300 of the anticipated \$10,000 cost for the symposium.

Report of the Vice Provost for Graduate Affairs and Dean of the College of Graduate Studies

Dean Komuniecki provided the following updates:

• *HLC Site Visit*

Dean Komuniecki extended her personal thanks to Graduate Council and those that participated in the preparation of the self-study document and the recent HLC site visit.

The preliminary outcome looks very promising for continued accreditation and, of notable mention, the HLC Site Team members that attended the Graduate and Professional session made several very positive comments about our activities and programs for graduate students here at UT.

- *Budget Update*

As noted at the last GC meeting, COGS participated in Phases 1-3 of the FY13 Budget Planning Process. Phase 4, the Budget Hearings, will be held over the next two weeks and the COGS hearing will be held on March 29th. No cuts are requested at this time. COGS has been told that the budget amendments for the \$1.2M for tuition scholarships and the \$500K for stipends will be included in our projected FY13 budget. As a reminder, those funds have already been allocated out to the colleges.

- *Admissions Update*

Applications continue to flood in. COGS has processed more than 1,000 new applications since January for a total of 2,825 to date. Although decision pages are starting to be completed, Dean Komuniecki urged Council and graduate faculty to make their offers early, well before the April 15th national acceptance date to attract the strongest incoming class.

- *Announcements*

March 15, 2012 is the deadline for all the COGS scholarships, fellowships, GOAP and other awards. Please consider nominating current or incoming students as appropriate.

- Commencement:

Saturday, May 5, 2012 is spring commencement. COGS will need two marshals and one reader each for the morning and afternoon commencement ceremonies. The morning ceremony includes LLSS, NSM, VPA, Engineering and Nursing. The afternoon includes COBI and the Judith Herb College of Education, Health Science and Human Service. Associate Deans Susan Pocotte and Dorothea Sawicki will assist in the diploma distribution and will also assist as needed.

- Professional Development Sessions:

Two ETD Formatting and Submission Open Labs will be held in Carlson 1027 from 2-4 pm on Wednesday and Thursday, March 28, and March 29, 2012.

Standing Committee Reports

Report of the Curriculum Committee

Dr. Patricia Relue, Curriculum Committee Chair, presented the recommendations of the Graduate Council Curriculum Committee. Council approved unanimously.

NEW COURSE PROPOSALS

EN	General Engineering	Engineering Materials Science and Applications	GNEN 6100	Cross-list with existing CHEE 6100
EN	General Engineering	Management of Projects and Technological Innovation	GNEN 6700	Cross-list with existing CHEE 6700
EN	General Engineering	Information Accelerated Radical Innovation	GNEN 6790	Cross-list with existing CHEE 6790

COURSE MODIFICATIONS

HS	School Psychology, Legal Specialties and Counselor Education	Education and Leadership in Mental Health Professions	COUN 7520	Change in credit hours from 3 to 4 cr hr. Increased content on training for crises, disasters, and other trauma causing events and professional advocacy as required with new accreditation standards.
SM	Mathematics	Statistical Consulting I	MATH 6600	Change in credit hours from 2 to 3 cr hr. Course has always had 3 contact hours; change made to reflect work/effort expected.
SM	Mathematics	Statistical Consulting II	MATH 6610	Change in credit hours from 2 to 3 cr hr. Course has always had 3 contact hours; change made to reflect work/effort expected.
SM	Mathematics	Statistical Consulting I	MATH 8600	See MATH 6600
SM	Mathematics	Statistical Consulting II	MATH 8610	See MATH 8600

PROGRAM REQUIREMENT REVISIONS

HS	School Psychology, Legal Specialties and Counselor Education	Ph.D. in Counselor Education	Revision of program to reflect changes from 3 to 4 cr hrs for 4 courses (COUN 7510,7520, 8460, 8480). Required major courses increase from 28 to 31 hrs (COUN 7510,7520, 8480); elective courses drop from 10 to 7 hrs (COUN 8460); no net change in program hours.
LS	Psychology	Ph.D. in Psychology	Change in foreign language requirement; eliminate foreign language requirement and replace with an additional elective course.
EN	General Engineering	MS in General Engineering	Reduction in required courses from 9 to 6 cr hrs; reduction in required business courses from 9 to 6 cr hrs; increase from 6 to 12 hrs; change is to allow flexibility in the curriculum for students with diverse backgrounds.

Report of the Membership Committee

Dr. Mohamed Hefzy, Membership Committee Chair, reported on the committee's recent recommendations for applications for Graduate Faculty Membership. Council accepted the report.

GRADUATE FACULTY MEMBERSHIP REPORT							
Graduate Faculty Applications: Spring 2012 –List 1, March 2012							
College	Full	Associate I	Associate II	Adjunct	Special Status	Returned	Total
Business							0
Education**				12			12
Engineering				3			3
HSHS**				1	1		2
Law							
LLSS	2			3		1	6
Medicine	1				2		3
NSM				1			1
Nursing			1				1
Pharmacy							
VPA						1	1
Total	3	0	1	20	3	2	29

HSHS: Heath Science and Human Service
LLSS: Language, Literature and Social Sciences
NSM: Natural Sciences and Mathematics
VPA: Visual and Performing Arts
******Judith Herb College of Education, Health Science and Human Service

Information and Discussion Items

Review of Revisions to the Constitution of the Graduate Faculty

Dr. Mark Templin, chair of the Bylaws and Constitution Review Committee, presented the revisions of the Constitution of the Graduate Faculty. First, the Graduate Faculty Constitution stipulates the ad hoc committee review of the document every five years. As chair of the ad hoc Committee for the Constitution and Bylaws Revision, Dr. Templin thanked the committee members publicly. The committee was composed of: Mark Templin (Committee Chair), Mike Dowd (GC Chair), Patricia Komuniecki (COGS Dean), Jim Trempe (VP for Research), Mike Bechill (GSA President), Walt Edinger (HSC Rep.), Rupali Chandar (MC Rep.). He informed Council of the process that created these documents. Representation on the ad hoc committee was specified by the Graduate Faculty Constitution (2007) and the Bylaws of the Graduate Council (2007). The document will be presented to the graduate faculty for their input via open forums on each campus March 26th: from 4:00- 5:00 p.m. on the Main Campus in Gillham Hall, and from 5:30 -6:30 p.m. on the Health Science Campus in the Heath Education Building Room 105, and is today presented to the Graduate Council first.

Dr. Templin provided brief summaries of the key revisions for each Article below:
Article I – foregrounding of GC as the representative body of the Graduate Faculty.

Article II- changes to institutional titles and editing of language.

Article III – foregrounding of the acknowledgement of a close working relationship between the Graduate Faculty and COGS (Section 1). Editing of language (Sections 2-4).

Article IV – alignment of constitutional language concerning GC with the practices of GC. Change in status of COGS Associate Deans and Academic College Associate Deans to non-voting ex officio. Change in GSA representation on GC to reflect GSA's history of actual participation on GC.

Article V – inclusion of a means for making personnel and institutional title changes to the constitution without sending the constitution back to the entire Graduate Faculty for ratification – these changes will be approved by a 2/3 majority vote of GC (see Section 1). Changes in language reflecting the change in Section 1; historical information concerning the Constitution revision history was shifted to an addendum.

Old Business

None.

New Business

None.

Adjournment

There being no further business the Council adjourned at 2:00 p.m.