JHCEHSHS STUDENT TECHNOLOGY FEE REQUEST FORM

Procedure for Submission: Form Updated: 3/28/12

1. Submitter must obtain all required information from the desired vendor(s). An <u>official quote</u> from the vendor <u>must</u> be attached.
2. Only <u>one</u> request per Request Form. This request <u>must</u> be reviewed, approved, and submitted by the requesting program's Department Chair.
3. The Dept. Chair may email this request to the Tech Fee Director. *(Since some departments will have multiple requests, please rename request in the following format ABC_Request_# where "ABC" is your department and "#" is the numbering of your request)*

Dept. making request:	Sch Psych, Legal Sp, Coun Ed		Requesting Faculty:	Jennifer Reynolds
Date submitted:	10/12/2012		Requested purchase date:	11/1/2012

IMPORTANT: Attach an official quote from the vendor.

List one item OR group (for use as a "package") per page.

Item Name and Description	Vendor info. (name, address, Web site URL, phone #, email, etc.)	Part or Model #	Cost (each)	Qty	Total
PEP-3 Print and Scoring Software Combo Kit	PRO-ED, Inc. 8700 Shoal Creek Boulevard Austin, Texas 78757-6897 http://www.proedinc.com	13021	$588.00	1	**$646.80**
Shipping	Phone: 800-897-3202		$58.80		

Course(s) where item(s) will be used	SPSY 5300, SPSY 5310, SPSY 7320. SPSY 7330, SPSY 7940	Required for accreditation?	Yes	# Students Impacted per Year	80
Location equipment or software will be used	Virtual Lab, Computer in 3100H, Materials Room 3100J	Will this be an ongoing expense (if yes how much annually)?		No	

Impact on student learning (attach additional pages if needed):

This is an academic assessment instrument/with software that all students are required to learn. We currently do not have this test. We currently do not have this test. They must learn this measure in SPSY 5310 (offered in the summer semester) and then use it as part of their practica (SPSY 7330) and internship (SPSY 7940) field experiences. This is a one-time purchase and we need the kit for use beginning summer semester. The kit includes a Scoring Assistant CD-Rom.

- ***Equipment/Technology purchased with Tech Fee funds is for student use only. It cannot be filtered or "passed-down" to faculty or staff.***
- All outdated or broken Tech Fee equipment/technology must be returned to the Tech Fee Committee for retirement or disposal.
- If you are submitting a request for computers, printers, scanners or software, you <u>must</u> consult with College Computing and the technology staff, to acquire a quote and to make sure that this equipment/software is supported by UT.

PRO-ED, INC
8700 SHOAL CREEK BLVD
AUSTIN, TX 78757
PH 800-897-3202   FAX 800-397-7633
WEB ADDRESS: WWW.PROEDINC.COM

LEGEND FOR CODES:

A	AVAILABLE
NOP	NOT OUR PUBLICATION
OP	OUT OF PRINT
BO	BACK ORDERED

Item#	Code	Qty	Title	Unit Price	Total
13021	A	1.0	PEP-3 SOFTWARE COMBO KIT	588.00	588.00

SUBTOTAL	588.00
TAX	N/A
SHIPPING AND HANDLING	58.80
GRAND TOTAL	646.80

PRICES GOOD FOR 30 DAYS FROM 9/24/12

QUOTE PER RICKY GLAZE