

## JHCEHSHS STUDENT TECHNOLOGY FEE REQUEST FORM

Procedure for Submission:

Form Updated: 3/28/12

1. Submitter must obtain all required information from the desired vendor(s). An official quote from the vendor must be attached.
2. Only one request per Request Form. This request must be reviewed, approved, and submitted by the requesting program's Department Chair.
3. The Dept. Chair may email this request to the Tech Fee Director. *(Since some departments will have multiple requests, please rename request in the following format ABC\_Request\_# where "ABC" is your department and "#" is the numbering of your request)*

Dept. making request:	Sch Psych, Legal Sp, Coun Ed		Requesting Faculty:	Jennifer Reynolds
Date submitted:	10/12/2012		Requested purchase date:	11/1/2012

**IMPORTANT: Attach an official quote from the vendor.**

List one item OR group (for use as a "package") per page.

Item Name and Description	Vendor info. (name, address, Web site URL, phone #, email, etc.)	Part or Model #	Cost (each)	Qty	Total
Bayley Scales of Infant and Toddler Development, Third Edition (Bayley-III)	Pearson 19500 Bulverde Road San Antonio, TX 78259-3701 <a href="http://www.pearsonassessments.com">www.pearsonassessments.com</a> Phone: 800-627-7271	015-8027-23X	\$1,091.00	1	<b>\$1,145.55</b>
Shipping			\$54.55		
<b>Course(s) where item(s) will be used</b>	SPSY 5300, SPSY 5310, SPSY 7320. SPSY 7330, SPSY 7940	<b>Required for accreditation?</b>	Yes	<b># Students Impacted per Year</b>	80
<b>Location equipment or software will be used</b>	Virtual Lab, Computer in 3100H, Materials Room 3100J	<b>Will this be an ongoing expense (if yes how much annually)?</b>	No		
<b>Impact on student learning (attach additional pages if needed):</b>					
<p>This is an academic assessment instrument with software that all students are required to learn. We currently do not have this test. They must learn this measure in SPSY 5310 (offered in the summer semester) and then use it as part of their practica (SPSY 7330) and internship (SPSY 7940) field experiences. This is a one-time purchase and we need the kit for use beginning summer semester. The kit includes a Fundamental Administration DVD.</p>					

- **Equipment/Technology purchased with Tech Fee funds is for student use only. It cannot be filtered or "passed-down" to faculty or staff.**
- All outdated or broken Tech Fee equipment/technology must be returned to the Tech Fee Committee for retirement or disposal.
- If you are submitting a request for computers, printers, scanners or software, you must consult with College Computing and the technology staff, to acquire a quote and to make sure that this equipment/software is supported by UT.

Pearson Assessment  
 P.O. Box 599700  
 San Antonio, TX 78259  
 Phone: 800-627-7271  
 Fax: 800-232-1223  
 Federal ID No: 41-0850527

**Quote / Proforma Invoice**

**Account Number:** 1005723  
**Document Number:** 4016  
**Document Date:** 25-SEP-2012  
**Expiration Date:** 12-OCT-2012

**Customer:** UNIV OF TOLEDO

**Bill To:** UNIV OF TOLEDO  
 HEALTH & HUMAN SVCS BLDG  
 MAILSTOP 119  
 2801 W BANCROFT STE 2000  
 TOLEDO, OH 43606

**Ship To:** UNIV OF TOLEDO  
 SCHOOL PSYCHOLOGY PROGRAM MS 119  
 2801 W BANCROFT ST  
 TOLEDO, OH 43606

Line	Product	Qty	Units	List Price	Discount %	Amount
1.1	015802723X - BAYLEY-III COMPREHENSIVE KIT	1	EACH	\$1,091.00		\$1,091.00

Payment Terms: Net 30

Subtotal: \$1,091.00  
 Charges: \$54.55  
 Taxes: \$0.00  
 (US Dollar) Total: \$1,145.55

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