JHCEHSHS STUDENT TECHNOLOGY FEE REQUEST FORM

Procedure for Submission: Form Updated: 3/28/12

1. Submitter must obtain all required information from the desired vendor(s). An <u>official quote</u> from the vendor <u>must</u> be attached.
2. Only <u>one</u> request per Request Form. This request <u>must</u> be reviewed, approved, and submitted by the requesting program's Department Chair.
3. The Dept. Chair may email this request to the Tech Fee Director. *(Since some departments will have multiple requests, please rename request in the following format ABC_Request_# where "ABC" is your department and "#" is the numbering of your request)*

Dept. making request:	Sch Psych, Legal Sp, Coun Ed		Requesting Faculty:	Jennifer Reynolds
Date submitted:	10/12/12		Requested purchase date:	11/1/12

IMPORTANT: Attach an official quote from the vendor.

List one item OR group (for use as a "package") per page.

Item Name and Description	Vendor info. (name, address, Web site URL, phone #, email, etc.)	Part or Model #	Cost (each)	Qty	Total
Oslo Silver 2.0 Twin Stopwatch and Countdown Timer	Amazon.com	**Item model number:** Silver 2.0 **ASIN:** B002D3X4KU	13.95	30	**$419.40**

Course(s) where item(s) will be used	SPSY 5300, SPSY 5310, SPSY 7320, SPSY 7330, SPSY 7940,	Required for accreditation?	Yes	# Students Impacted per Year	70
Location equipment or software will be used	Computer in 3100 H, Materials Room 3100J	Will this be an ongoing expense (if yes how much annuall)?	No		

Impact on student learning (attach additional pages if needed):

School psychology students use stopwatches in a number of settings. Many subtests of psychological assessments require a timed performance to build standardization and to obtain an accurate performance score. Also school psychology students use stopwatches to perform classroom observations to define precise intervals to record data. Currently the University offers no stopwatches to students leaving most students to use their cell phone for observations and assessments which is problematic and unprofessional. Providing stopwatches is a direct and simple way to improve the academic quality of every school psychology student.

- ***Equipment/Technology purchased with Tech Fee funds is for student use only. It cannot be filtered or "passed-down" to faculty or staff.***
- All outdated or broken Tech Fee equipment/technology must be returned to the Tech Fee Committee for retirement or disposal.
- If you are submitting a request for computers, printers, scanners or software, you <u>must</u> consult with College Computing and the technology staff, to acquire a quote and to make sure that this equipment/software is supported by UT.

Amazon.com Customer Service cust.service03@amazon.com

Hello,

Here is the information that you requested:

This is how the invoice would look like after the order is placed:

Invoice 1::

Item : 30 x Oslo Silver 2.0 Twin Stopwatch and Countdown Timer Price: $13.98

Shipping Speed:
Standard Shipping

Item(s) Subtotal: $419.40
Shipping & Handling: $22.69

Total Before Tax: $419.40
Sales Tax: $0.00

Total for This Shipment: $419.40