

## JHCEHSHS STUDENT TECHNOLOGY FEE REQUEST FORM

Procedure for Submission:

Form Updated: 3/28/12

1. Submitter must obtain all required information from the desired vendor(s). An official quote from the vendor must be attached.
2. Only one request per Request Form. This request must be reviewed, approved, and submitted by the requesting program's Department Chair.
3. The Dept. Chair may email this request to the Tech Fee Director. *(Since some departments will have multiple requests, please rename request in the following format ABC\_Request\_# where "ABC" is your department and "#" is the numbering of your request)*

Dept. making request:	Sch Psych, Legal Sp, Coun Ed		Requesting Faculty:	Jennifer Reynolds
Date submitted:	10/12/12		Requested purchase date:	11/1/12

**IMPORTANT: Attach an official quote from the vendor.**

**List one item OR group (for use as a "package") per page.**

Item Name and Description	Vendor info. (name, address, Web site URL, phone #, email, etc.)	Part or Model #	Cost (each)	Qty	Total
Dell 5330dn workgroup Laser Printer	Dell	Product Code 5330DN	\$719.99	1	<b>\$719.99</b>
<b>Course(s) where item(s) will be used</b>	SPSY 5300, SPSY 5310, SPSY 7320, SPSY 7330, SPSY 7940,	<b>Required for accreditation?</b>	Yes	<b># Students Impacted per Year</b>	70
<b>Location equipment or software will be used</b>	Computer in 3100 H, Materials Room 3100J	<b>Will this be an ongoing expense (if yes how much annual)?</b>		No	

**Impact on student learning (attach additional pages if needed):**

Currently the school psychology student lab (3100H) and materials room (3100 J) are functioning without a network printer. More than only printing student reports, papers and lecture notes, students are required to print assessment results that are calculated using software programs that are only available on computers in these specific labs. Currently, students in the school psychology department are unable to efficiently print these results and other important coursework materials.

- **Equipment/Technology purchased with Tech Fee funds is for student use only. It cannot be filtered or "passed-down" to faculty or staff.**
- All outdated or broken Tech Fee equipment/technology must be returned to the Tech Fee Committee for retirement or disposal.
- If you are submitting a request for computers, printers, scanners or software, you must consult with College Computing and the technology staff, to acquire a quote and to make sure that this equipment/software is supported by UT.

Dell 5330DN Mono Laser

Date & Time: October 04, 2012 9:06 AM CST

**SYSTEM COMPONENTS**

Dell 5330DN Mono Laser	Qty	1
Dell 5330dn Workgroup Laser Printer	Unit Price	\$719.99

Catalog Number: 25 RCRC961370-2163829

Module	Description	Product Code	Sku	Id
5330dn Workgroup Laser Printer 5330DN	Dell 5330dn Workgroup Laser Printer	5330DN	[224-2486]	1

Hardware Support Services	3 Year Basic Limited Warranty and 3 Year NBD Onsite Service	B3OS	[990-6892] [990-8870] [992-0099] [992-0137]	29
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**TOTAL: \$719.99**