

JHCEHSHS STUDENT TECHNOLOGY FEE REQUEST FORM

Procedure for Submission:

Form Updated: 3/28/12

1. Submitter must obtain all required information from the desired vendor(s). An official quote from the vendor must be attached.
2. Only one request per Request Form. This request must be reviewed, approved, and submitted by the requesting program's Department Chair.
3. The Dept. Chair may email this request to the Tech Fee Director. *(Since some departments will have multiple requests, please rename request in the following format ABC_Request_# where "ABC" is your department and "#" is the numbering of your request)*

Dept. making request:	Sch Psych, Legal Sp, Coun Ed		Requesting Faculty:	Jennifer Reynolds
Date submitted:	10/12/2012		Requested purchase date:	11/1/2012

IMPORTANT: Attach an official quote from the vendor.

List one item OR group (for use as a "package") per page.

Item Name and Description	Vendor info. (name, address, Web site URL, phone #, email, etc.)	Part or Model #	Cost (each)	Qty	Total
Conner 3/Conners CBRS Combo Software Kit	Pearson 19500 Bulverde Road San Antonio, TX 78259-3701 www.pearsonassessments.com Phone: 800-627-7271	015-8014-294	\$1,120.00	2	\$2,352.00
Shipping			\$112.00		
Course(s) where item(s) will be used	SPSY 5300, SPSY 5310, SPSY 7320, SPSY 7330, SPSY 7940	Required for accreditation?	Yes	# Students Impacted per Year	80
Location equipment or software will be used	Virtual Lab, Computer in 3100H, Materials Room 3100J	Will this be an ongoing expense (if yes how much annually)?	No		

Impact on student learning (attach additional pages if needed):

This is an academic assessment instrument/with software that all students are required to learn. We currently have 3 available but need two more to ensure students have access to it (Note that two students will share one kit and this will provide us with enough. Right now we have three students sharing one kit.). They must learn this measure in SPSY 5310 (offered in the summer semester) and then use it as part of their practica (SPSY 7330) and internship (SPSY 7940) field experiences. This is a one-time purchase and we need the kit for use beginning summer semester. The kit includes a Scoring Assistant CD-Rom.

- **Equipment/Technology purchased with Tech Fee funds is for student use only. It cannot be filtered or "passed-down" to faculty or staff.**
- All outdated or broken Tech Fee equipment/technology must be returned to the Tech Fee Committee for retirement or disposal.
- If you are submitting a request for computers, printers, scanners or software, you must consult with College Computing and the technology staff, to acquire a quote and to make sure that this equipment/software is supported by UT.

Pearson Assessment
 P.O. Box 599700
 San Antonio, TX 78259
 Phone: 800-627-7271
 Fax: 800-232-1223
 Federal ID No: 41-0850527

Quote / Proforma Invoice

Account Number: 1005723
Document Number: 4328
Document Date: 05-OCT-2012
Expiration Date: 05-NOV-2012

Customer: UNIV OF TOLEDO

Contact: JENNIFER REYNOLDS
 jennifer.reynolds21@utoledo.edu
 419.530.4301

Bill To: UNIV OF TOLEDO
 2801 W BANCROFT MS119
 TOLEDO, OH 43606

Ship To: UNIV OF TOLEDO
 2801 W BANCROFT MS119
 TOLEDO, OH 43606

Line	Product	Qty	Units	List Price	Discount %	Amount
1.1	0158014294 - CONNERS 3 AND CBRS COMBO KIT	2	EACH	\$1,120.00		\$2,240.00

Payment Terms: Net 30

Subtotal: \$2,240.00
 Charges: \$112.00
 Taxes: \$0.00
 (US Dollar) Total: \$2,352.00

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