JHCEHSHS STUDENT TECHNOLOGY FEE REQUEST FORM

Procedure for Submission: Form Updated: 10/7/11

1. Submitter must obtain all required information from the desired vendor(s). An official quote from the vendor must be attached.
2. Only one request per Request Form. This request must be reviewed, approved, and submitted by the requesting program's Department Chair.
3. The Dept. Chair may upload the request to the Tech Fee share directory on the Z: drive. *(Since some departments will have multiple requests, please rename request in the following format XXXX_Request_# where "XXXX" is your department and "#" is the numbering of your request)*

Dept. making request:	ECPSE		Requesting Faculty:	Celia Regimbal
Date submitted:	02/29/2012		Requested purchase date:	04/01/2012

IMPORTANT: Attach an official quote from the vendor.

List one item OR group (for use as a "package") per page.

Item Name and Description	Vendor info. (name, address, Web site URL, phone #, email, etc.)	Part or Model #	Cost (each)	Quantity	Total
iPad VGA Adapters	apple.com/edu/utoledo/inst/	MC953ZM/A	39.00	6	**234.00**

Course(s) where item(s) will be used	PED 4930	Required for accreditation?	No	# Students Impacted per Year	20
Location equipment of software will be used	PETE lab and in schools				

These adapters are necessary hook up iPads to projectors for students in the field.

- ***Equipment/Technology purchased with Tech Fee funds is for student use only. It cannot be filtered or "passed-down" to faculty or staff.***
- All outdated or broken Tech Fee equipment/technology must be returned to the Tech Fee Committee for retirement or disposal.
- If you are submitting a request for computers, printers, scanners or software, you must consult with College Computing and the technology staff, to acquire a quote and to make sure that this equipment/software is supported by UT.
- For software, please note below if you are requesting it as a one-time expense or as an on-going fixed expense

The Apple Store

Thank you.

Your proposal has been sent.

Please call The Apple Store at **800-800-2775 (Education)** or **800-GO-APPLE (Government)** if you have questions. Your proposal is shown below for your reference.

Web Proposal Number : **W72532271**

Items you have selected	Part No.	Qty	Unit Price	Ext. Price
Apple Digital AV Adapter	MC953ZM/A	6	$39.00	$234.00

Print this page for your records.

Subtotal

Please note that your subtotal does not include sales tax or rebates.

$234.00

Proposer information:
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(419)530-2835

Proposer comments:
VGA adapter for iPad

Continue shopping