

## STUDENT TECHNOLOGY FEE REQUEST FORM

Procedure for Submission:

Form Updated: 8/20/13

1. Submitter must obtain all required information from the desired vendor(s). An official quote from the vendor must be attached.
2. Only one request per Request Form. This request must be reviewed, approved, and submitted by the requesting program's Department Chair.
3. The Dept. Chair may email this request to the Tech Fee Director. *Since some departments will have multiple requests, please rename request in the following format: Dept # (rank, 1 being the highest priority) and a brief title*

Dept. making request:	School Psychology, Higher Ed, and Counselor Ed	Requesting Faculty:	Jennifer Reynolds	Date Submitted:	10/11/13
<b>IMPORTANT: Attach an official quote from the vendor.</b>					

**List one item OR group (for use as a "package") per page.**

Item Name	Vendor info. (name, address, Web site URL, phone #, email, etc.)	Part or Model #	Cost (each)	Qty	Total
Bayley Scales of Infant and Toddler Development, Third Edition (Bayley-III)	Pearson 19500 Bulverde Road San Antonio, TX 78259-3701 <a href="http://www.pearsonassessments.com">www.pearsonassessments.com</a> Phone: 800-627-7271	015802723X	\$1,125.00 - 40% discount  Shipping: \$191.26	2	<b>\$1,541.26</b>
<b>Course(s) where item(s) will be used</b>	<b>SPSY 5300, SPSY 5310, SPSY 7320, SPSY 7330, SPSY 7940</b>	<b>Expected life of product (years)</b>	<b>10 Years</b>	<b># Students Impacted per Year</b>	<b>80</b>
<b>Location equipment or software will be used/stored</b>	<b>Computers in 3100H, Materials Room 3100J</b>	<b>Will Tech Fee funds be needed for annual renewals or maintenance?</b>		<b>No</b>	
<b>Provide a brief description of the technology requested*:</b>					
This is an academic assessment instrument with software that also includes a Fundamental Administration DVD.					
<b>Briefly describe how the technology will be used (function)*:</b>					
All students are required to learn how to use this instrument. They must learn this measure in SPSY 5310 (offered in the summer semester) and then use it as part of their practica (SPSY 7330) and internship (SPSY 7940) field experiences.					

**Provide a rationale that Tech Fee funds are appropriate for this request\*:**

This is an academic assessment instrument with software and a Fundamental Administration DVD. It is a one-time purchase and we need the kit for use beginning summer semester.

**\*Keep in mind that the committee members come from a variety of educational backgrounds and may not be familiar with department specific language. Please use concise, common terminology so that committee members reviewing this form will be able to fully understand the request.**

- If you are submitting a request for computers, printers, scanners or software, you must consult with College Computing and the technology staff, to acquire a quote and to make sure that this equipment/software is supported by UT and compatible with existing technology.

## Quote

Thank you for your interest in [www.PearsonAssessments.com](http://www.PearsonAssessments.com)! Following is a copy of the quote you requested.

Quote Saved Date: 10/10/2013

**Your Profile**

Name **Dr Jennifer L Reynolds**  
 E-mail Address **jennifer.reynolds21@utoledo.edu**  
 Telephone **419-530-7879**  
 Fax Number  
 Customer ID  
 Tax Exempt ID  
 (Tax exempt certificate must be on file or submitted with invoice to honor tax exempt status.)

**Professional Information**

Organization  
 Position/Title  
 Responsible Party  
 Daytime Telephone  
 Evening Telephone

ISBN	Product	Unit Price	Qty	Your Price
015-8027-23X	Bayley-III Comprehensive Kit	\$1,125.00	2	<b>\$2,250.00</b>

**Terms and Conditions of Website Sale**

This Quote is subject to the Terms and Conditions of Sale listed on [www.PearsonAssessments.com](http://www.PearsonAssessments.com). The prices for products and services provided in this quote will be honored for thirty (30) days from the quote creation. After that time, prices are subject to change without notice. If Promotional discounts have been applied these will be honored for thirty (30) days from the quote creation or until the promotional discount offer expires, whichever comes first. Distributed products are not eligible for discounts.

**Totals**

Merchandise Total:	<b>\$2,250.00</b>
Order Level Discounts Total:	<b>\$900.00</b>
<i>• 40% Off</i>	
<b>Estimated Subtotal:</b>	<b>\$1,350.00</b>

Promotional Code(s):

**UAP**

(Note: Shipping Fees and Sales Tax will be calculated prior to checkout.)

[Shipping Costs & Times](#) | [Shipping Policy](#) | [Return Policy](#)