

JHCEHSHS STUDENT TECHNOLOGY FEE REQUEST FORM

Procedure for Submission:

Form Updated: 3/28/12

1. Submitter must obtain all required information from the desired vendor(s). An official quote from the vendor must be attached.
2. Only one request per Request Form. This request must be reviewed, approved, and submitted by the requesting program's Department Chair.
3. The Dept. Chair may email this request to the Tech Fee Director. *(Since some departments will have multiple requests, please rename request in the following format ABC_Request_# where "ABC" is your department and "#" is the numbering of your request)*

Dept. making request:	Educational Foundation & Leadership AND Early Childhood		Requesting Faculty:	Florian Feucht (Foundations) Amy Allen (Early Childhood)
Date submitted:	02/04/2013		Requested purchase date:	ASAP

IMPORTANT: Attach an official quote from the vendor.

List one item OR group (for use as a "package") per page.

Item Name and Description	Vendor info. (name, address, Web site URL, phone #, email, etc.)	Part or Model #	Cost (each)	Qty	Total	
OLYMPUS Digital Voice Recorder	B & H (see attachment)	OLYMPUS VN-702PC DIGI VOICE RECORDER/BATT	\$49.00	30	\$1,470.00	
Soft Case for Voice Recorder		OLYMPUS CS-131 SOFT CASE	\$7.52	30	<u>\$225.60</u>	
					\$ 1,695.60	
Course(s) where item(s) will be used	RESM 5330 Qualitative Research I RESM 7330 Qualitative Research I RESM 6340 Qualitative Research II RESM 8340 Qualitative Research II RESM 7980 Qualitative Research Computer Analysis I RESM 7980 Qualitative Research Computer Analysis II EDP 3230 Development PreK-12 (Research Intensive) EDP 3290 Life Span Development CIEC 6750 Developmental Assessment CIEC 6310 PreK and Primary Curriculum CIEC 4900 Student Teaching Internship !! Often overseen: ALL students who sign up for thesis hours or dissertation hours with their committee chairs need to use digital devices, such as voice recorders, to collect their qualitative and mixed method data.		Required for accreditation?	No	# Students Impacted per Year	160

	Students pay technology fees when they sign up for thesis hours and dissertation hours.			
Location equipment or software will be used	In courses listed above and in the checkout system of the Craver Center	Will this be an ongoing expense (if yes how much annual)?	No	
<p>Voice recorders are instrumental digital devices to record and collect audio data as evidence for research (RESM courses) and evidence of successful teaching (EDP & CIEC courses).</p> <p>The request for <u>voice recorders in RESM courses</u> is based on the need of students to learn how to collect qualitative and mixed data, such as interview data, classroom observations, focus groups, and field notes; these data sets are transcribed and analyzed to develop emerging theories from the data and/or to verify hypotheses; students apply these techniques of data collection and data analyses in the above mentioned RESM courses AND are expected as professionals to use voice recorders and applying these techniques when they work on their theses and dissertations for which they also pay technology fee.</p> <p>The request for voice recorders in EDP and CIEC courses is based on the need to provide evidence of successful teaching and classroom based research as future teachers. Voice recordings of student interactions (such as group discussion or project planning), parent – teacher conferences and class room activities are essential to reflect on teaching and receive feedback to improve these skills. One might ask, why not use a video cameras instead? Video cameras/ video recording are much more intrusive than voice recorders/recordings; they require more complex consent procedures, and take more time to set.</p>				

- **Equipment/Technology purchased with Tech Fee funds is for student use only. It cannot be filtered or “passed-down” to faculty or staff.**
- All outdated or broken Tech Fee equipment/technology must be returned to the Tech Fee Committee for retirement or disposal.
- If you are submitting a request for computers, printers, scanners or software, you must consult with College Computing and the technology staff, to acquire a quote and to make sure that this equipment/software is supported by UT.



Government, Education, and Corporate Department

For Pricing Requests, Purchase Orders, and Customer Service:

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Sold To: Joshua Spieles
The University Of Toledo
2801 West Bancroft Street
Ms 914
Attn: Joshua Spieles
TOLEDO, OH 43613

Bill Phone: (419)530-2835

Date	Customer Code	Terms	Salesperson	Ship Via
02/04/13	45778242	N/A	AO	STANDARD
Qty Ord	Item Description	SKU# Catalog#	Item Price	Amount
30	OLYMPUS VN-702PC DIGI VOICE RECORDER/BATT (SLV/REG) <i>This Item Has Free Shipping To The Continental USA.</i>	OLVN702PCS V405171SU000	49.00	1,470.00
30	OLYMPUS CS-131 SOFT CASE f/VN-8000PC/VN-8100PC/REG <i>This Item Has Free Shipping To The Continental USA.</i>	OLCS131 148123	7.52	225.60
PLEASE NOTE: ----- *****B&H HOLIDAY SCHEDULE***** B&H will be closed on Sunday, February 24th for Holiday vacation, we will reopen on Monday, February 25th at 9am Certain items may be enforced by vendor to sell at the vendor-imposed price posted at the time of order.				
Payment Type -			- Amount	Sub-Total:
NO PAYMENT TYPE SELECTED				1,695.60
				Shipping:
				0.00
				Total:
				1,695.60

BNH_quote