

JHCEHSHS STUDENT TECHNOLOGY FEE REQUEST FORM

Procedure for Submission:

Form Updated: 12/10/12

1. Submitter must obtain all required information from the desired vendor(s). An official quote from the vendor must be attached.
2. Only one request per Request Form. This request must be reviewed, approved, and submitted by the requesting program's Department Chair.
3. The Dept. Chair may email this request to the Tech Fee Director. *Since some departments will have multiple requests, please rename request in the following format: Dept # (rank, 1 being the highest priority) and a brief title*

Dept. making request:	Early, Physical, and Special Education	Requesting Faculty: Richard Welsch and Celia Regimbal		Date Submitted: 2/1/13	
IMPORTANT: Attach an official quote from the vendor.					

List one item OR group (for use as a "package") per page.

Item Name	Vendor info. (name, address, Web site URL, phone #, email, etc.)	Part or Model #	Cost (each)	Qty	Total
NeoGear Protective case w/Hand strap	Igearusa.com	LuxeLeather protective case w/hand strap	12.99	12	155.88
Course(s) where item(s) will be used	All classes where imbedding technology in field teaching is required	Expected life of product (years)	3 yrs	# Students Impacted per Year	300
Location equipment or software will be used/stored	Carver Center & iPads used in PED classes	Will Tech Fee funds be needed for annual renewals or maintenance?			

Provide a brief description of the technology requested*: Protective case for iPad with hand strap.

Briefly describe how the technology will be used (function)*: The department is requesting iPads for check out in Carver Center as well the department has iPads that were purchased through the tech fee that are used in the field in the physical education setting. Students are concerned that they will drop the iPad when trying to use them in a very active environment. The protective case with hand strap will add a measure of protection for iPad and reassurance for the students as they determine appropriate ways to incorporate technology into their teaching.

Provide a rationale that Tech Fee funds are appropriate for this request*: There needs to be an extra measure of safety for the iPad when they are taken into the classroom and/or gymnasium.

***Keep in mind that the committee members come from a variety of educational backgrounds and may not be familiar with department specific language. Please use concise, common terminology so that committee members reviewing this form will be able to fully understand the request.**

- If you are submitting a request for computers, printers, scanners or software, you must consult with College Computing and the technology staff, to acquire a quote and to make sure that this equipment/software is supported by UT and compatible with existing technology.