

## JHCEHSHS STUDENT TECHNOLOGY FEE REQUEST FORM

Procedure for Submission:

Form Updated: 12/10/12

1. Submitter must obtain all required information from the desired vendor(s). An official quote from the vendor must be attached.
2. Only one request per Request Form. This request must be reviewed, approved, and submitted by the requesting program's Department Chair.
3. The Dept. Chair may email this request to the Tech Fee Director. *Since some departments will have multiple requests, please rename request in the following format: Dept # (rank, 1 being the highest priority) and a brief title*

Dept. making request:	School Psychology, Higher Education, and Counselor Education	Requesting Faculty:	Dr. Martin Ritchie	Date Submitted:	2/5/13
<b>IMPORTANT: Attach an official quote from the vendor.</b>					

**List one item OR group (for use as a "package") per page.**

Item Name	Vendor info. (name, address, Web site URL, phone #, email, etc.)	Part or Model #	Cost (each)	Qty	Total
Conner 3/ Conners CBRS Combo Software Kit & shipping	Pearson 19500 Bulverde Road San Antonio, TX 78259-3701 www.pearsonassessments.com Phone: 800-627-7271	015-8014-294	\$1,199.00 119.90	2	<b>\$2,398.00</b>
<b>Course(s) where item(s) will be used</b>	SPSY 5300, SPSY 5310, SPSY 7320. SPSY 7330, SPSY 7940	<b>Expected life of product (years)</b>	8	<b># Students Impacted per Year</b>	35
<b>Location equipment or software will be used/stored</b>	Virtual Lab, Computer in 3100H, Materials Room 3100J	<b>Will Tech Fee funds be needed for annual renewals or maintenance?</b>	No		
<p><b>Provide a brief description of the technology requested*:</b> This is an academic assessment instrument/with software that all students are required to learn. We currently have 3 available but need two more to ensure students have access to it (Note that two students will share one kit and this will provide us with enough. Right now we have three students sharing one kit.).</p>					
<p><b>Briefly describe how the technology will be used (function)*:</b> Students must learn this measure in SPSY 5310 (offered in the summer semester) and then use it as part of their practica (SPSY 7330, 2<sup>nd</sup> year) and internship (SPSY 7940, 3<sup>rd</sup> year) field experiences. This is a one-time purchase, and we need the kit for use beginning summer semester. The kit includes a Scoring Assistant CD-Rom.</p>					
<p><b>Provide a rationale that Tech Fee funds are appropriate for this request*:</b> This psychological assessment uses software for assistance in administering and scoring the measure. The software provides in depth data analysis to provide a complex picture of a student's psycho-behavioral profile.</p>					

**\*Keep in mind that the committee members come from a variety of educational backgrounds and may not be familiar with department specific language. Please use concise, common terminology so that committee members reviewing this form will be able to fully understand the request.**

- If you are submitting a request for computers, printers, scanners or software, you must consult with College Computing and the technology staff, to acquire a quote and to make sure that this equipment/software is supported by UT and compatible with existing technology.

Pearson Assessment  
 P.O. Box 599700  
 San Antonio, TX 78259  
 Phone: 800-627-7271  
 Fax: 800-232-1223  
 Federal ID No: 41-0850527

**Quote / Proforma Invoice**

**Account Number:** 1005723  
**Document Number:** 7365  
**Document Date:** 05-FEB-2013  
**Expiration Date:** 29-MAR-2013

**Customer:** UNIV OF TOLEDO

**Bill To:** UNIV OF TOLEDO  
 DEPT OF CNSLR ED & SCHL PSYCH  
 2801 W BANCROFT ST  
 SUITE MS 119  
 TOLEDO, OH 43606-3390

**Ship To:** UNIV OF TOLEDO  
 DEPT OF CNSLR ED & SCHL PSYCH  
 2801 W BANCROFT ST  
 SUITE MS 119  
 TOLEDO, OH 43606-3390

Line	Product	Qty	Units	List Price	Discount %	Amount
1.1	0158014294 - CONNERS 3 AND CBRS COMBO KIT	2	EACH	\$1,199.00		\$2,398.00

Payment Terms: Net 30

Subtotal: \$2,398.00  
 Charges: \$119.90  
 Taxes: \$0.00  
 (US Dollar) Total: \$2,517.90

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