

STUDENT TECHNOLOGY FEE REQUEST FORM

Procedure for Submission

Form Updated: 8/20/13

- 1 Submitter must obtain all required information from the desired vendor(s) An official quote from the vendor must be attached.
- 2 Only one request per Request Form This request must be reviewed, approved, and submitted by the requesting program's Department Chair
- 3 The Dept Chair may email this request to the Tech Fee Director *Since some departments will have multiple requests, please rename request in the following format Dept # (rank, 1 being the highest priority) and a brief title*

Dept. making request:	School Psychology, Higher Ed, and Counselor Ed	Requesting Faculty:	Jennifer Reynolds	Date Submitted:	03/18/2015
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IMPORTANT: Attach an official quote from the vendor.

List one item OR group (for use as a "package ") per page.

Item Name	Vendor info. (name, address, Web site URL, phone #, email, etc.)	Part or Model #	Cost (each)	Qty	Total
WJ IV Complete Battery Plus w/ case and scoring subscription	Houghton Mifflin Harcourt 3800 Golf Road, Suite 200 Rolling Meadows, IL 60008 Phone. 800-323-9540	#Y211588352	\$2,264.00 (40% discount)	2	\$4,528.00
Shipping					\$362.24
					\$4,890.24

Course(s) where item(s) will be used	SPSY 7320, SPSY 7330 (Fall and Spring), SPSY 7940 (Fall and Spring)	Expected life of product (years)	15	# Students Impacted per Year	50
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Location equipment or software will be used/stored	Computers in 3100H, Materials Room 3100J	Will Tech Fee funds be needed for annual renewals or maintenance?	No
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Provide a brief description of the technology requested*:

This is an online subscription to software used by school psychologists in the assessment of children in K-12 education. There are supporting materials to go with the software. School psychologists conduct these assessments and it is essential that school psychology students have access to this online subscription and supporting materials.

These materials are revised every 10-15 years, therefore it will be used for 10-15 years in our program to train school psychology students.

Briefly describe how the technology will be used (function)*:

All students are required to learn how to use this software and instrument. They must learn this measure in SPSY 7320 and then use it as part of their practica (SPSY 7330, fall and spring) and internship (SPSY 7940, fall and spring) field experiences. Students will be able to log in from any location and will check out the supporting materials from the supervising faculty member. Students are required to use the software and supporting materials in each of the course listed.

Provide a rationale that Tech Fee funds are appropriate for this request*:

This online subscription and supporting materials are crucial for the training of school psychologists. Students will be able to log in from home and use the software while familiarizing themselves with the testing material. Without training using this technology, students will be unprepared when entering the field.

***Keep in mind that the committee members come from a variety of educational backgrounds and may not be familiar with department specific language. Please use concise, common terminology so that committee members reviewing this form will be able to fully understand the request.**

- If you are submitting a request for computers, printers, scanners or software, you must consult with College Computing and the technology staff, to acquire a quote and to make sure that this equipment/software is supported by UT and compatible with existing technology.



Houghton Mifflin Harcourt

SALES QUOTE

Sold To. 147046
UNIVERSITY OF TOLEDO
2801 W BANCROFT ST
TOLEDO OH 43606-3328

Bill To. 147046
UNIVERSITY OF TOLEDO
2801 W BANCROFT ST
TOLEDO OH 43606-3328

Ship to: 147046
UNIVERSITY OF TOLEDO
2801 W BANCROFT ST
TOLEDO OH 43606-3328

Quote Information

Purchase Order No
QUOTE
Order No / Date 20210760 03/17/2015
Valid To 03/17/2015

Customer No 147046
Quote Amount \$4,890 24
Incoterms SHIPPING POINT
Payment Terms within 30 days Due net

We assume no responsibility for safe delivery of shipments by mail unless insured. All claims for allowance for shortages, etc. must be made immediately upon receipt of goods and invoice.

Riverside Federal ID # 04-2670173

Quote Message

QUOTE DETAILS - unit net price may be rounded

Material No.	ISBN 13 ISBN 10	Product	Quantity	List	Discount	Unit Net	Net Price
1588352		WJIV CMPL BATT PLUS (ACH A COG OL) W/CS	2	\$2,264 00	0 00%	\$2,264 00	\$4,528 00

Subtotal	\$4,528 00
Taxes	\$0 00
Shipping & Handling	\$362 24
Quote Amount	\$4,890 24

Contact Customer Service
Houghton Mifflin Harcourt
3800 Golf Road, Suite 200
Rolling Meadows, IL 60008
Phone 800-323-9540 / Fax 630-467-7192
RPC_Customer_Service@hmhco.com

Subject to HMH's standard Terms and Conditions at <http://www.hmhco.com/terms-and-conditions.html>