

STUDENT TECHNOLOGY FEE REQUEST FORM

Procedure for Submission:

Form Updated: 8/20/13

1. Submitter must obtain all required information from the desired vendor(s). An official quote from the vendor must be attached.
2. Only one request per Request Form. This request must be reviewed, approved, and submitted by the requesting program's Department Chair.
3. The Dept. Chair may email this request to the Tech Fee Director. *Since some departments will have multiple requests, please rename request in the following format: Dept # (rank, 1 being the highest priority) and a brief title*

Dept. making request:	Intervention and Wellness	Requesting Faculty:	Michael Dillon	Date Submitted:	9/29/2016
IMPORTANT: Attach an official quote from the vendor.					

List one item OR group (for use as a "package") per page.

Item Name	Vendor info. (name, address, Web site URL, phone #, email, etc.)	Part or Model #	Cost (each)	Qty	Total
Card swipe door system	Blackboard (John Sikora, rep) Email: john.sikora@blackboard.com Phone: 412-436-0356	SE3-PS24ENCL-OF	243.00	1	243.00
		SA3000DC-OF	463.00	1	463.00
		DR4100-OF	546.00	1	546.00
		Tanner Supply Co. 7385 Express Rd. Temperance, MI 48182 Phone: 734-847-5446 Fax: 734-847-5556 www.tannersupply.com		-Von Duprin 6211 Electric Strike -T-Series Storeroom Lockset -S.S. Scar Plates	
	Laibe	Wiring/electric	2,000.00	1	\$2000.00 (estimate—see attached email)
Push button release for door	Work order #892557	892557	900.00	1	\$900.00
					Quote Total: \$5,052.00
Course(s) where item(s) will be used	COUN 4080, COUN 5140, COUN 5190, COUN 6240, COUN 6940, SLP 4000 SLP 6000, SLP 6001, SLP 6002, SLP 6010, SLP 6011,	Expected life of product (years)	7-10 years	# Students Impacted per Year	150+

	SLP 6020, SLP 6700, SLP 6600, SLP 6650, SPSY 7320, SPSY 5300, SPSY 7180			
Location equipment or software will be used/stored	University of Toledo Speech-Language-Hearing Clinic (waiting room door)	Will Tech Fee funds be needed for annual renewals or maintenance?	Possible maintenance for broken or damaged parts	
Provide a brief description of the technology requested*: The combination of a card swipe door lock system and push button release will ensure secure and convenient access to the Speech-Language-Hearing Clinic for students in all programs within the School of Intervention and Wellness.				
Briefly describe how the technology will be used (function)*: The Speech-Language-Hearing Clinic houses clinic and lab space utilized by the Counselor Education, School Psychology, and Speech-Language Pathology programs. The Speech-Language Pathology Program operates a live clinic which provides both graduate and undergraduate students with required speech-language therapy experience under the supervision of licensed SLPs. The Counselor Education and School Psychology programs utilize this space in order to supplement classroom instruction as well as for practicum experiences. This system will allow students to access the clinic on a daily and nightly basis in order to view and maintain client files, plan and deliver diagnostic and therapy services, utilize technical equipment used in evaluation and treatment, and to meet with their therapy supervisors. Students regularly meet with instructors from didactic courses, as well, in order to receive training in the use of various programs and technical equipment.				
Provide a rationale that Tech Fee funds are appropriate for this request*: Currently, student entry is restricted to the availability of personnel to monitor the main entrance due to the need to provide a secure and private treatment environment for clients. Installation of a card swipe system would allow any authorized student unrestricted access to the clinic while maintaining security of protected health information of the clinic clients. Access to this space is essential to ensure students' experiences in their practicum and didactic courses in the Speech-Language-Hearing Clinic for the above mentioned reasons. The equipment will be used to grant secure access for students for training purposes and will advance the students' knowledge & competencies in direct patient care.				

*Keep in mind that the committee members come from a variety of educational backgrounds and may not be familiar with department specific language. Please use concise, common terminology so that committee members reviewing this form will be able to fully understand the request.

- If you are submitting a request for computers, printers, scanners or software, you must consult with College Computing and the technology staff, to acquire a quote and to make sure that this equipment/software is supported by UT and compatible with existing technology.

Quote To From Blackboard Transact

Customer: University of Toledo Rep: John Sikora
Contact: David Weis Title: Regional Sales Executive
Email: john.sikora@blackboard.com
Phone: 412-436-0356
Purchase Orders Fax: 623-476-1444 or 602-532-7058
Credit Card Fax: 623-476-1437
Email Submit: TransactOrders@blackboard.com

Quote Description: Door NT1045

Qty Unit of

Measure

Part Number Description Unit Price Extended List

Blackboard System Components - Readers

1 EA SE3-PS24ENCL-OF SA3000 SERIES POWER SUPPLY/ENC

SA3000 Series Power Supply and Enclosure. lead time: - up to 4 weeks.

\$243.00 \$243.00

1 EA SA3000DC-OF SA3000 DOOR CONTROLLER

Door Controller Only. lead time: - up to 4 weeks.

\$463.00 \$463.00

1 EA DR4100-OF CONTACTLESS MAGSTRIPE DOOR RDR

Contactless (FeliCa and Mifare) and Magstripe Door Reader.

lead time: - up to 4 weeks.

\$546.00 \$546.00

Readers Subtotal \$1,252.00

Grand Total \$1,252.00



TANNER SUPPLY CO.

Bedford Industrial Park Mailing Address
7385 Express Road P.O. Box 118097
Temperance, MI 48182 Toledo, OH 43611-8097
PH: 734-847-5446
FAX: 734-847-5556 www.tannersupply.com

QUOTATION
57440

ARCHITECTURAL HARDWARE • HOLLOW METAL DOORS & FRAMES
WOOD DOORS • TOILET COMPARTMENTS • TOILET ACCESSORIES

TO:
• University of Toledo
• Attn: Dave Weis
•
•

DATE Aug. 29, 2016
BUILDING TRANSPORTATION
DISPATCH
LOCATION _____
ARCHITECT _____

We propose to furnish material as noted for the above mentioned building.

TO FURNISH
& INSTALL: 1 - Von Duprin 6211 Electric Strike
1 - T-Series Storeroom Lockset
2 - S.S. Scar Plates
SUM OF [NO TAX INCLUDED].....\$ 900.00

ADDENDA INCLUDED:

GENERAL CONDITIONS: Price does not include any State, City or Local Sales Tax, unless otherwise noted. All quotations are F.O.B. Toledo or Factory unless otherwise noted. This quotation is made for acceptance within 20 days, conditioned upon our receiving the order with all details and information necessary for the manufacture of the goods, within ten days from the date of acceptance. Terms subject to credit approval.

Any item on which information or details are lacking when the order is entered, or any item which is changed from the plans and specifications by subsequent details or instructions when the order is entered, shall be subject to new quotation. Any additional material required will be charged as an extra to the contract at prices in effect at the time additional material is ordered. We shall not be held responsible for any delays due to any cause beyond our control. This order is not subject to cancellation. No retainage accepted on material only contracts and invoices.

Quotation acceptance. Please sign and return copy.

Firm Name _____

By: _____

TANNER SUPPLY CO.

Stephen F. Wenzel

By: _____

From: Parsons, Kyle
Sent: Thursday, September 29, 2016 2:35 PM
To: Sheidler, Annette Ruth
Subject: FW: HH 2501 card swipe estimate

Anne,

Attached are two of three quotes for the door swipe. The third will not be finished before the deadline. Please use the email below, with the estimate of \$2000, as the third quote for electrical wiring.

Thanks,
Kyle

From: Weis, David M.
Sent: Thursday, September 29, 2016 1:47 PM
To: Parsons, Kyle <kyle.parsons@utoledo.edu>
Subject: RE: HH 2501 card swipe estimate

Use these two for the card reader equipment and electric strike. I would say Laibe's estimate for the wiring would be under 2000.00. If you want to go ahead with it I will get solid estimates When I get time.

Thanks,

Dave

MATERIAL REQUEST FORM

Material for Work Order #892557 for adding door release in HH 1234. This is not to exceed \$900.

Please indicate below if you want to have the work done:

YES

NO

If yes, please provide below the person who is able to sign on the Account and provide the Account Number. Please see the attached list of approvers for this account. No request form can be processed without one of the attached approvers signing this form.

Account Number: _____

Approval Signature on Account: _____

After the work has been completed, the invoice will be forwarded to the above person who is the approver on the account for payment. Please note that if an invoice has been processed and sent to you, we will not bill your account. Your account will **only** be charged if the work is done internally.

Please return this form by e-mail to Dan Perry in Plant Operations.