STUDENT TECHNOLOGY FEE REQUEST FORM

Procedure for Submission: Form Updated: 8/20/13

1. Submitter must obtain all required information from the desired vendor(s). An official quote from the vendor must be attached.
2. Only one request per Request Form. This request must be reviewed, approved, and submitted by the requesting program's Department Chair.
3. The Dept. Chair may email this request to the Tech Fee Director. *Since some departments will have multiple requests, please rename request in the following format: Dept # (rank, 1 being the highest priority) and a brief title*

Dept. making request:	College Computing	Requesting Faculty:	Kyle Parsons	Date Submitted:	2/19/2016

IMPORTANT: Attach an official quote from the vendor.

List one item OR group (for use as a "package") per page.

Item Name	Vendor info. (name, address, Web site URL, phone #, email, etc.)	Part or Model #	Cost (each)	Qty	Total
Mobile laptop stand	CDW-G	Ergotron neoflex	617.64	1	**$1,611.71**
Dell laptop	Dell	5450	958.62	1	
Camera mount	Arkon	Arkon clamp	27.95 + 7.50 sh	1	

Course(s) where item(s) will be used	**Available college wide**	**Expected life of product (years)**	**5-6**	**# Students Impacted per Year**	**Up to 2500**
Location equipment or software will be used/stored	**HH2400A**	**Will Tech Fee funds be needed for annual renewals or maintenance?**	**No**		

Provide a brief description of the technology requested*: This system is a mobile lecture recording or capture system. It is able to record a faculty or instructors lectures and can be used in nearly any room without spending a lot of money to renovate multiple rooms in HH.

Briefly describe how the technology will be used (function)*: Faculty will be able to reserve this equipment to record lectures and demonstrations. These recordings can them be uploaded to Blackboard classes for later viewing.

Provide a rationale that Tech Fee funds are appropriate for this request*: Faculty often need to record lectures for student either for students who missed classes or they want to post supplemental material which cannot be covered in class. This technology will allow students to review recorded class material at their leisure.

***Keep in mind that the committee members come from a variety of educational backgrounds and may not be familiar with department specific language. Please use concise, common terminology so that committee members reviewing this form will be able to fully understand the request.**

- If you are submitting a request for computers, printers, scanners or software, you must consult with College Computing and the technology staff, to acquire a quote and to make sure that this equipment/software is supported by UT and compatible with existing technology.

Parsons, Kyle

From: Eric Schmitt <erischm@cdwg.com>
Sent: Friday, February 12, 2016 3:56 PM
To: Parsons, Kyle
Subject: CDW-G Quote Confirmation: Quote #GVDR456

View in a browser

QUOTE CONFIRMATION

CDW•G PEOPLE WHO GET IT

DEAR KYLE PARSONS,

Thank you for considering CDW•G for your computing needs. The details of your quote are below. Click here to convert your quote to an order.

CONVERT QUOTE TO ORDER

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
GVDR456	2/12/2016		7727274	$617.64

QUOTE DETAILS

ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
Ergotron Neo-Flex Laptop Cart Mfg. Part#: 24-205-214 UNSPSC: 56101535 Contract: Ohio IUC-PG Computer Hardware & Supplies (UN14-005)	1	2225027	$617.64	$617.64

SHIPPING DETAILS		
Shipping Address: UNIVERSITY OF TOLEDO KYLE PARSONS 2801 W BANCROFT ST MAIL STOP 119 TOLEDO, OH 43606-3328 **Phone:** (419) 530-4750 **Shipping Method:** UPS Ground (1- 2 day) **Payment Terms:** Master Card / VISA	SUBTOTAL	$617.64
	SHIPPING	$0.00
	GRAND TOTAL	$617.64

CONVERT QUOTE TO ORDER

Need Assistance? CDW•G SALES CONTACT INFORMATION

Eric Schmitt | (877) 525-1570 | erischm@cdwg.com

Help and Information: Support | About Us | Privacy Policy | Terms and Conditions

This email was sent to kyle.parsons@utoledo.edu.
Please add cdwsales@cdwemail.com to your address book.

© 2016 CDW•G LLC, 200 N. Milwaukee Avenue, Vernon Hills, IL 60061 | 800.808.4239
SPS-QC:002 | SPS 1 | Customer#: 7727274 | SPSdf14faab-c7fc-4e18-8eec-63419581b555

2/16/2016 3:56:17 PM
Order Contact

Order Date	2/16/2016
Order Contact	Kyle Parsons The University of Toledo (419) 530-4750 kyle.parsons@utoledo.edu
Billing Contact	ACCOUNTS PAYABLE UNIV OF TOLEDO (419) 383-3426
Customer Number	129212819
Billing Address	2801 W BANCROFT ST TOLEDO, OH 43606-3328

Shipping

Shipping Contact	Kyle Parsons The University of Toledo (419) 530-4750 kyle.parsons@utoledo.edu
Shipping Address	2801 W. Bancroft St. MailStop 119 Toledo, OH 43606
Delivery method	no charge delivery
Trade compliance	No, I will not be exporting
Department Contact	Kyle Parsons - College Computing
Campus	MC

eQuote Cart Contents

Item		Quantity	Estimated Ship Date	Price
	5450 Smart Select Dell Latitude E5250/5250 ($958.62/ea)	1	2/26/2016	$958.62

Add to List

Subtotal	$958.62
Estimated Shipping	$0.00
Estimated Tax	$0.00
Total	$958.62

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Same day shipment subject to order size limitations, Dell standard shipping methods and payment via credit card, gift card or Dell Business Credit. Notification will be provided if there are payment delays which could impact shipping date. Electronics and accessories may ship separately.

Smart Selection. Limited quantities. Only available for orders placed by 5:59 p.m. CT Mon.–Thurs. Systems shipped the next business day after an order is placed. Subject to order approval. Software and accessories not part of the configuration will be shipped separately and may arrive after your system. Please note that Smart Selection Configuration pricing cannot be combined with other pricing offers or discounts provided or agreed to by Dell. ** Orders with Custom Factory Integration might require additional processing time.

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**Payment solutions provided and serviced by Dell Financial Services L.L.C. or its affiliate or designee ("DFS") to qualified customers. Offers may not be available or may vary in certain countries. Where available, offers may be changed without notice and are subject to product availability, credit approval, execution of documentation provided by and acceptable to DFS, and may be subject to minimum transaction size. Offers not available for personal, family or household use. Dell and the Dell logo are trademarks of

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[1]Subject to applicable law and regulations.

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USPS Priority Mail (U.S. Only)	$7.50
UPS Ground (U.S. Only)	$8.50
USPS EXPRESS MAIL (U.S. Only) (1-2 Days)	$25.00
APO / FPO (USPS Priority Mail)	$7.50
Use My FedEx or UPS Account	$0.00

PLEASE SELECT YOUR PAYMENT METHOD

AMERICAN EXPRESS | MasterCard | VISA | Check

Optional Purchase Order (Reference Only)

SPECIAL INSTRUCTIONS:

Cart Summary ▼

Product	Qty	Price
Clamp Camera Mount with 12" Gooseneck	1	$27.95
	Total:	$27.95

Ship To:

Kyle Parsons
The University of Toledo
2801 W. Bancroft St. Mail Stop 119
Toledo, OH 43606 US
Email: kyle.parsons@utoledo.edu
Phone: 4195304750
Fax: 4195304750

Bill To:

Kyle Parsons
The University of Toledo
2801 W. Bancroft St. Mail Stop 119
Toledo, OH 43606 US
Email: kyle.parsons@utoledo.edu
Phone: 4195304750
Fax: 4195304750