

STUDENT TECHNOLOGY FEE REQUEST FORM

Procedure for Submission

Form Updated 9/05/17

- 1 Submitter must obtain required information from vendor(s) An official quote from the vendor must be attached. No website screen shots
- 2 This request must be reviewed, approved, and submitted by the requesting program's School Chair
- 3 The School Chair may email this request to the Tech Fee Director *Since some schools will have multiple requests, please rename request PDF files in the following format Schoolname# (rank, 1 being the highest priority) example - SocialJustice1, SocialJustice2, etc Please submit as one PDF file*

Dept making request:	Intervention & Wellness	Requesting Faculty:	Jennifer L. Reynolds	Date Submitted:	10/18/2017
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IMPORTANT: Attach an official quote from the vendor.

List one item OR group (for use as a "package" per page.

Item Name	Vendor info. (name, address, Web site URL, phone #, email, etc.)	Part or Model #	Cost (each)	Qty	Total
Watchminder3-Reminder tool	School Specialty PO Box 1579 Appleton, WI 54912-1579 888-388-3224	1581211	61.09	5	305.45
Taxes			0		
Shipping			0		
Course(s) where item(s) will be used	SPSY 5060; SPSY 7330; SPSY 7940	Expected life of product (years)	10	# Students Impacted per Year	36
Location equipment or software will be used/stored	Materials room: 3100J	Will Tech Fee needed for annual renewal or maintenance? What is the annual cost?	n/a		

Provide a brief description of the technology requested*:
 The watch uses a vibration alert training and reminder system. It is a behavior modification tool as well as a tool used by school psychologists to conduct systematic direct observations.

Briefly describe how the technology will be used (function)*:
 This watch will be used by graduate students in the schools to conduct classroom observations and to design and implement behavior interventions with students at-risk, or identified with, a disability.

Provide a rationale that Tech Fee funds are appropriate for this request*:
 This is an innovative device that is considered technology in our field and will allow our students to complete tasks efficiently and accurately.

*Keep in mind that the committee members come from a variety of educational backgrounds and may not be familiar with department specific language. Please use concise, common terminology so that committee members reviewing this form will be able to fully understand the request.

- If you are submitting a request for computers, printers, scanners or software, you must consult with College Computing and the technology staff, to acquire a quote and to make sure that this equipment/software is supported by UT and compatible with existing technology.



Send Orders & Correspondence to
 SCHOOL SPECIALTY
 PO BOX 1579
 APPLETON WI 54912-1579
 Toll Free Phone (888) 388-3224
 Toll Free Fax (888) 388-6344
 Corporate FID# 39-0971239

Quote	
Quote Number	7785643734 (Ver 1) Page 1 of 1
Quote Effective Date	18-Oct-2017
Quote Expiration Date	31-Dec-2017 Currency USD
Customer Number	259336
PO Number	
Ship To	UNIVERSITY OF TOLEDO 2801 W BANCROFT ST TOLEDO OH 43606-3390
Bill To	UNIVERSITY OF TOLEDO 2801 W BANCROFT ST GILLHAM HALL 2000G TOLEDO OH 43606-3390

Quantity	UOM	Quoted Item	Our Item (if different)	Description	Unit Price	Net Price	Extended Price
The following item(s) will ship to:							
				UNIVERSITY OF TOLEDO 2801 W BANCROFT ST TOLEDO OH 43606-3390 Attention: REYNOLDS,JENNIFER			
5	EA	1581211	1581211	WATCH-MINDER3-REMINDER TOOL	93.99	61.09	305.45
						Taxes	\$0.00
						Shipping/Handling	\$0.00
						Total	\$305.45