

STUDENT TECHNOLOGY FEE REQUEST FORM

Procedure for Submission:

Form Updated: 9/05/17

1. Submitter must obtain required information from vendor(s). An official quote from the vendor must be attached. No website screen shots
2. This request must be reviewed, approved, and submitted by the requesting program's School Chair.
3. The School Chair may email this request to the Tech Fee Director. *Since some schools will have multiple requests, please rename request PDF files in the following format: Schoolname# (rank, 1 being the highest priority) example - SocialJustice1, SocialJustice2, etc. Please submit as one PDF file*

Dept. making request:		Requesting Faculty:		Date Submitted:	
IMPORTANT: Attach an official quote from the vendor.					

List one item OR group (for use as a "package") per page.

Item Name	Vendor info. (name, address, Web site URL, phone #, email, etc.)	Part or Model #	Cost (each)	Qty	Total
Course(s) where item(s) will be used		Expected life of product (years)		# Students Impacted per Year	
Location equipment or software will be used/stored		Will Tech Fee needed for annual renewal or maintenance? What is the annual cost?			
Provide a brief description of the technology requested*:					
Briefly describe how the technology will be used (function)*:					
Provide a rationale that Tech Fee funds are appropriate for this request*:					

***Keep in mind that the committee members come from a variety of educational backgrounds and may not be familiar with department specific language. Please use concise, common terminology so that committee members reviewing this form will be able to fully understand the request.**

- If you are submitting a request for computers, printers, scanners or software, you must consult with College Computing and the technology staff, to acquire a quote and to make sure that this equipment/software is supported by UT and compatible with existing technology.

Sales Quotation

*Quote Nbr	Creation Date	Due Date	Page
8281-4572-87	10/08/2018		1 of 1
Payment Terms		Delivery Terms	
NET 30 DAYS		DESTINATION	
Valid To		Prepared By	
02/05/2019		CRUZ, AARON S.	
Customer Reference		Sales Representative	
QUOTE/MCLOUGHLIN		ALYSSA NOAK	
To place an order	Ph: 800-766-7000	Fx: 800-926-1166	
Submitted To:		Customer Account: 832700-032	
THOMAS MCLOUGHLIN THOMAS.MCLOUGHLIN@ROCKETS.UTOLEDO.EDU 419-530-5982		UNIVERSITY OF TOLEDO KINESIOLOGY DEPT 2801 W BANCROFT ST M S 119 TOLEDO OH 43606-3390	



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[Review and Place Order](#)

Please note: This link initiates order review / placement through fishersci.com

***Please reference this Quote Number on all correspondence.**

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Nbr	Qty	UN	Catalog Number	Description	Unit Price	Extended Price
1	1	EA	01 912 401	ME104E 120G X 0.1MG	1,998.90	1,998.90
				 Balance, Analytical, Mettler Toledo; NewClassic ME104E; Max. Cap.: 120g; Pan: 9cm (3.54 in.) dia.; Repeatability/readability: 0.1mg; Linearity: 0.2mg; Drift: 2ppm.deg.C; Time: 2 sec.; 4.5kg; LxWxH: 34.3x21.0x34.4cm Vendor Catalog # 30029076 This item is being sold as 1 per each		
MERCHANDISE TOTAL						1,998.90

NOTES:

We now offer highly competitive financing with low monthly payments. Please contact your local sales representative for more information.

Tell us about your recent customer service experience by completing a short survey. This should take no longer than three minutes. Enter the link into your browser and enter the passcode: USA-PGH-CS2

<http://survey.medallia.com/fishersci>