

STUDENT TECHNOLOGY FEE REQUEST FORM

Procedure for Submission:

Form Updated: 8/11/16

1. Submitter must obtain all required information from the desired vendor(s). An official quote from the vendor must be attached.
2. Only one request per Request Form. This request must be reviewed, approved, and submitted by the requesting program's School Chair.
3. The School Chair may email this request to the Tech Fee Director. *Since some schools will have multiple requests, please rename request PDF files in the following format: Schoolname# (rank, 1 being the highest priority) example - SocialJustice1, SocialJustice2, etc.*

Dept. making request:		Requesting Faculty:		Date Submitted:	
IMPORTANT: Attach an official quote from the vendor.					

List one item OR group (for use as a "package") per page.

Item Name	Vendor info. (name, address, Web site URL, phone #, email, etc.)	Part or Model #	Cost (each)	Qty	Total
Course(s) where item(s) will be used		Expected life of product (years)		# Students Impacted per Year	
Location equipment or software will be used/stored		Will Tech Fee funds be needed for annual renewals or maintenance?			
Provide a brief description of the technology requested*:					
Briefly describe how the technology will be used (function)*:					
Provide a rationale that Tech Fee funds are appropriate for this request*:					

***Keep in mind that the committee members come from a variety of educational backgrounds and may not be familiar with department specific language. Please use concise, common terminology so that committee members reviewing this form will be able to fully understand the request.**

- If you are submitting a request for computers, printers, scanners or software, you must consult with College Computing and the technology staff, to acquire a quote and to make sure that this equipment/software is supported by UT and compatible with existing technology.



American Air & Water Inc.
 888-378-4892
 12 Gibson Drive

Quote

Date	Quote #
2/15/2018	287302-IP

Name / Address
University of Toledo Accounts Payable 2801 West Bancroft St Toledo, OH 43606

Ship To
University of Toledo Mail stop 119 Kyle Parsons 2801 West Bancroft St Toledo, OH 43606

Phase 1 of system implementation for budgeting purposes

Customer Phone	Payment Terms	Rep	FOB	Project			
419-530-2288	Credit Card	LAD	Origin				
Item	Description	Qty	U	Price	Sa	Total	
AAW-TBE-14-1	Portable UV air disinfection system with one AAWHO/14 (GML600) High Output UV lamp	1		329.00		329.00	
Shipping	UPS Ground. Tracking #	1		15.96		15.96	
	In stock						
Total						\$344.96	

We appreciate your business.

QUOTE VALID FOR 30 DAYS

Signature : _____

Phone # 888-378-4892	Fax # 843-785-2064	E-mail laurie@americanairandwater.com	Web Site www.americanairandwater.com
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