

## STUDENT TECHNOLOGY FEE REQUEST FORM

Procedure for Submission:

Form Updated: 9/05/17

1. Submitter must obtain required information from vendor(s). An official quote from the vendor must be attached. No website screen shots
2. This request must be reviewed, approved, and submitted by the requesting program's School Chair.
3. The School Chair may email this request to the Tech Fee Director. *Since some schools will have multiple requests, please rename request PDF files in the following format: Schoolname# (rank, 1 being the highest priority) example - SocialJustice1, SocialJustice2, etc. Please submit as one PDF file*

Dept. making request:		Requesting Faculty:		Date Submitted:	
<b>IMPORTANT: Attach an official quote from the vendor.</b>					

**List one item OR group (for use as a "package") per page.**

Item Name	Vendor info. (name, address, Web site URL, phone #, email, etc.)	Part or Model #	Cost (each)	Qty	Total
Course(s) where item(s) will be used		Expected life of product (years)		# Students Impacted per Year	
Location equipment or software will be used/stored		Will Tech Fee needed for annual renewal or maintenance? What is the annual cost?			
Provide a brief description of the technology requested*:					
Briefly describe how the technology will be used (function)*:					
Provide a rationale that Tech Fee funds are appropriate for this request*:					

**\*Keep in mind that the committee members come from a variety of educational backgrounds and may not be familiar with department specific language. Please use concise, common terminology so that committee members reviewing this form will be able to fully understand the request.**

- If you are submitting a request for computers, printers, scanners or software, you must consult with College Computing and the technology staff, to acquire a quote and to make sure that this equipment/software is supported by UT and compatible with existing technology.



# Quote

MFAC, LLC  
 1600 Division Rd  
 West Warwick RI 02893  
 Toll Free: 1-800-556-7464  
 Toll Free Fax: 1-800-682-6950  
 Email: performbetter@performbetter.com

www.performbetter.com

**Bill To**  
 University of Toledo  
 Mailstop 119  
 2801 W Bancroft St.  
 Toledo OH 43606

**Ship To**  
 University of Toledo  
 Mailstop 119  
 2801 W Bancroft St.  
 Toledo OH 43606

**Customer #**  
 CUS3577

Quote #	Terms	Date	Expires	Sales Rep	Shipping Method
Q81	PrePay	1/29/2018	2/28/2018	Ceraso, Vincent	UPS Freight

**Note:**

Item	Quantity	UM	Price	Extended Price
4018-06 UCS Platform Only 8' 6'	1	EA	\$1,599.00	\$1,599.00

<b>Subtotal</b>	\$1,599.00
<b>Shipping</b>	\$265.00
<b>Tax</b>	\$19.21
<b>Total</b>	\$1,883.21



Q81