

STUDENT TECHNOLOGY FEE REQUEST FORM

Procedure for Submission:

Form Updated: 9/05/17

1. Submitter must obtain required information from vendor(s). An official quote from the vendor must be attached. No website screen shots
2. This request must be reviewed, approved, and submitted by the requesting program's School Chair.
3. The School Chair may email this request to the Tech Fee Director. *Since some schools will have multiple requests, please rename request PDF files in the following format: Schoolname# (rank, 1 being the highest priority) example - SocialJustice1, SocialJustice2, etc. Please submit as one PDF file*

Dept. making request:		Requesting Faculty:		Date Submitted:	
IMPORTANT: Attach an official quote from the vendor.					

List one item OR group (for use as a "package") per page.

Item Name	Vendor info. (name, address, Web site URL, phone #, email, etc.)	Part or Model #	Cost (each)	Qty	Total
Course(s) where item(s) will be used		Expected life of product (years)		# Students Impacted per Year	
Location equipment or software will be used/stored		Will Tech Fee needed for annual renewal or maintenance? What is the annual cost?			
Provide a brief description of the technology requested*:					
Briefly describe how the technology will be used (function)*:					
Provide a rationale that Tech Fee funds are appropriate for this request*:					

***Keep in mind that the committee members come from a variety of educational backgrounds and may not be familiar with department specific language. Please use concise, common terminology so that committee members reviewing this form will be able to fully understand the request.**

- If you are submitting a request for computers, printers, scanners or software, you must consult with College Computing and the technology staff, to acquire a quote and to make sure that this equipment/software is supported by UT and compatible with existing technology.



Forestry Suppliers, Inc.

205 West Rankin Street
Post Office Box 8397 – Jackson, Mississippi 39284-8397
1-601-354-3565 • Fax 800-543-4203
Email Address – sales@forestry-suppliers.com
Web Site – www.forestry-suppliers.com

Email Cover Sheet

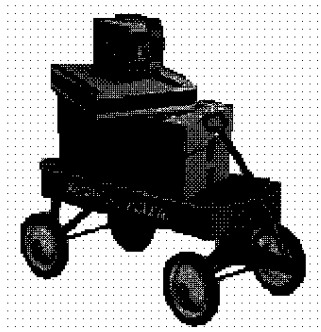
Attn:

Email Address: michael.valigosky@utoledo.edu

From:

Date: 3/02/18

Message



What you need, when you need it, since 1949.

ORDER ESTIMATE
ESTIMATE DATE: 3/02/18

ORDER#:

FORESTRY SUPPLIERS, INC.
205 W RANKIN ST.
JACKSON MS 39201
1-800-647-5368

OH 43614

ITEM#	Q/O	U/M	DESCRIPTION	PRICE	EXT PRICE
77814	1	EA	SOIL SAMPLING KIT, BASIC, SIG 1 PER BOX + A/H	1,541.950	1,541.95

DISC %: .000
ZONE: 5 TOT WGT: 57.000 UPS GROUND SAVER
TOT PKG: 1
AMT SUB TAX: 1,597.24 TAX JURISDICTION:

MDSE AMT: 1,541.95
DISC AMT: .00
FRT AMT: 51.79
PKG CHG: .50
MISC AMT: .00
TAX AMT: .00
HANDLING: 3.00
INVOICE AMT: 1,597.24

SALES PERSON: COWANM