

HHS Diversity Committee Meeting Minutes  
Wednesday, September 22, 2021, 1:00

Zoom meeting information provided in the meeting invitation.

**Members present: Sherry Tripepi, Louie Guardiola, Amanda Murray, Tavis Glassman, Ann Carrellas, Maddie Clark**

**Meeting called to order at 1:03p**

1. Introduction of members - Who can take the minutes?
  - a. **MC taking minutes**

Old/Updates and New Business:

1. Committee construction remains the same from last year
  - a. **Need one more staff rep and one more undergrad student rep**
  - b. **Please connect them with Sherry if you have any ideas of who would be a good fit**
  - c. **Tavis/Sherry to identify undergrad student reps from their programs (Pub Health and BSW)**
2. Review and Approval of the CHHS Diversity Committee Annual Summary - Academic Year 2020-2021
  - a. **Discussion of approval of summary, will be posted on college website**
  - b. **Intention to put award winners on college website (see below), group in agreement to post award winners on website**
  - c. **Tavis suggested goals go first, and just listing accomplishments (one page summary suggested). Provide additional details as further reading.**
  - d. **Group approved the summary; Sherry will revise before finalizing and it will go on the website.**
3. Congratulations to Maddie and Tanesha for the birth of their daughters.
  - a. **Thanks 😊**
4. Webpage update
  - a. All Utoledo Diversity webpages with same template.
  - b. Updated our list but then it didn't get transferred so trying again
  - c. CHHS Diversity Awards not included. Should they be?
    - i. **Group agreed to update diversity awards on website**
5. NAMI workshop 10/8 10am to noon CHHS co-sponsored. Spread the Word.
  - a. **Louie shared details re: NAMI workshop, please share with students/faculty**
6. Dean's addendum to diversity report to replace Ingersoll's report

- a. **Louie shared dean's letter for introduction to diversity plan.**
  - b. **Committee approved/endorsed dean's letter unanimously**
  
- 7. Preparation for revision of plan as current expires end of this year.
  - a. **Discussion re: college diversity report. Considerations for updating college diversity plan for considerations for AY22-23. More information TBD.**
  
- 8. Create a More Diverse faculty, *The Homegrown Faculty Initiative*
  - a. **Tavis suggest that Louie approach Dean Merrick re: this project**
  - b. **Louie to revisit in next Dean's cabinet meeting**
  
- 9. Ideas for reaching students Fall 2021
  - a. Invite student groups to attend these CHHS Diversity Committee meetings and facilitate in uniting groups. Chairs of the student groups possibly being a member of our committee.
    - i. **Continued effort to connect with student groups, meeting times/schedule challenging for students' class schedules**
    - ii. **Sherry to send email to PDs in college to connect with student orgs that may be interested in partnering**
    - iii. **May find a different time to meet with student groups that meet their schedules**
    - iv. **Gather qualitative data from student diversity groups as to what their needs are**
  - b. Fall kick off breakfast for student groups or all students in the college.
    - i. **Need may be better met by meeting with students from above mentioned student groups**
  - c. Meet and greet or discussion topic; Relaxed, upbeat setting.
  - d. Survey or suggestion form to students regarding what they think is important
    - i. **What are the needs of the students in this college as it comes to DEI?**
    - ii. **Would it be possible to get last year's diversity survey data for our college?**
  - e. **Tavis suggested idea of college diversity t-shirt. Will send example from another organization.**
  
- 10. Other Old Business/Updates?
  
- 11. New Business?
  - a. **Removed MC as college inclusion office, duties fall to Louie as college Associate Dean**
  - b. **Louie to communicate with ODI and Angie to update website**

**Next Meeting 10/27 1:30-2:30**

**Meeting adjourned at 1:54**