

College of Health and Human Services
College Council meeting notes
April 12, 2021
WebEx

1. Call to Order and attendance
 - a. Attendance included Jenny Reynolds (CC President), April Ames (CC Secretary), Alexia Metz, Jody Morris, Grant Norte, Brandon Wood, Kristen Ferrell, Terri Pasquinelli, Mamta Ojha, Mike Dillon, Megan Stewart, Louis Guardiola (Associate Dean for Diversity and Inclusion), John Laux, (Associate Dean, CHHS), Mark Merrick (Dean, CHHS)
 - b. Others in attendance: Kasey Tucker-Gail, Angela DeAngelo, Heather Robbins, Holly Eichner
2. Approve minutes from March 22, 2021 meeting
 - a. Motion to approve minutes without modification introduced by M. Stewart, seconded by K. Ferrell.
 - b. Motion was adopted by unanimous vote.
3. Report of the Dean: Mark Merrick
 - a. Day of Giving: CHHS was ~28k (144% of goal); did well in number of donors, amounts were lower.
 - b. Budget: final year on this model; anything that was cut in 2020 is now permanent.
 - c. Student payment date: plan to move the payment date to before the semester starts. Under the new plan, courses would be dropped if the student owes over \$500 at start of semester, or \$150 by drop date. Currently, late fees accrue, and the account is turned over to collections if not paid.
4. Report of the Associate/Assistant Deans:
 - a. John Laux
 - i. Ramping back up for on campus recruitment.
 - ii. Five students are graduating from honors college.
 - b. Louis Guardiola
 - i. Deadline for the Deans diversity nomination coming up (April 16th).
5. Standing committee reports
 - a. Assessment (Jenny): training is being scheduled for new reporting
 - b. Academic affairs (Jenny): nothing to report
6. Old Business
 - a. Open forum to discuss plan sent on April 1, 2021 (Dean Merrick, Jenny)
 - i. Plan submitted to college and form allowed for anonymous comments.
 - ii. Dean Merrick preliminary thoughts
 - 3-unit model is better to support logistically.
 - Logical student and faculty alignment preferred over balance in numbers.
 - Plans to communicate with support staff on distribution. Our number of staff is small, but there is commitment to obtaining adequate support.
 - Feedback will be sought from faculty on support for leaders continuing in the chair role.
 - Timeline if we have support at college level: coordinate with registrar and finance, board approval, select implementation date, phase 2 and phase 3 plans.
 - b. Restructuring plan timeline
 - i. College Council endorses final plan: 04/26/21.
 - ii. College Council sends plan to all members of CHHS for vote of approval: open 04/28/21 – 05/05/21.
7. Next Meetings:
 - a. Final College Council meeting of AY20-21: 04/26/21 @ 8:00
 - b. First College Council meeting of AY21-22: 04/26/21 @ 8:00