**PROCEDURAL COMPETENCY EVALUATION**

Name ___________________________________________ Date ____________________________

**Endotracheal Suctioning**

Setting:  [ ] Lab  [ ] Clinical  
**Evaluator:**  [ ] Peer  [ ] Instructor

Conditions (describe): _________________________________________________________________

**Equipment Used**

__________________________________________________________

**Equipment and Patient Preparation**

1. Selects, gathers, and assembles the necessary equipment
   [ ]
2. Washes hands and applies standard precautions and transmission-based isolation procedures as appropriate
   [ ]
3. Identifies patient, introduces self and department
   [ ]
4. Explains purpose of the procedure and confirms patient understanding
   [ ]

**Assessment and Implementation**

5. Assesses patient for adequate oxygenation, cardiac rhythm, need for suction
   [ ]
6. Adjusts suction to appropriate level
   [ ]
7. Positions patient
   [ ]
8. Puts on sterile gloves
   [ ]
9. Maintains sterile technique throughout procedure
   [ ]
10. Pours sterile water into sterile container
    [ ]
11. Attaches sputum trap to suction source
    [ ]
12. Attaches catheter to suction source
    [ ]
13. Hyperoxygenates and hyperinflates patient for at least 30 sec
    [ ]
14. Reassures patient; disconnects oxygen or ventilator source and places aseptically
    [ ]
15. Inserts catheter into airway and advances until resistance is met
    [ ]
16. Withdraws catheter 1 to 2 cm
    [ ]
17. Applies suction continuously, rotates and withdraws catheter; reassesses patient frequently
    [ ]
18. Lavage with sterile saline, if indicated
    [ ]
19. Hyperoxygenates and hyperinflates patient for at least 1 min
    [ ]
20. Rinses catheter with sterile solution and repeats if necessary
    [ ]
21. Reassesses patient airway and patient periodically; reinstructions if necessary
    [ ]
22. Reassures patient, resumes oxygen or ventilator source
    [ ]

**Follow-up**

23. Restores patient to prior status
    [ ]
24. Returns F1O2 to prior settings
    [ ]
25. Maintains/processes equipment and supplies
    [ ]
26. Disposes of infectious waste and washes hands
    [ ]
27. Records pertinent data in chart and departmental records
    [ ]
28. Notifies appropriate personnel and makes any necessary recommendations or medications to the patient care plan
    [ ]

_________________________  ___________________________
Signature of Evaluator  Signature of Student

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Endotracheal Suctioning.docx
**PERFORMANCE RATING SCALE**

5 EXCELLENT – FAR EXCEEDS EXPECTED LEVEL, FLAWLESS PERFORMANCE  
4 ABOVE AVERAGE – NO PROMPTING REQUIRED, ABLE TO SELF-CORRECT  
3 AVERAGE – THE MINIMUM COMPETENCY LEVEL, NO CRITICAL ERRORS  
2 IMPROVEMENT NEEDED – PROBLEM AREAS EXIST; CRITICAL ERRORS, CORRECTIONS NEEDED  
1 POOR AND UNACCEPTABLE PERFORMANCE – GROSS INACCURACIES, POTENTIALLY HARMFUL

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<table>
<thead>
<tr>
<th>PERFORMANCE CRITERIA</th>
<th>SCALE</th>
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<tbody>
<tr>
<td>1. DISPLAYS KNOWLEDGE OF ESSENTIAL CONCEPTS</td>
<td>5 4 3 2 1</td>
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<tr>
<td>2. DEMONSTRATES THE RELATIONSHIP BETWEEN THEORY AND CLINICAL PRACTICE</td>
<td>5 4 3 2 1</td>
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<tr>
<td>3. FOLLOW DIRECTIONS, EXHIBITS SOUND JUDGEMENT, AND DEMONSTRATES ATTENTION TO SAFETY AND DETAIL</td>
<td>5 4 3 2 1</td>
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<td>4. EXHIBITS THE REQUIRED MANUAL DEXTERITY</td>
<td>5 4 3 2 1</td>
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<tr>
<td>5. PERFORMS PROCEDURE IN A REASONABLE TIME FRAME</td>
<td>5 4 3 2 1</td>
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<tr>
<td>6. MAINTAINS STERILE OR ASEPTIC TECHNIQUE</td>
<td>5 4 3 2 1</td>
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<tr>
<td>7. INITIATES UNAMBIGUOUS GOAL-DIRECTED COMMUNICATION</td>
<td>5 4 3 2 1</td>
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<td>8. PROVIDES FOR ADEQUATE CARE AND MAINTENANCE OF EQUIPMENT AND SUPPLIES</td>
<td>5 4 3 2 1</td>
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<td>9. EXHIBITS COURTEOUS AND PLEASANT DEMEANOR</td>
<td>5 4 3 2 1</td>
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<tr>
<td>10. MAINTAINS CONCISE AND ACCURATE RECORDS</td>
<td>5 4 3 2 1</td>
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**ADDITIONAL COMMENTS:** INCLUDE ERRORS OF OMISSION OR COMMISSION, COMMUNICATIVE SKILLS, AND EFFECTIVENESS OF PATIENT INTERACTION:

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**SUMMARY PERFORMANCE EVALUATION AND RECOMMENDATIONS**

**SATISFACTORY PERFORMANCE** – Performed without error or prompting, or able to self-correct, no critical errors.

_____ LABORATORY EVALUATION. SKILLS MAY BE APPLIED/OBSERVED IN THE CLINICAL SETTING.

_____ CLINICAL EVALUATION. STUDENT READY FOR MINIMALLY SUPERVISED APPLICATION AND REFINEMENT.

**UNSATISFACTORY PERFORMANCE** – Prompting required; performed with critical errors, potentially harmful.

_____ STUDENT REQUIRES ADDITIONAL LABORATORY PRACTICE.

_____ STUDENT REQUIRES ADDITIONAL SUPERVISED CLINICAL PRACTICE.

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**SIGNATURES**

STUDENT: ___________________________  EVALUATOR: ___________________________

DATE: ___________________________  DATE: ___________________________