APPLICATION FOR SENIOR FIELD PLACEMENT

Fall Term 2022 and Spring Term 2023

Instructions:

Complete application in its entirety

Once complete, email to [william.weaver@utoledo.edu](mailto:william.weaver@utoledo.edu) by 3/1/2022

Include Subject Line: *BSW Field application* (If this is not included in the subject line you run the risk that your application may get lost.

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| Name: | Rocket ID #: |
| Street Address:  City:       State:       Zip: | Phone Number: |

**E-Mail:**

**Will you be in Toledo over the summer months?**

**If not, when will you leave?**

***During the summer months, you will be contacted by both phone and email so please monitor closely. If your email or phone contact changes, please contact Bill Weaver immediately to advise him of the change.***

**Social Work Field Placement Prerequisites:**

To be eligible for field placement you must attain senior status (90 + semester hours toward graduation) in the Social Work Program and complete (no incompletes) all required social work courses listed below with a grade of C or better. (Please note that a C- is below a C). Your UT G.P.A. must be 2.25 or above and you must have a social work major G.P.A. of 2.5 or above.

Please complete the following information. Include the social work courses you have completed and the social work courses in which you are currently enrolled. Include any Incomplete (“IN”) grades and In-Progress grades (“IP”).

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| Course No. | Course Title | Term /Year Completed | Final Grade |
| SOCW 1030 | Introduction to Social Welfare |  |  |
| SOCW 2010 | Survey of the Social Work Profession |  |  |
| SOCW 3110 | Social Work Practice I |  |  |
| SOCW 3120 | Social Work Interviewing |  |  |
| SOCW 3210 | Human Behavior in the Social Environment I |  |  |
| SOCW 3220 | Human Behavior in the Social Environment II |  |  |
| SOCW 3230 | Human Behavior in the Social Environment III |  |  |
| SOCW 3300 | Social Policy and Legislation |  |  |
| SOCW 3410 | Social Work Research Practicum I |  |  |
| SOCW 3420 | Social Work Research Practicum II |  |  |

If you have an incomplete “IN” in any of the above listed courses or will not have completed all of the above listed courses by the end of the Spring Semester in which you are applying for field, please explain when and how you plan to satisfactorily complete each of these courses before the beginning of the next fall semester. Failure to have a reasonable plan will result in making you ineligible for a field agency placement.

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**Senior Field classes are on Fridays. You will register for the following senior field courses:**

**Fall semester 2022:**

SOCW 4120: Social Work Practice II.

SOCW 4200: Social Work Field Seminar II. This section number must match SOCW 4220

SOCW 4220: Social Work Field Experience II. This section number must match SOCW 4200. (this course is your internship and does not have a class meeting time)

**Spring semester 2022; you will register for the same sections as fall semester:**

SOCW 4130: Social Work Practice III

SOCW 4210: Social Work Field seminar III

SOCW 4230: Social Work Field III

**Please meet with your advisor to know the additional courses that you will need to register for and successfully complete to graduate. Remember when you register for classes, you will need to have 16 hours per week available for your internship. This typically is completed in two 8-hour days but cannot be less than 4-hour time blocks.**

**State your goals and what you want to learn from your field placement experience. Please be descriptive and detailed. This provides the information about you to make a successful placement match:**

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**List three areas of interest for field placement:**

In order to provide appropriate supervision and experience, the majority of agency placements require that you be available during weekday and daytime hours. **Please plan your fall and spring schedule so that you will be available to complete all or at least three fourths (12 hours) of your field placement hours during weekday and daytime hours.**

Below please state your preferred social service areas of interest in order of priority. If you are interested in a specific agency related to the area of interest write the name of the agency after your area of interest, e.g. Domestic Violence - Battered Women’s Shelter or if you just have an area of interest write that area, e.g. Older Adults. A sincere effort will be made to place you in your area of interest, **however, your choice of agency is not guaranteed**. Please refer to page 4 of this document.

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Please provide any further information to clarify why you chose your stated preferences:

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Please list any areas of social work service or a specific agency which you would **not** accept and state your reasons.

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Have you ever been convicted of a Felony or a First Degree Misdemeanor?

No       Yes       If yes, explain on a separate page and attach to this application.

Due to a disability, will you require accommodations in your agency?

No       Yes

If yes, please identify needed accommodations.

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**You are required to make arrangements for transportation to your field placement**. Some field placements require that students use their personal cars to carry out various assignments (not to transport clients). Please check the following that apply to you.

      I cannot drive an automobile.

      I am a licensed driver but do not have a car available to drive to my field placement.

      I am a licensed and insured driver, own a car and can use it in my field placement.

If you do not have a car to drive to the field agency, describe your plan for transportation.

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**Social Work Areas of Interest**

The purpose of the list below is to assist you and the Field Director in identifying areas of social work practice that you are interested in pursuing within your senior field placement. The following list is rather broad, but not meant to be inclusive of all areas of practice. Areas can easily be combined. Use this list to help you in filling out the Application for Senior Field Placement. Feel free to use your own words (not jargon) to describe your interests in your application.

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| --- | --- | --- | --- |
|  | Adoption/Foster Care |  | Information and referral |
|  | Adult Protection |  | Intake and assessment |
|  | Chemical Abuse and Treatment |  | Inpatient |
|  | Case management |  | Medical |
|  | Child Protection |  | Psychiatric |
|  | Child Welfare Services |  | Residential |
|  | Consultation |  | Nursing Center |
|  | Community Education |  | Legal Aid |
|  | Community Organizing |  | Legislative/Political |
|  | Community Services |  | Mediation Services |
|  | Community Development |  | Mental Health |
|  | Corrections |  | Mentoring |
|  | Court/ Justice System |  | Migrant Services |
|  | Crisis Services |  | Outreach Services |
|  | Counseling Services |  | Parenting |
|  | Day Treatment/Partial Hospitalization |  | Probation |
|  | Death/Bereavement |  | Program Development |
|  | Developmental Disabilities |  | Physical Disability |
|  | Discharge Planning |  | Prevention |
|  | Domestic Violence |  | Rehabilitation |
|  | Emergency Disaster Aid |  | Residential Treatment |
|  | Family Services |  | Resource Procurement and Grant Writing |
|  | Financial Assistance |  | Schools |
|  | Food Assistance |  | Shelter |
|  | Gerontology |  | Social Action/Advocacy |
|  | Health |  | Social Justice |
|  | Home-Based Care |  | Support Groups |
|  | Homeless |  | Research |
|  | Housing |  | Veterans |
| SPECIFIC POPULATIONS: | | | |
|  | Infants/Mothers |  | Adults |
|  | Gay/Lesbian/Bisexual |  | Older Adults |
|  | Children/ Adolescent |  | Families |
|  | Male |  | Female |
|  | Disabled (specify) |  | Other Specific Populations |
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**Attach your resume to this application.** You will also share this resume, at the time of the interview, with the field agency and its representative as a part of the student and agency interview process. Please make sure your resume is up to date and includes your Field I Internship experience.

**Attach your Field I Experience Internship Evaluation** – SOCW 2010 or equivalent if transferred from another college or university. If you do not have this evaluation, please state so here. If the future, keep all evaluations as you may need them for professional interviews or applications to graduate schools.

**The application will not be processed if any portion of the application is not completed and if your Resume is not attached. DEADLINE for application submission is Tuesday, March 1, 2022 for the student to begin their field placement for the semester of Fall 2022, unless otherwise specified by the BSW Field Director.**

Statement of Understanding:

I (student’s name)            have completed the above application form and certify that the information I have provided is complete and accurate. I also certify that I have read the BSW Field Education Manual located on the UT Social Work Website at: <http://www.utoledo.edu/hhs/socialwork/undergrad_program.html> . I understand the contents and agree to comply with the requirements, responsibilities, policies and procedures of the Undergraduate Social Work Program. I understand that I am required to arrange my schedule so that I will be available to complete all or at least three fourths, i.e. 12 hours, of my field hours during weekday and day time hours.

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Student’s Signature (Written or Electronic Signature) Date

Attach this application with resume and SOCW 2010 field evaluation and email to:

[william.weaver@utoledo.edu](mailto:william.weaver@utoledo.edu) by 3/1/2022

Include Subject Line: *BSW Field application* (If this is not included in the subject line you run the risk that your application may get lost.

Any questions:

Email: [william.weaver@utoledo.edu](mailto:william.weaver@utoledo.edu)

Phone: (419) 530-4185

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For Office Use Only: Date Received \_\_\_\_\_\_\_\_\_

Application Complete\_\_\_\_\_ Application Incomplete \_\_\_\_\_\_\_\_\_

Missing Information:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Comments:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_