Endpoint Encryption Waiver Request  
(Desktop Workstations Only)

Requester’s Name: ___________________________ Phone Number: ___________________________

I request a waiver of the University of Toledo’s requirement for Endpoint Encryption on the following computer:

Computer ID: __________________________________________

Computer Location: __________________________________________

Approval is contingent upon:

1) Requester’s certification that this computer will not contain any information identified by the University as sensitive including personally identifiable information (social security numbers, driver’s license numbers), FERPA protected information, or Protected Health Information.

2) This computer being physically secured (i.e. cabled) at its deployed location.

3) IT verification via a Data Loss Prevention (DLP) system scan that no sensitive information is currently present on this computer. The computer is subject to random DLP scan tests.

I certify that this computer does not and will not contain any information identified by the University as sensitive including personally identifiable information (social security numbers, driver’s license numbers), FERPA protected information, or Protected Health Information. Additionally, I understand that this computer must be physically secured via cable or similar device and that Data Loss Prevention scans may be scheduled to identify any sensitive information on this computer.

Requester’s Signature: ___________________________ Date Signed: ___________________________

Supervisory Approval must be obtained from an appropriate supervisor at the Director, Associate Dean, AVP or above level.

I approve this request to not install Endpoint Encryption on the identified computer. I am aware that appropriate encryption is the only safe harbor for potential breaches associated with lost or stolen computers and accept this risk on behalf of my area of supervision. Should the security of this computer’s data be compromised, I will attest to the fact that no sensitive data was located on the computer at the time of compromise.

Supervisory Approval Signature: ___________________________ Date Signed: ___________________________

IT USE BELOW THIS LINE

DLP scan complete with no sensitive information noted:

Completed By: ___________________________ Date: ___________________________

Confirmed computer is physically secured:

Confirmed By: ___________________________ Date: ___________________________