

## Patient Handoff Tool (PHT) – Clear Discharge Follow-ups List

## SHORT VERSION

- Patients tagged as "Discharge Complete" drop off PHT list immediately
- The problem 'Discharge Follow-up' patients, however, remain on PHT. IT cannot to delete the patients
- The solution
  - Residents must switch the patient from "Follow-up" status to "Discharge Complete"
  - The patient drops off PHT's "Follow-up" list immediately

## **DETAILED VERSION**

+ As of March 29<sup>th</sup>, 2017, here's how many patients are still listed as "Discharge follow-up" on PHT

Discharge 🔀				
Paul Shartzer		Service	Team	DC Follow-Up P
Channe Discharge Ture		Internal Medicine	Endocrinology	246
Choose Discharge Type		Surgery	Trauma/SICU	136
+ Discharge Complete		Urology	Urology	49
Discharged - Follow-Up		Internal Medicine	Medicine A	20
Discharged - Still Around		Surgery	Vascular	19
		Surgery	Blue	14
		Internal Medicine	CCU	9
		Internal Medicine	Medicine C	6
		Family Medicine	Family Medicine	3
		Internal Medicine	Medicine B	3
X Cancel X Discharge		Internal Medicine	Pulmonary	3
		Surgery	Plastic	1

- Once all discharge requirements are completed, the resident must go back to PHT, click "Follow-up" tab, locate patient and click "Discharge Complete"
- Unfortunately, per current policy, IT is not permitted to go in and delete the patients on residents' behalf

Primary 10 Transferred 0 Follow-U	· 3	Discharged Still Around 2		-	
P PERRY BUCK III	00986807	DOB: 01/16/2012(5 M) Admitted: 06/21/2012	DISCHARGED - FOLLOW-UP	K Reactivate	Discharge Complete
P BRITTANY L STACCONE	00704800	DOB: 04/25/1988(28 F) Admitted: 07/23/2013	DISCHARGED - FOLLOW-UP	K Reactivate	Discharge Completely
P NAOMI MURRAY	00874342	DOB: 12/24/2006(10 F) Admitted: 04/15/2013	DISCHARGED - FOLLOW-UP	K Reactivate	Discharge Complete

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Technical issues? Call the IT Help Desk x3333 (open 24/7)

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