



Judith Herb College of Arts, Social Sciences, and Education

2025–2026 JHCASE Faculty Council Meeting Minutes

September 16, 2025, 4:00 PM–5:20 PM

Location: CPA Recital Hall

Call to Order

Roll Call

Present: Alam, Allred, Baltus, Benton, Brace, Christman, Compura (for Pearson), Crookston, Damschroder, DeRosa, Edgington, Feldmeier, Fitzgerald, Foss, Grazzini, Heban, Jin, Johnson, Kistner, Kumar, Lawrence (for Nemeth), Mednick, Monteleone, Nelson, Orloff, Sakowski, Schlemper, Semaan, Smith, Stauch, Stewart, Taylor, Wang, Zych (34)

Absent: Alamina, Beatty-Medina, Bland, Coulter-Harris, Kilpatrick, Mezo, Miner, Mossblad, Srinivasan (9)

Guests: Gregory, Keith, Ligan (3)

Approval of Agenda and Minutes

Approval of the Agenda; Second; Motion approved. Approval of the Minutes from Sept. 2; Second; Motion approved.

Executive Committee Report: Debra Brace

The Executive Committee met on Friday, September 12, and discussed nominations for the special committee for tenure and promotion guidelines, filling the Education representative spot on executive committee, and moving forward with a special committee to investigate minimum credit hour requirements for JHCASE minors. The Constitution, Curriculum, and Elections committees gave updates.

Dean's Report: Melissa Valiska Gregory

The Dean's Report PowerPoint is available in the JHCASE Council Meeting Materials AY 2025–2026 > Dean's Reports folder.

Faculty Senate Report: Gaby Semaan

Faculty with specific concerns please email Faculty Senate. The Executive Committee is reviewing how service is recognized and encouraged. The Vice President of Enrollment will speak at the September 23 Senate meeting. The English Language Cambridge Test was accepted. Provost McKinney spoke and listed his priorities, including enrollment, student success and engagement, and enhancing faculty research and creative activity.

Graduate Council Report: Kristen Keith

- Enrollment is up 2%
- October 15 is Graduate Program Day
- Discussion on moving graduate policies to the catalog

Constitution Committee Report: Stephen Sakowski

JHCASE Bylaws have been posted for review; voting will take place at the September 30 meeting.

Curriculum Committee Report: Melissa Baltus**Course modifications approved:**

CI 4320: Literature for young adults
CI 6320: Internship/Student Teaching in Foreign Language
COMM 2160: Single Camera Production
COMM 2210: Introduction to Audio Production
COMM 2220: Television Studio Production
COMM 2840: Interpersonal Communication
COMM 3340: Visual Communication

New courses approved:

CI 6300: Seminar in Student Teaching

Program modifications approved:

AE-SECE-ME: Secondary Education, ME
WMST: Women's and Gender Studies, Minor

Elections Committee Report: Becca Monteleone

Nominations needed for At-large Education representative and Education Lecturer representative. Nominations for Humanities representative for CCAP; the vacant Arts position has a runner-up from the previous election.

Call for nominations for Graduate Council; 3 vacancies to fill.

Old Business

Nominations for special committee on tenure and promotion elaboration; Motion to approve; seconded, all nominations approved:

- Andrew Mattison (humanities-chair)
- Matt Foss (arts)
- Megan Stewart (social sciences)
- Deb Brace (education)

Proposal to establish special committee on minor credit hours; Motion to approve; seconded, approved.

Executive Committee Education representative nomination: Natasha Johnson; Motion to approve; seconded; approved.

New Business

Bylaws update for JHCASE posted and available for review. Vote at next meeting.

Announcements

Please review the JHCASE Event Calendar for event posts and updates.

UToledo is forming an Ethics Bowl team; contact Ammon Allred if interested.

Adjournment

Motion to adjourn; Seconded; Motion approved.