

**Public Service Commendation: Placement Verification**

This form should be submitted at the time you ACCEPT a pro bono placement. (Prior to starting work)

Student Information:

Name	
Address	
E-Mail and Phone	
Class Year	

Organization Information:

Organization Name:
Supervisor Name/Title:
Sponsor/Supervisor Contact Details: Address:
E-Mail: _____ Phone: _____ Fax: _____
Anticipated Responsibilities/Position Description:
Expected Weekly Commitment (In Hours): Credit Hours Awarded: Y N Financial Compensation Received for Work: Y N

Student Agreement: As a student participant in the University of Toledo College of Law Public Service Commendation Program, I agree to the following:

- When I accept a position, I will finish the work agreed upon with my supervisor, recognizing the following: I have undertaken a professional responsibility affecting the legal interests of the client(s) served, and the credibility of my school and future opportunities for other students are affected by my conduct.
- I will ask my supervisor to explain assigned work if I do not understand how to proceed and will ask for feedback, review and evaluation of my work product.
- I will not perform legal work, including legal research, if not supervised by an attorney. I may perform policy work without attorney supervision. If unclear about what constitutes the practice of law or attorney supervision, I will consult with the Public Service Coordinator for clarification.
- I understand that The University of Toledo College of Law Public Service Commendation program serves as a clearinghouse of pro bono opportunities and that the Law School and University take no responsibility for injury or other liability in connection with a particular project.
- I authorize the College of Law to publish my name as a Commendation recipient.

Signature: _____

Date: _____

Please return your completed application to Kelly Tomlinson, Public Service Coordinator, 2801 W. Bancroft, Mail Stop 507, Toledo, OH 43606 or kelly.tomlinson@utoledo.edu.