

## FIRST M. LAST

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January 3, 2021

James K. Smith  
Director of Legal Recruitment  
Lucas County Prosecutor's Office  
123 E. Toledo Street  
Toledo, OH 43601

Dear Mr. Smith:

As a first-year student at The University of Toledo College of Law, I am interested in working as a legal intern at the Lucas County Prosecutor's Office this summer. My goal is to learn more about the criminal justice system and become an effective advocate for victims of crime.

While an undergraduate at Ohio University, I represented students appearing before the Judicial Board as a student advocate. My duties included interviewing witnesses, collecting evidence, and presenting oral arguments to the Judicial Board. This experience greatly contributed to my interest in representing others.

During law school, I have developed an interest in criminal law. Not only have I received the honor of "Highest Ranking Student" in my first-year criminal law class, but I have I have taken the opportunity to become an active member of the Criminal Law Society. My work thus far has included helping to arrange a visit from the lead prosecutor in the well-known 1980s multiple homicide case of *State v. Sommelier*. I would appreciate the opportunity to continue to develop this passion and provide a positive contribution to your office.

As requested, I have enclosed my resume and writing sample. I would welcome the opportunity to meet with you in person to discuss my qualifications. Thank you for your time and consideration.

Sincerely,



First M. Last

Enclosures