FIRST LAST

1234 W. Rocket Drive, Toledo, OH First.Last@utoledo.edu 419-123-5678

[Date]

U.S. Army Corps of Engineers Office of the Chief Counsel Attn: Civilian Honors Program 441 G Street NW Washington, DC 20314-1000

Dear Civilian Honors Program Selection Committee,

I am writing to express my strong interest in the U.S. Army Corps of Engineers Civilian Honors Program. I am a third-year law student at the University of Toledo College of Law, graduating in May 2026, and I am committed to pursuing a career in public service where I can apply my skills in support of critical infrastructure, environmental stewardship, and national security.

Throughout my academic and professional experiences, I have cultivated a deep interest in administrative and public law. At the University of Toledo, I have focused on foundational subjects such as Criminal Procedure, Trial Practice, and Evidence, and have honed my practical skills through participation in the Civil Advocacy Clinic, where I provided legal assistance to underserved community members. My work as a law clerk at Andrews & Keller, PLLC, exposed me to a variety of legal disciplines and strengthened my research and writing abilities.

I am especially drawn to the Corps' broad legal portfolio and its global mission. The opportunity to support the legal framework behind projects of national and international significance, including real estate transactions, procurement, litigation, and environmental law, is incredibly motivating. My experience balancing multiple responsibilities as a student, clinician, and resident assistant has prepared me to adapt to diverse challenges and work collaboratively in high-stakes settings.

I am enthusiastic about the opportunity to contribute to your mission while developing into a well-rounded government attorney under the guidance of experienced mentors. Thank you for considering my application. I look forward to the possibility of an interview to further discuss how I can support the mission of the U.S. Army Corps of Engineers.

Sincerely, First Last