

First Middle Last

4332 Bancroft Avenue, Toledo, Ohio 43650 • (419) 555-5555 • name@utoledo.edu

EDUCATION

The University of Toledo College of Law – Toledo, Ohio

Juris Doctor candidate, May 2022

GPA: 3.63

Class Rank: 9/95 (Top 10%)

Honors Grades: Constitutional Law, Lawyering Skills II

Honors: Dean's List (2 semesters)

Highest Ranking: Torts

Activities: Environmental Law Association – Vice President (2L), Member (1L)
Women's Law Student Association – Member (1L, 2L)

Ohio Northern University – Ada, Ohio

Bachelor of Science, cum laude, Biology, May 2010

GPA: 3.35

Honors: Dean's List (all semesters)

President's Academic Scholarship

Activities: Biology Students Association, Member (2005 – 2007)

Ecology Research Assistant for Professor Thomas Smith

Women's Lacrosse Team, Captain (1 season) and Starter (4 seasons)

LEGAL EXPERIENCE

City of Toledo Department of Law – Remote

Legal Extern, May 2020 – August 2020

- Conduct research on state and federal regulations related to storm sewer run-off
- Draft advisory legal memoranda regarding environmental and utilities matters
- Analyze case files and prepare fact summary reports for city officials to use in upcoming public hearings

Ohio Environmental Council – Columbus, Ohio

Legal Intern, May 2019 – August 2019

- Researched environmental law issues for Ohio Supreme Court Amicus Curiae brief
- Wrote seven briefs and motions for federal court Clean Water Act litigation
- Revised materials for bar association presentation on recent green energy legislation

PROFESSIONAL EXPERIENCE

Monroe Middle School – Cincinnati, Ohio

Seventh Grade Life Sciences Teacher, August 2010 – June 2018

- Developed lesson plans to meet state curriculum requirements
- Taught engaging, hands-on science courses to classes of 20-25 students
- Collaborated with administrators and parents to solve academic issues and improve student success rates

COMMUNITY INVOLVEMENT

Toledo Bar Association – Pro Se Clinic Volunteer, August 2019 – Present

Habitat for Humanity – Participant in four Home Builds, August 2015 – June 2017