## **Carlson Library**

## **Room Details and Scheduling Policies**

- ◆ CL 1005 Main/Room
  - & Event room
  - Accommodates up to 60
  - 8 Podium available by request
- ◆ CL 1005A Conference Room
  - Available for Library Faculty and Staff only unless special requests are approved by Director of Operations
  - Accommodates 12
- ◆ CL 1009 Conference room
  - Meeting room accommodates 14
  - Priority use for courses taught by Library Faculty, information literacy instruction, faculty training, library events, and library committee meetings
  - Outside departments may book when not in use
  - Has only projector and speaker phone
- ◆ CL 1025 Classroom
  - Only available to Library Faculty for information literacy/library instruction

  - ∅ 1 instructor station

  - & Projector
  - Audio from instructor station
- ◆ CL 1027 Classroom
  - Only available to Library Faculty for information literacy/library instruction

  - **S** 1 instructor station
  - Internet Access
  - Projector
  - Audio from instructor station
- ❖ CL 2003 Student Organization Room
  - Available for reservation for student organizations only

  - ∠ Large wall-mounted monitor with HDMI and VGA inputs
  - Kits can be checked out with usage of room that include HDMI and VGA cables plus a clicker.
- ◆ CL 3027 Conference Room
  - Ø Open to all campus faculty and staff
  - Accommodates 8 at central table

  - Kits can be checked out with usage of room that include HDMI and VGA cables plus a clicker.