Room Reservations at Mulford

Room-Specific Information

**MLB 420**
Conference room; seats 12; has a PC, projector, screen. This is the preferred room for reservations because it is farthest away from student study areas.

**MLB 517**
Conference room; seats 8; monitor (check out a laptop at the service desk on the fourth floor, use the VGA in room to connect to the monitor); whiteboards.

**MLB 520**
Conference room; seats 18; has PC, projector, screen; whiteboards. Not available to be reserved on weekends.

These rooms can be reserved for:
- Library meetings and events (including library instruction)
- MD Program candidate interviews
- Course-related small group sessions
- Academic Enrichment Center
- Meetings by request of University Administration
- Diversity programs co-sponsored by the Libraries
- Department meetings for non-library functions, including Main Campus and UT Health departments

These rooms cannot be reserved for:
- Student studying or presentation practice
- Individual tutoring
- Student association meetings
- Use by any non-University unit or personnel

The weekly room schedules are posted on or near each door. These rooms are available on a first-come, first-serve basis for non-scheduled events.