

College of Medicine Council Meeting Minutes

Place/Date: CCE 0111

Monday, March 26, 2012

4:00 p.m.

Council Members Present:

Baugh, R., Brickman, K., Dennis, M., Gardner, A., Hammersley, J. (sub for Y. Yoon-Krawczyk), Hill, J., Huntley, J., Margiotta, J., Milz, S., Mukundan, D., Novella, I., Porter, M., Smirnoff-Poling, J., Vazquez, G., Willey, J.

Council Members Absent:

Gunning, W., Davis, W., Elmer, L., Fedorov, A., Hanna, W., Hejeebu, S., Khurshid, N., Liu, D., Malhotra, D., Marco, A., Mustapha, A., Nazzal, M., Pearson, D., Rais, A., Sanchez, E., Skie, M., Tinkel, J., Wall, J., Weldy, D.*, Williams, K.*

*excused

College of Medicine (COM) Faculty and Guests:

Gold, J., Boyers, P., Ruch, R., Crist, K.

Agenda Item	Discussion	Action
Call to Order	<ul style="list-style-type: none"> By Council President Milz at 4:08 p.m. 	
Minutes	<ul style="list-style-type: none"> December 5, 2011 minutes were approved as written. 	
Report of the Executive Committee by President Milz	<ul style="list-style-type: none"> Welcomed all to Council meeting Issues of Importance <ul style="list-style-type: none"> Explained the difference between the Council and the Faculty Senate – Council was mandated by the merged Senates; Council representatives are not senators <ul style="list-style-type: none"> Committees independent of Council <ul style="list-style-type: none"> Rules and Regulations (for non-union faculty) Grievance Post Tenure Review Should have a COM senator give a standing report to Council – discussion occurred about whether Council should present to Senate but it was not recommended since other college councils do not give Senate reports Liaison Committee on Medical Education (LCME) 4 committee – panel of faculty to review faculty issues for April 2013 accreditation; are the needs of faculty being met and how is the communication with administration Bylaws – being reviewed and will be presented to faculty late spring early summer for review 	

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Reports from Standing Committees		
<i>Academic Affairs (D. Weldy)</i>	<ul style="list-style-type: none"> No report 	
<i>Bylaws Committee (R. Baugh)</i>	<ul style="list-style-type: none"> See above "Report of the Executive Committee" 	
<i>Committee on Committees and Shared Governance (vacant)</i>	<ul style="list-style-type: none"> Chair vacant and no report 	
<i>Elections (M. Porter)</i>	<ul style="list-style-type: none"> Once again explained the difference between Senate and Council Email will be going to departmental Council representatives concerning election of new representatives; term of newly elected begins July 1 Email requesting nominations for Council Vice President from the basic sciences will be emailed to faculty; does not currently have to be a representative on Council but if elected, person will become one of their departmental reps. 	
<i>Faculty Affairs (vacant)</i>	<ul style="list-style-type: none"> Past-President Willey, member of LCME 4 committee on Faculty Issues, reported on the work of the committee <ul style="list-style-type: none"> issue on how well junior faculty are informed regarding promotion and tenure (Pro&Ten) <ul style="list-style-type: none"> workshops were held earlier in the year and well attended Council will be surveying COM faculty to gather data communication about Pro&Ten Discussion occurred about having Council reach out to new faculty and mentoring regarding Pro&Ten; suggestion to have Council involved in orientation of new faculty Maybe have links to Pro&Ten documents from Council website Conflict of Interest Issues <ul style="list-style-type: none"> Research – how is it made known for this area Inform at time of orientation and periodically follow up Have Dr. Trempe, Vice President for Research, talk with faculty 	
Reports from Ad Hoc Committees	<ul style="list-style-type: none"> No committees at this time 	

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Other Reports		
Faculty Senate	<ul style="list-style-type: none"> • Annual officer elections soon • Suggested that COM Council give report • Discussion occurred about Councils and Senate • UT Board of Trustees has committee studying Senate issues and different structure; recommendation will be made this academic year • It was recommended that a special meeting be held with HSC Senate representatives (K. Brickman, R. Skeel, K. Hoblet and S. Pocotte) to discuss HSC Senate issues. M. Porter will arrange a meeting for April 2012 	M. Porter will arrange
<u>Graduate Council</u>	<ul style="list-style-type: none"> • Click on the link to the left for more information about the Graduate Council for the College of Graduate Studies • 5 new COM representatives need to be elected this year <ul style="list-style-type: none"> ◦ Will be trying to stagger terms • Forum today in 105HEB concerning bylaw revisions • It was noted that all <i>students services</i> are available on the HSC first floor of Mulford Library 	
Dean's Report	<ul style="list-style-type: none"> • Thanked Council for the Invitation to the meeting. <ul style="list-style-type: none"> ◦ Higher Learning Commission (HLC) visit went well according to the exit meeting Dean Gold attended – many commendations were noted ◦ Match Day <ul style="list-style-type: none"> ▪ Best match ever for UTCOM <ul style="list-style-type: none"> • matched at top ten residencies in the US • matched well with UT residencies ◦ <u>Medicine on the Maumee</u> – Canaday Center Carlson Library; encouraged to visit; some requested that the exhibit display on the HSC ◦ Facilities <ul style="list-style-type: none"> ▪ Dana Cancer Center should open October/November 2012 ▪ Collier Plaza – several 50 seat classrooms ▪ Health Education 100 & 110 – renovation this summer; result of request by students for more study space ▪ Remote Clinics (<i>Little Box</i>) – first one opened near Westfield Mall; second planned for Fall Timbers Mall; third planned for downtown Toledo ◦ Associate Dean for COM Admissions – 15 applied and Dean Gold now reviewing short list; hope to have person in place soon ◦ LCME Preparation <ul style="list-style-type: none"> ▪ 5 working groups: Institutional Structure, Educational Programs, Medical Students, 	M. Porter will email B. Floyd with request

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	<p>Faculty and Educational Resources</p> <ul style="list-style-type: none"> ▪ Responding to questions directly ▪ Self Study is a dashboard of how well the College is doing ▪ Student survey: very broad and deep input from all 4 years; raw data shows positives and needed improvements (CDM M1 &M2; Advising and Counseling; Dean will try to obtain information to faculty for review and input; study space an issue which has resulted in HEB 100 & 110 being renovated ▪ Changes will be made by Fall 2012 ▪ UT will submit written document to LCME December 2012 and update4 February 2013 with the visit occurring the last week of April 2013 	
New Business	<ul style="list-style-type: none"> • Announcements: <ul style="list-style-type: none"> ○ Faculty Recognition Reception Tuesday, April 17, 2012 – please RSVP ○ Dates to Remember: <ul style="list-style-type: none"> ▪ Graduation Awards Ceremony, May 31, 2012 from 3:00-5:00 p.m. in the Hilton Ballroom ▪ Commencement, June 1, 2012 from 2:00-5:00 p.m. at the Stranahan Theater on Heatherdowns Blvd. 	
Research Council Report (M. Howard)	<ul style="list-style-type: none"> • No report 	
Next Meetings	<ul style="list-style-type: none"> ○ Monday, June 25, 2012 4:00p.m. - 5:00 p.m. CCE-0111 	
Adjourn	<ul style="list-style-type: none"> • By Council President Milz at 5:14 p.m. 	
Minutes Submitted	<ul style="list-style-type: none"> • By Secretary Porter on Friday, June 15, 2012 	